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**MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON MONDAY 14TH NOVEMBER 2022
HELD AT THREEMILESTONE COMMUNITY CENTRE AT 7. 47PM**

**PRESENT: CLLR. I HOLROYD (CHAIRMAN) CLLR. B HILTON, CLLR. D GREEN, CLLR. F J DYER MBE,
CLLR. JONES, CLLR. LA BORDE**

**Also present: Mrs K J Harding – Clerk to Kenwyn Parish Council by phone as on sick leave
6 members of the public**

133/2022 APOLOGIES: CLLR. M HARRY (VICE CHAIRMAN) & CLLR. PENHALLURICK

134/2022 TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS

**MEMBERS ARE INVITED TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS
IN ITEMS ON THE AGENDA AS REQUIRED BY THE KENWYN PARISH COUNCIL CODE OF CONDUCT
FOR MEMBERS AND BY THE LOCALISM ACT 2011.**

No declarations of interest.

135/2022 PUBLIC PARTICIPATION (10 MINUTES MAXIMUM, 3 MINUTES PER PARISHIONER)

Cllr. Green – report a street sign had been removed from Kingsley Close and not put back.

Cllr. Green – asked who owns the green area in Kingsley Close, there used to be temporary football posts there.

Cllr. Green – advised the ownership/responsibility for Sparnock Grove Play Area needs establishing as a fence has been damaged and Cllr. Green was concerned about the safety of the play equipment if it was not being inspected.

The Chair of the Trustees of Threemilestone Community Centre welcomed the parish council to the centre and thanked the council for holding the meeting in the village. He also thanked the parish council for its financial support over recent years and advised he spoke to the Clerk regularly on various matters.

136/2022 CHAIRMAN'S ANNOUNCEMENTS

The Chairman reported on the following work carried out in the parish this month.

Work to make safe vandalised equipment at Threemilestone Playing Field several times

Vandalised dog bin replaced and refixed

Trenching and cabling works and installation of pole for expansion of CCTV at Threemilestone Playing Field.

Removal and replacement of uprights to fence at Threemilestone Playing Field

Repairs to seesaws at Threemilestone Playing Field and removal of rotten seesaw from Shortlanesend Playing Field

Air conditioning unit has been installed at Threemilestone Playing Field to maintain a constant temperature for the CCTV

137/2022 TO APPROVE THE MINUTES OF THE RECENT MEETINGS

The minutes of the Planning Committee Meeting held on 10th October 2022 were approved and signed.

The minutes of the Ordinary Parish Council Meeting held on 1st August 2022 were approved and signed.

The minutes of the Finance & General Purposes Committee Meeting held on 10th October 2022 were approved and signed. Cllr. Green abstained as he was not present.

138/2022 REPORTS OF MEETINGS

Cllr. Green and the Chairman had attended the recent Police Liaison Group Meeting where they spoke at length about the problems at Threemilestone Playing Field.

The police had advised that all incidents must be reported to the police however big or small. It was acknowledged that the bland reply advising if there is no cctv to assist with any investigation then the case will just be filed does not encourage this reporting. However, the more reports that are made the more the figures will show police patrols are required.

The Chairman referred to the meeting that was inquorate on 21st October. Although the meeting had to be opened and immediately closed as the council was inquorate a Police Officer had attended. PC Lovell was extremely helpful and gave some very useful advice and help which is now ongoing. It was now important to build up a picture of what was actually happening at Threemilestone by reporting each and every incident.

Cllr. La Borde had attended a meeting of the Trustees of Threemilestone Community Centre. One of the Trustees wanted the parish council to install a light at the playing field. It could perhaps be installed on one of the poles that housed the cctv cameras provided it did not interfere with the cctv. This would be added to the December agenda for further discussion.

Cllr. La Borde and Cllr. Dyer had attended the recent Community Network Panel meeting. Cllr. La Borde spoke on the changes to the network panels and the £1/2 million fund available. Whilst the changes were mostly welcomed, it would add a lot of work to volunteers who were already giving up a lot of time.

As Cllr. David Harris needed to leave the Chairman moved agenda item 20 to this point.

139/2022 ANY OTHER ITEM THE CHAIRMAN DEEMS AS URGENT

Cllr. Harris – advised that Gloweth would remain part of Kenwyn Parish for at least the next 2 years and possibly for 5 years.

Langarth Stewardship was still under discussion and consideration, Cllr. Harris had said that Kenwyn Parish Council and the Langarth consultees should be involved at every stage of these discussions.

Cllr. Dyer – felt it important that all areas of the Langarth development be kept tidy until development begins. He asked if the areas could be farmed in the meantime. Cllr. La Borde advised woodlark are present on the Langarth site and it was important that the land be used agriculturally until development commences. Cllr. Harris advised he would report this back to council.

