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**MINUTES FOR FULL COUNCIL MEETING OF KENWYN PARISH COUNCIL HELD AT  
SHORTLANESEND METHODIST CHURCH ON MONDAY 10<sup>TH</sup> JULY AT 7:41PM**

**Present – Cllrs Holroyd (Chairman), Harry (vice-chair), Hilton, Gammon, Green, Jones, Hazell & Dyer**

**Clerk – Cllr Harry (as acting Clerk)**

**Also present – one member of the public**

**2074/2023 - TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Robinson, La Borde & Penhallurick

**2075/2023 TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS AND GIFTS OF HOSPITALITY IN EXCESS OF £50**

None were received

**2076/2023 TO RECEIVE AND CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS IN RELATION TO ITEMS ON THE AGENDA**

MEMBERS ARE INVITED TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS IN ITEMS ON THE AGENDA AS REQUIRED BY THE KENWYN PARISH COUNCIL CODE OF CONDUCT FOR MEMBERS AND BY THE LOCALISM ACT 2011.

None were received

**2077/2023 - CHAIRMAN'S ANNOUNCEMENTS**

The climbing frame at Threemilestone has been fixed after being overloaded and one of the bolts holding the bottom step gave way.

The posts preventing people driving onto the field at Shortlanesend are rotting and will be replaced soon.

**2078/2023 - Questions from Parishioners (10 minutes maximum, 3 minutes per parishioner)**

None we received but Cllr Dyer enquired how we were going about advertising the vacancies. Cllr Dyer was advised that this is now a rolling item on the agenda and that the vacancies are being advertised in the usual manner, namely on our Social Media, Website and on our noticeboards throughout the parish.

**2079/2023 - To approve the minutes of previous meetings**

Minutes for the planning committee meeting held on 12<sup>th</sup> June 2023 were approved and signed

Proposed by - Cllr Green

Seconded by - Cllr Holroyd

Vote - 6 in favor with 2 abstentions as members were not present

Minutes for the full council meeting held on 12<sup>th</sup> June 2023 were approved and signed

Proposed by - Cllr Hilton

Seconded by - Cllr Jones

Vote - 6 in favor with 2 abstentions as members were not present

**2080/2023 - Finance and Payment of Accounts**

- i) To note bank reconciliations**
- ii) Approve accounts for payment**

Observations – The accounts were checked by Cllr Green and Cllr Gammon and were recommended for payment

Proposed by - Cllr Green

Seconded by - Cllr Gammon

Vote - Unanimous

**2081/2023 - Reports from Meetings**

Cllr Green advised that he had attended the Police Liaison Group and it was well attended by councilors from various parishes. Cllr Green further advised that anti-social behavior at Threemilestone was raised and discussed and the police are aware of the situation and seeking a solution

Cllr Jones advised that he had attend the Threemilestone Community Centre Committee meeting and there have been a couple of cases of arson in the public toilets on the exterior of the building

**2082/2023 - To consider paying a voluntary contribution for venue hire at Threemilestone**

## **Community Centre**

It was proposed that we pay commercial rates for the hire of the venue for our bi-monthly meetings and the acting Clerk would liaise with the community centre.

Proposed – Cllr Gammon

Seconded – Cllr Holroyd

Vote – 5 in favor, 2 against and 1 abstention

### **2083/2023 - To consider purchasing and installing a litter bin outside of the bus stop at Shortlanesend**

The acting clerk was asked to obtain a price for the installation and to contact highways to decide on an appropriate location

### **2084/2023 - To discuss footpath/pavement between school entrance and playing field at Shortlanesend**

Members thought this was a good idea and asked that highways, Cllr David Harris and Cllr La Borde be contacted about this to raise at the Truro & Roseland Community Area Partnership meeting

### **2085/2023 - To consider applications received at the time of the meeting for two vacancies on Kenwyn Parish Council.**

None were received

### **2086/2023 - To discuss footpath in park at Chyvelah Ope**

The acting Clerk was asked to obtain quotes and suggestions on appropriate flooring from play equipment companies and also to attempt contact with sanctuary housing once more to discuss footpath approaching the park from the car par

### **2087/2023 - To Discuss noticeboard at Threemilestone Community Centre**

It was decided to once again liaise with the Chairman of TMSCC to discuss either another location or having the noticeboard installed by them and reimbursed by us.

### **2088/2023 - To discuss engaging schools and churches etc. in serenity gardens and other**

## areas of the parks – Cllr Gammon

Members approved of this idea and it was suggested that a small contingent of members attend the schools and discuss and this will be added to an agenda in the autumn to discuss further

### **2089/2023 - To update members on Friends of Threemilestone Park and Friends of Shortlanesend Village Hall and Park and to co-opt new members**

Cllr Hazell joined the Friends of Threemilestone Group and it was agreed that this would be discussed again in September to go with item 2089/2023 and to discuss a project budget for these groups

### **2090/2023 - Confirmation of no conflict of interest with BDO (external auditor)**

This was agreed by members that Kenwyn Parish Council has not conflict of interest with BDO – Proposed by Cllr Green, Seconded by Cllr Holroyd and the vote was unanimous.

### **2091/2023 - Items for the next agenda**

Item 2090/2023 were added to our next agenda

Update on flooring for multi surface area at Threemilestone

Item to agree a newspaper advert for both co-option of new members and for Friends of groups.

### **2092/2023 - Verbal update on employment matters – Cllr Harry - 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED – WILL APPLY FOR THIS ITEM**

Cllr Harry gave an update on current employment matter and members were pleased with the update

### **2093/2023 - To review the resolution made in June – namely**

- i) *To retain the member panel consisting of Cllr Holroyd, Harry and Cllr Hilton with full delegated authority to :*
  - a. *take any actions with associated expenditure to ensure business continuity during the absence of the clerk*
  - b. *to liaise with the clerk and provide support as required.*

- ii) *To reappoint Cllr M Harry to the unpaid post to provide administration and act in the name of the council during the absence of the clerk if required.*
- iii) *To delegate to the member panel to source administrative support in support of the unpaid post during the absence of the Clerk.*

1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED – WILL APPLY FOR THIS ITEM

Observations – this was agreed to be reviewed again in September

Proposed – Cllr Green

Seconded by Cllr Gammon

Vote - unanimous

**2094/2023 - Anything the Chairman deems as urgent**

The chairman had nothing urgent

**Meeting Closed at 8:27pm**