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**MINUTES OF FULL PARISH COUNCIL MEETING OF KENWYN PARISH COUNCIL at
THREEMILESTONE COMMUNITY CENTRE on Monday 12th JUNE 2023 at 7:27pm.**

Present – Cllrs Holroyd (Chairman) Harry (Vice-Chair), La Borde, Hilton, Jones, Green, Hazell, Dobson & Robinson.

Also present – CC David Harris and 1 member of the public

2074/2023 To receive and approve apologies for absence

Apologies were received from Cllrs Dyer, Gammon and Penhallurick

2075/2024 To receive any declarations of interest from members and gifts of hospitality in excess of £50

None received

2076/2024 To receive and consider any written requests for dispensations in relation to items on the agenda

MEMBERS ARE INVITED TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS IN ITEMS ON THE AGENDA AS REQUIRED BY THE KENWYN PARISH COUNCIL CODE OF CONDUCT FOR MEMBERS AND BY THE LOCALISM ACT 2011.

None received

2077/2023 Chairman's announcements

Maintenance is continuing that should have been carried out some months ago. This has been agreed by the three members committee of Cllrs Holroyd, Harry and Hilton.

I would like to thank both our Groundsperson and our village hall booking secretary for their work and adapting to difficult circumstances.

There has been a high increase in the rise in antisocial behavior at Chevelah ope playing field and this will be escalated at the next PLC meeting

2078/2023 Questions from Parishioners (10 minutes maximum, 3 minutes per parishioner)

Cllr Green wished to advise members that there is community event to discuss 20mph scheme throughout Threemilestone to be held at Threemilestone Community Centre on Thursday 15th from 5-8pm

Member of the public asked if the invoice from Duchy Defibrillators in reference to the Threemilestone Community Centre has been paid. Cllr Harry confirmed that it has

2079/2023 To approve the minutes of previous meetings

To approve the minutes of Annual Parish Council meeting on 22nd May 2023

Proposed – Cllr Jones

Seconded – Cllr Green

Vote – unanimous

To approve the minutes of the Planning Committee Meeting on 22nd May 2023

Proposed – Cllr Robinson

Seconded – Cllr La Borde

Vote – unanimous

The minutes were duly signed by the chairman and placed on file

2080/2023 Finance and Payment of Accounts

- i) To note bank reconciliations**
- ii) Approve accounts for payment**

Observations – Support

Proposed – Cllr Green

Seconded – Cllr Robinson

Vote - unanimous

2081/2023 Reports from Meetings

None were received as Police Liaison Group meeting was cancelled and rescheduled

2082/2023 Cornwall Councilor's Reports

Cllr Harris reported that the A30 works will continue until March 2024. Cllr Harris also stated that he is happy to sit down with KPC members who are elected onto the Largarth working group to discuss the current situation and see how he can help.

Cllr Harris then asked for the councils assistance with the playing field at Sparnock Grove, Gloweth. Cllr Harris believes this is the responsibility of the developer but it attempting to find out if this is the case. The council agreed that in the meantime ,they will ask our

contractor for a ROSPA inspection of the park and ask our contractor for a one off cut to improve the area until a permanent solution can be found. This assistance was proposed by Cllr Green, seconded by Cllr Robinson and 8 members were in favour and 1 abstention

No report was submitted by Cllr Tudor

2083/2023 To consider applications received at the time of the meeting for two vacancies on Kenwyn Parish Council.

None were received

2084/2023 To discuss notes received from Sarah Mason from CALC following previous meeting.

Notes from Sarah Mason were read to members who understood the need for new agenda items to deal with anything raised as opposed to the habit of raising them under questions from parishioners. Members will now contact the Clerk to add items to the agenda or use item 2095/2023 going forward as this will be a rolling item

2085/2023 To note Internal Auditor's reports for year 2022-2023

The report was noted

2086/2023 To approve and sign section 1 of the Annual Governance and Accountability Return 2022-2023.

Observations – Support and duly signed

Proposed – Cllr La Borde

Seconded – Cllr Hilton

Vote - unanimous

2087/2023 To approve and sign Section 2 of the Annual Governance and Accountability Return 2022-2023.

Observations – Support and duly signed

Proposed – Cllr La Borde

Seconded – Cllr Robinson

Vote - unanimous

2088/2023 To note Code of Conduct complaint and outcome against Cllr La Borde.

This was noted

2089/2023 To agree date for Code of Conduct training with Sarah Mason

Members agreed that a Monday was be most suitable and asked Cllr Harry to find a suitable date with Sarah Mason

2090/2023 To discuss Langarth Stewardship Working Group with Truro City Council

Members discussed communication with Truro City Council and were happy to support their position on this.

Members discussed communication with Mark O'Brien and did not agree with the recommendation of having 3 representatives and instead decided to elect 5 members in the following item

2091/2023 To nominate three representatives for Langarth Stewardship Working Group

As mentioned in previous item, members decided to elect 5 representatives instead. These members were Cllrs Dobson, Green, Jones, La Borde and Hazell

This was proposed by Cllr Harry, Seconded by Cllr Dobson and the vote was unanimous

2092/2023 To discuss meeting at Shortlanesend Methodist Church instead of Shortlanesend Village Hall – Cllr Harry

Members were happy with this arrangement and asked Cllr Harry to make suitable contact

2093/2023 To discuss dog bins for Idless woods and access to Idless – Cllr Robinson

Members discussed dog bins at idles and it was decided that we would make the necessary contacts with the forestry commission, Cornwall Council Highways department to decide on locations

Proposed by Cllr Green, Seconded by Cllr Robinson and the vote was unanimous

Members then discussed Idless not being included in the 20 mph roll out and decided that they wishes to lobby for its inclusion

Proposed by Cllr Holroyd and the vote was unanimous

2094/2023 To discuss further antisocial behavior at West Truro Retail Park and how council can assist

Cllr Harry updated members on situation and Cllrs Green and Holroyd will raise this at the next police liaison committee. Cllr Jones will speak to the Anti-Social Behavior officer at Truro and Cornwall Councillor David Harris will speak with the senior anti-social behavior officer at Cornwall Council. Cllr Harry will contact the developers to bring them into the discussions to seek a resolution.

2095/2023 Items for the next agenda

It was agreed that there will be agenda items to discuss

- Defibrillator at Idless
- Making a contribution to Threemilestone Community Centre for use of the venue for our meetings.

2096/2023 Verbal update on employment matters – Cllr Harry - 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED – WILL APPLY FOR THIS ITEM

Members were updated on the current situation. Cllr Harry suggested an employment committee meeting to discuss the job requirements for administrative support required temporarily

2097/2023 To review the resolution made in May – namely

- i) *To retain the member panel consisting of Cllr Holroyd, Harry and (chair of planning) with full delegated authority to :

 - a. *take any actions with associated expenditure to ensure business continuity during the absence of the clerk*
 - b. *to liaise with the clerk and provide support as required.**
- ii) *To reappoint Cllr M Harry to the unpaid post to provide administration and act in the name of the council during the absence of the clerk if required.*
- iii) *To delegate to the member panel to source administrative support in support of the unpaid post during the absence of the Clerk.*

1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED – WILL APPLY FOR THIS ITEM

Observation – Support
Proposed by Cllr Hilton
Seconded by Cllr Dobson
Vote - unanimous

2098/2023 Anything the Chairman deems as urgent

No urgent items were reported

MEETING CLOSED AT 8:41PM