



1 Nancevallon, Higher Brea, Camborne, TR14 9DE

Clerk to the Council, Mrs Karen Harding

[clerk@kenwynparishcouncil.gov.uk](mailto:clerk@kenwynparishcouncil.gov.uk)

Telephone 01209 610250/ 0800 2346077

---

**MINUTES OF THE FULL COUNCIL MEETING OF KENWYN PARISH COUNCIL HELD AT  
SHORTLANESEND METHODIST CHURCH ON MONDAY 9<sup>TH</sup> OCTOBER AT 7:32PM.**

PRESENT – CLLRS HOLROYD (CHAIR) JONES, GREEN, GAMMON, DAVEY, ROBINSON, HOLROYD & HARRY  
(VICE-CHAIR/ACTING CLERK)

ALSO PRESENT – CORNWALL COUNCILLOR DAVID HARRIS

**3026/2023 - TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Dyer, La Borde, Hazell & Penhallurick

**3027/2023 - TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS AND GIFTS OF  
HOSPITALITY IN EXCESS OF £50**

None were received

**3028/2023 - TO RECEIVE AND CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS IN  
RELATION TO ITEMS ON THE AGENDA**

MEMBERS ARE INVITED TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND OTHER  
INTERESTS IN ITEMS ON THE AGENDA AS REQUIRED BY THE KENWYN PARISH COUNCIL CODE  
OF CONDUCT FOR MEMBERS AND BY THE LOCALISM ACT 2011.

None were received

**3029/2023 - CHAIRMAN'S ANNOUNCEMENTS**

- More damage to litter bins and benches at Threemilestone Park which has since been repaired.
- We have been informed that there is just over £1000 left in a S106 fund for Threemilestone Park it was decided that park benches are required to replace old ones and add extra.
- The Parish Council will be represented by a wreath and during the procession for remembrance Sunday and it was decided Cllr Green would represent us.

- The council has received the ROSPA inspection report and the report for Sparnock Grove has been forwarded to Cllr David Harris.

### **3030/2023 - QUESTIONS FROM PARISHIONERS (10 MINUTES MAXIMUM, 3 MINUTES PER PARISHIONER)**

None were received

### **3031/2023 - TO APPROVE THE MINUTES OF PREVIOUS MEETINGS**

#### **Planning Committee Meeting, Monday 11<sup>th</sup> September 2023**

Observation – Support

Proposer – Cllr Gammon

Seconder – Cllr Hilton

Vote – Unanimous

#### **Full Council Meeting, Monday 11<sup>th</sup> September 2023**

Observation – Support

Proposer – Cllr Green

Seconder – Cllr Dobson

Vote – Unanimous

### **3032/2023 - FINANCE AND PAYMENT OF ACCOUNTS**

- i) TO NOTE BANK RECONCILIATIONS FOR SEPTEMBER**
- ii) APPROVE ACCOUNTS FOR PAYMENT FOR SEPTEMBER**

The Accounts were checked and recommended for approval by Cllr Robinson & Cllr Green

Observations – Support

Proposer – Cllr Robinson

Seconder – Cllr Green

Vote - Unanimous

### **3033/2023 - CORNWALL COUNCILOR REPORTS**

Cornwall Councilor David Harris gave a verbal update on some of his activities and gave councilors and update on the 20mph scheme rollout.

### **3034/2023 - REPORTS FROM MEETINGS**

Cllrs Green & Dobson gave an update on the Langarth Stewardship Working Group and Cllr

Harris joined in. A discussion followed. Cllr Dobson stated that a report is due out soon of all activity to date from this group.

Cllr Green also updated the Council about a meeting he attended to discuss the Sports Hub.

**3035/2023 - TO CONSIDER APPLICATIONS RECEIVED AT THE TIME OF THE MEETING FOR TWO VACANCIES ON KENWYN PARISH COUNCIL.**

None have been received.