140/2022 TO RECEIVE AND NOTE AN APOLOGY LETTER FROM CLLR. DYER MBE TO THE CLERK TO THE COUNCIL FOLLOWING A CODE OF CONDUCT COMPLAINT MADE BY CLLR. PENHALLURICK AND CLLR. HOLROYD REGARDING DEROGATORY COMMENTS MADE TO AND ABOUT THE CLERK AT THE FULL COUNCIL MEETING ON 10TH OCTOBER 2022

Mrs Karen Harding

Clerk to Kenwyn Parish Council

1 Nancevallon

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Dear Mrs Harding

I refer to my remarks relating to you at the meeting on 10th October of the Finance and General Purposes Committee (and to any similar remarks which I

have made on other occasions). My remarks were a very poor joke and I would not ever believe that you, our longstanding clerk, would have done any such thing. In fact you have painstakingly kept our accounts in excellent order as all our audits show.

I realise now that I should not have said what I said in any circumstances. My remarks were entirely unjustified, and I unreservedly apologise.

I ask that this apology is tabled at the next meeting of Kenwyn Parish Council so that others present at the meeting will know of my apology.

Yours sincerely

F. John Dyer

cc Kenwyn Parish Council,

Simon Mansell, Cornwall Council

RESOLVED: TO NOTE AN APOLOGY LETTER FROM CLLR. DYER MBE TO THE CLERK TO THE COUNCIL FOLLOWING A CODE OF CONDUCT COMPLAINT MADE BY CLLR. PENHALLURICK AND CLLR. HOLROYD REGARDING DEROGATORY COMMENTS MADE TO AND ABOUT THE CLERK AT THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING ON 10TH OCTOBER 2022

Proposed by: Cllr. Green

Seconded by: Cllr. La Borde

Vote: 5 in favour, Cllr. Dyer abstained.

141/2022 TO APPROVE THE RECOMMENDATIONS OF THE FINANCE AND GENERAL PURPOSES COMMITTEE FROM ITS MEETING ON 10TH OCTOBER 2022 INCLUDING THE BUDGETS FOR THE YEAR 2023/2024

Cllr. La Borde – the monthly payment for the safety inspections of play equipment amounting to £200 should be a regular payment under a contract. Cllr. La Borde felt it was, at present, a disaggregated contract. Cllr. La Borde felt the payment should not be approved by the Chairman or Clerk. The Chairman suggested an agenda item for December on this. Cllr. Jones wished to add there was no problem with the work that was being carried out.

Cllr. La Borde – was concerned that the parish council was still not going glyphosate free when carrying out weed killing. The Chairman advised members were asked for suggestions of other chemicals and the Clerk had asked the current contractor for other suggestions but there were no other alternatives. Cllr. La Borde advised Cornwall Council have produced guidance on alternative methods of weed control which she would send to the Clerk but she was annoyed that the Clerk had not progressed an alternative to glyphosate..

RESOLVED: TO APPROVE THE RECOMMENDATIONS OF THE FINANCE AND GENERAL PURPOSES COMMITTEE FROM ITS MEETING ON 10TH OCTOBER 2022 INCLUDING THE BUDGETS FOR THE YEAR 2023/2024

Proposed by: Cllr. Green

Seconded by: Cllr. Holroyd

Vote: 5 in favour, Cllr. La Borde abstained.

142/2022 TO SET THE PRECEPT FOR 2023/2024

RESOLVED: TO SET THE PRECEPT FOR 2023/2024 AT £170220.00

Proposed by: Cllr. Hilton

Seconded by: Cllr. Holroyd

Vote: unanimous

143/2022 UPDATE FROM CLLR. PENHALLURICK, CLLR. GREEN, CLLR. LA BORDE AND CLLR. JONES ON DISCUSSIONS WITH SCHOOLS AND COLLEGE ON DESIGNING NEW SIGNAGE AND POSSIBLE MURAL FOR THREEMILESTONE PLAYING FIELD

Cllr. Jones – for the signage at Threemilestone a budget needed to be agreed of between £500 - £600 for the design work. Members had the drawings from the school and it was hoped these could be incorporated into the children’s drawings.

This would be an agenda item for December. A quote would be needed, Cllr. Green and Cllr. Jones to advise the Clerk on who needed to be approached for a quote.

Cllr. La Borde – advised she was now in touch with the local youth group in Threemilestone. She had agreed to work with the group and she thanked the Community Centre Trustees for their help with this. It was hoped the group could be part of the Friends of Threemilestone Playing Field Group.

