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**MINUTES OF FULL PARISH COUNCIL MEETING OF KENWYN PARISH COUNCIL at
SHORTLANESEND METHODIST CHURCH on MONDAY 11TH DECEMBER AT 7:31PM**

**Present – Cllrs Holroyd (Chairman), Harry (Vice-Chair), Dobson, Dyer, Hazell, Hilton, Jones,
Gammon, Robinson, La Borde & Green**

3052/2023 To receive and approve apologies for absence

Apologies for received from Cllr Penhallurick

**3053/2023 To receive any declarations of interest from members and gifts of hospitality in
excess of £50**

None were received

**3054/2023 To receive and consider any written requests for dispensations in relation to
Items on the agenda**

MEMBERS ARE INVITED TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND OTHER
INTERESTS IN ITEMS ON THE AGENDA AS REQUIRED BY THE KENWYN PARISH COUNCIL CODE
OF CONDUCT FOR MEMBERS AND BY THE LOCALISM ACT 2011.

None were received

3055/2023 Chairman's announcements

- More vandalism at Threemilestone Park
- Notices in TMS and Gloweth
- Cllr Green Attended Remembrance Sunday on our behalfd
- Note the sad passing of former Cllr Hart

3056/2023 Questions from Parishioners (10 minutes maximum, 3 minutes per parishioner)

None were received

3057/2023 To approve the minutes of previous meetings

Minutes were Planning Committee Meeting on 09/10

Observation – Support

Proposed by Cllr Green

Seconded by – Cllr Jones

Vote 10 in favour, Cllr La Borde abstained as she was not present at meeting

Minutes were Full Council Meeting on 09/10

Observation – Support

Proposed by Cllr Green

Seconded by – Cllr Robinson

Vote 10 in favour, Cllr La Borde abstained as she was not present at meeting

3058/2023 Finance and Payment of Accounts

i) **To note bank reconciliations for October & November**

ii) **Approve accounts for payment for October & November**

Observations – Support

Proposed – Cllr Hilton

Seconded – Cllr Holroyd

Vote - Unanimous

3059/2023 Reports from Meetings

Cllr Green updated the council on a meeting he attended in relation to the Sports Hub

Cllr Jones updated the council on a meeting he attended in relation to Threemilestone Community Centre

3060/2023 To consider applications received at the time of the meeting for two vacancies on Kenwyn Parish Council.

None were received

3061/2023 Update on Langarth Stewardship Working Group, to include meeting updates and to elect a new member

Update was given and it was explained that the working group is starting to move towards Critical Success Factors.

It was proposed that Cllr Robinson be elected to the working group

Proposed by – Cllr Hilton
Seconded by – Cllr Gammon
Vote - Unanimous

3062/2023 To consider document prepared, discuss and vote on official position of Kenwyn Parish Council with regards to Langarth Garden Village Stewardship – Cllrs Green, Dobson & La Borde

It was agreed that this document would be passed to CALC to it was to be added to an agenda item every six months for review.

3063/2023 To discuss Watts Nature Reserve

It was proposed to approach a surveyor to help with the tendering process of replacing boardwalks at Watts Nature Reserve.

Proposed by Cllr Holroyd
Vote - Unanimous

3064/2023 To discuss defibrillator at Idless Village – Cllr Robinson

It was reported by Cllr Robinson that the cost of installation would be £2,600+vat and training would be £190+vat

Observations – Support
Proposed by Cllr Green
Seconded by Cllr Jones
Vote - Unanimous

3065/2023 To discuss parks ahead of the winter season

This was discussed and Cllr Harry was asked to discuss some maintenance with our contractor.

3066/2023 Items for the next agenda

To Discuss further options on Paradise Park & Penwethers footpaths
To note the sad passing of Former Clerk Mrs Dash
To discuss any updates on toilets at Shortlaneend & Threemilestone

To discuss employing a surveyor to assess damage, sustainability and suitability of Shortlanesend Village Hall

3067/2023 Anything the Chairman deems as urgent

The Chairman informed the Council of a recent incident where a car had crashed into the side of Shortlanesend Village Hall

3068/2023 Verbal update on employment matters – Cllr Harry - 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED – WILL APPLY FOR THIS ITEM

Members were give a brief verbal update on current situation.

3069/2023 To review the resolution made in October – namely

- i) To retain the member panel consisting of Cllr Holroyd, Harry and Cllr Hilton with full delegated authority to :
 - a. take any actions with associated expenditure to ensure business continuity during the absence of the clerk*
 - b. to liaise with the clerk and provide support as required.**
- ii) To reappoint Cllr M Harry to the unpaid post to provide administration and act in the name of the council during the absence of the clerk if required.*

1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED – WILL APPLY FOR THIS ITEM

Observations – Support
Proposed by Cllr Green
Seconded by Cllr La Borde
Vote - Unanimous

3070/2023 To receive and vote upon recommendations of the employment committee following meeting.

Members received recommendations from employment committee and voted upon them.

recommendations were as follows:

to employment a private company to carry our an occupational health assessment
to reply to a complaint sent by a member of the public

to attempt to employ a locum Clerk to take over duties from Cllr Harry

Observations – Support and Cllr Gammon wished to express gratitude from Kenwyn Parish Council to Cllr Harry for his work as acting Clerk

Proposed by – Cllr Green

Seconded by – Cllr Gammon

Vote – Unanimous

Meeting ended at 8:33pm