**3036/2023 - TO NOTE THE SUCCESSFUL CONCLUSION OF AUDIT FOR 2023**

Cllr Gammon wished give to congratulations on behalf of Kenwyn Parish Council to the Clerk and Acting Clerk for the successful conclusion of both the internal and external audits.

In view of recent criticisms, Cllr Gammon further suggested a vote of confidence in the Clerk and the Acting Clerk. This was taken and was unanimous.

**3037/2023 - UPDATE ON LANGARTH STEWARDSHIP WORKING GROUP, TO INCLUDE MEETING UPDATES AND TO ELECT A NEW MEMBER**

This matter was deferred to the next meeting as an update had been given during reports from meetings and it was felt that deferring an election to the next meeting when more members may be able to attend would be prudent.

**3038/2023 - TO DISCUSS PUBLIC TOILETS AT THREEMILESTONE & SHORTLANESSEND PARK**

Cllr Harry gave a verbal update but this matter has been deferred to the next meeting as no further information has been received in writing.

**3039/2023 - TO DISCUSS DEFIBRILLATOR FOR IDLESS VILLAGE – CLLR ROBINSON**

Cllr Robinson discussed this item and the council agreed to proceed with obtaining a quote.

**3040/2023 - TO DISCUSS NEXT STEPS ON ENGAGING WITH SCHOOLS ETC – CLLR GAMMON**

Cllr Gammon discussed this item and the Council are happy for Cllr Gammon to work with the Acting Clerk on composing an official email by way of first contact with schools to gage interest.

### **3041/2023 - TO DISCUSS AND COMPILE RESPONSES TO NATURE RECOVERY NETWORK CONSULTATION**

The Acting Clerk updated members of the conversation he had in the afternoon with Cllr La Borde and the Council were happy to defer this until such time as the Town and Parish Council consultation was rolled out.

### **3042/2023 - ITEMS FOR THE NEXT AGENDA**

- UPDATE ON LANGARTH STEWARDSHIP WORKING GROUP, TO INCLUDE MEETING UPDATES AND TO ELECT A NEW MEMBER
- TO DISCUSS PUBLIC TOILETS AT THREEMILESTONE & SHORTLANESEND PARK
- TO DISCUSS DEFIBRILLATOR FOR IDLESS VILLAGE
- TO DISCUSS NEXT STEPS ON ENGAGING WITH SCHOOLS ETC
- TO DISCUSS PARKS AHEAD OF THE WINTER SEASON
- TO DISCUSS AN OFFICIAL POSITION AND POTENTIAL POLICY RALATING TO LANGARTH GARDEN VILLAGE STEWARDSHIP

**3043/2023 - VERBAL UPDATE ON EMPLOYMENT MATTERS – CLLR HARRY - 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED – WILL APPLY FOR THIS ITEM**

Cllr Harry gave members a verbal update to the Council on current employment matters.

The Council asked for their very best wishes to be passed onto the Clerk.

### **3044/2023 - TO REVIEW THE RESOLUTION MADE IN SEPTEMBER – NAMELY**

- i) *To retain the member panel consisting of Cllr Holroyd, Harry and Cllr Hilton with full delegated authority to :*
  - a. *take any actions with associated expenditure to ensure business continuity during the absence of the clerk*
  - b. *to liaise with the clerk and provide support as required.*
- ii) *To reappoint Cllr M Harry to the unpaid post to provide administration and act in the name of the council during the absence of the clerk if required.*

1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED – WILL APPLY FOR THIS ITEM

Observations – Support  
Proposed – Cllr Gammon  
Secunder – Cllr Robinsons  
Vote – Unanimous

It was further discussed that the Chairman would sign a letter of authority for the Acting Clerk to be able to contact certain companies on behalf of Kenwyn Parish Council.

**3045/2023 - Anything the Chairman deems as urgent**

The Chairman had nothing urgent to discuss

**THE MEETING ENDED AT 8:35PM**