



1 Nancevallon, Higher Brea, Camborne, TR14 9DE

Clerk to the Council, Mrs Karen Harding

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**MINUTES OF THE EMPLOYMENT COMMITTEE MEETING HELD ON MONDAY 23RD JANUARY 2023
HELD AT SHORTLANESEND VILLAGE HALL AT 7PM**

PRESENT: CLLR. I HOLROYD (CHAIRMAN), CLLR. M HARRY (VICE-CHAIR) AND CLLR W ROBINSON

Also present: CLLR B HILTON (MINUTE TAKING FOR THE MEETING) AND CLLR LA BORDE

189/2023 APOLOGIES: CLLR R PENHALLURICK

190/2023 TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS

MEMBERS ARE INVITED TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS IN ITEMS ON THE AGENDA AS REQUIRED BY THE KENWYN PARISH COUNCIL CODE OF CONDUCT FOR MEMBERS AND BY THE LOCALISM ACT 2011.

No declarations of interest.

191/2023 TO DISCUSS EMPLOYMENT ISSUES SURROUNDING MAINTENANCE AND EMERGENCY WORKS RAISED AT THE FULL COUNCIL MEETINGS ON 14TH NOVEMBER 2022 AND 9TH JANUARY 2023

It was confirmed that the resolution from the parish council's emergency meeting in December stands for 6 months.

192/2023 TO DISCUSS TEMPORARY REDUCTION IN CLERK'S HOURS DUE TO LACK OF ACTIVE WORK WITHIN THE COUNCIL

Discussions were held between Cllr. Holroyd, Cllr. Robinson, Cllr. Harry and Cllr. La Borde.

193/2023 TO PUT TOGETHER FORMAL RECOMMENDATIONS TO THE FULL COUNCIL FOR APPROVAL ON 13TH FEBRUARY 2023

Resolution - to put forward to the full council to accept the clerk's request to temporarily reduce her number of days working from five to four. The employment committee will review the decision in six months' time. Any further changes are to be agreed by the employment committee as necessary.

Vote – Unanimous

194/2023 ANY OTHER ITEM THE CHAIRMAN DEEMS AS URGENT

The chair read out the Freedom of Information request letter received by the Parish Council on the 18th January 2023 from Tony Jay, below.

To the Chairman and members of the Kenwyn Parish Council.

Dear Councillor Holroyd,

I am one of the Association of Local Council Clerks' South West representatives. The ALCC is a trade union which represents Parish and Town Clerks nationally. I specialise in dealing with employment problems being experienced by Clerks.

I am currently acting on behalf of the Kenwyn Parish Council Clerk, Karen Harding, who has concerns regarding comments made by a Councillor during recent Parish Council meetings regarding the work that Karen Harding's husband has carried out for the Parish Council. Members of the public were present at these meetings.

Karen has already emailed you stating that I am representing her, and that any requests that I make should be treated as if they have come from Karen herself. At present I am in the information gathering stage of my enquires, and I have two requests to submit on behalf of Karen Harding.

1. I wish to make a Subject Access Request under the Data Protection Act 2018 to be provided with copies of all documentation, including emails, sent or received by any of the Kenwyn Parish Councillors between 1st October 2022 and the date of this letter, which relate either directly or indirectly to Karen Harding's performance of her duties as Parish Clerk.

I remind you that under the terms of the Data Protection Act, all correspondence including emails marked 'Confidential', 'For Your Eyes Only' or similar are disclosable when a Subject Access Request is submitted.

I also remind you that under the terms of the Data Protection Act you must reply to this request without delay and at the latest within one month, starting from the date that you receive this request.

2. I wish to make a request under the Freedom of Information Act 2000 to be provided with copies of all notes, either written or electronic, made by any Parish Councillor attending any meeting held by Kenwyn Parish Council, including meetings its Committees, between 1st October 2022 and the date of this letter.

I remind you that under the terms of the Freedom of Information Act you must reply to this request promptly, and in any event not later than the twentieth working day following the date of receipt.

If you have any questions regarding anything contained in this then please do not hesitate to contact me.

Kind regards

Tony Jay
Association of Local Councils.
South West Representative.

MEETING CLOSED AT 7:24PM