144/2022 TO FORM WORKING GROUPS TO PROGRESS WORK ON THE CLIMATE CHANGE PLAN AND PROJECTS WORKING GROUPS TO PROGRESS THE WORK, SPENDING TO BE AUTHORISED BY THE FULL COUNCIL

RESOLVED TO APPOINT THE FOLLOWING MEMBERS TO THE CLIMATE CHANGE WORKING GROUP AND THE PROJECTS WORKING GROUP

CLIMATE CHANGE WORKING GROUP – Cllr. Robinson, Cllr. Holroyd, Cllr. La Borde, Cllr. Penhallurick, Cllr. Green, Cllr. Jones

PROJECTS WORKING GROUP – Cllr. Robinson, Cllr. Holroyd, Cllr. La Borde, Cllr. Penhallurick, Cllr. Green, Cllr. Jones

Proposed by: Cllr. La Borde

Seconded by: Cllr. Dyer

Vote: unanimous

145/2022 TO DISCUSS THE SERIOUS VANDALISM/SABOTAGE OF PLAY EQUIPMENT AT THREEMILESTONE PLAYING FIELD AND TO CONSIDER ADVICE FROM INSURANCE COMPANY AND THE POLICE IF AVAILABLE

The Chairman advised this item had been discussed earlier in the meeting. The parish council's insurers had advised the council to carry out as many inspections as necessary, the council should consider how many are required.

Cllr. La Borde volunteered to carry out weekly checks.

Cllr. Green asked the Clerk to forward any emails from the police including the bland replies where the reports are given a crime number and filed.

146/2022 TO DECIDE ON STEPS TO BE TAKEN TO ADDRESS THE SERIOUS VANDALISM/SABOTAGE AND TO APPROVE COSTS FOR ANY ADDITIONAL SECURITY, INSPECTIONS, REPAIRS, REMOVALS, MONITORING AND ANY OTHER ASSOCIATED COSTS TO ENSURE PUBLIC SAFETY

Lighting to be discussed at the next meeting. Security patrols not suitable.

147/2022 TO DELEGATE AUTHORITY TO THE CLERK, IN CONSULTATION WITH THE CHAIRMAN AND VICE CHAIRMAN TO TAKE ANY STEPS NECESSARY TO ENSURE PUBLIC SAFETY INCLUDING COSTS ASSOCIATED WITH THAT

Cllr. La Borde – advised the council that this should not go ahead. The Clerk should not have any authority delegated to her which resulted in her handing work to her husband. The Clerk should declare an interest in any work given to her husband and payments made to him as a result. She was not permitted to contract her own husband for transparency.

This discussion ensued and the Clerk gave the council notice that Graham Harding would withdraw, with immediate effect, from carrying out any work for Kenwyn Parish Council. Cllr. Dyer said without putting words into Cllr. La Borde's mouth Mr Harding should be paid an agreed hourly rate under contract.

Cllr. La Borde – advised the council may need to advertise for a member of staff now which would be for the Employment Committee to take forward or a company could be used.

Cllr. Green advised perhaps the work could be put out to tender.

The Chairman and Clerk advised cover would be required with immediate effect. Councillors could carry out safety checks of play equipment, but the insurers would probably require them to attend training courses and to be competent in so doing. The Council would need to have something in place to cover emergency repairs very quickly.

148/2022 TO APPROVE THE MONTHLY ACCOUNTS FOR NOVEMBER 2022 AND AGREE PAYMENT

RESOLVED: TO APPROVE THE MONTHLY ACCOUNTS FOR NOVEMBER 2022 AND AGREE PAYMENT

Proposed by: Cllr. Green

Seconded by: Cllr. Dyer

Vote: unanimous

149/2022 TO APPOINT A MEMBER TO CHECK THE MONTHLY ACCOUNTS FOR DECEMBER 2022

RESOLVED: TO APPOINT CLLR. JONES TO CHECK THE MONTHLY ACCOUNTS FOR DECEMBER 2022

Proposed by: Cllr. Green

Seconded by: Cllr. Holroyd

Vote: unanimous

150/2022 TO APPROVE THE RECENT BANK RECONCILIATIONS

RESOLVED: TO APPROVE THE RECENT BANK RECONCILIATIONS

Proposed by: Cllr. Hilton

Seconded by: Cllr. La Borde

Vote: unanimous

151/2022 TO APPOINT A MEMBER TO CHECK THE MONTHLY BANK RECONCILIATIONS IN DECEMBER 2022

RESOLVED: TO APPOINT CLLR. HOLROYD TO CHECK THE MONTHLY BANK RECONCILIATIONS IN DECEMBER 2022

Proposed by: Cllr. Green

Seconded by: Cllr. Dyer

Vote: unanimous

152/2022 TO APPROVE THE QUOTE FOR A REPLACEMENT SEE SAW FOR SHORTLANESEND PLAYING FIELD FOLLOWING ROSPA INSPECTION AND RECOMMENDATION

Cllr. La Borde – asked that three quotes be sought as this quote was too expensive, rubber matting was over the top for a see saw and she was unhappy with the extra costs. The Clerk was asked to obtain two further quotes and bring to the next possible meeting.

The meeting closed at 9pm.