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**MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON MONDAY 10TH OCTOBER 2022
HELD AT SHORTLANESEND VILLAGE HALL AT 7.12PM**

**PRESENT: CLLR. I HOLROYD (CHAIRMAN) CLLR. B HILTON, CLLR. D GREEN, CLLR. F J DYER MBE,
CLLR. JONES, CLLR. PENHALLURICK**

Also present: Mrs K J Harding – Clerk to Kenwyn Parish Council

3 members of the public

102/2022 APOLOGIES: CLLR. M HARRY (VICE CHAIRMAN), CLLR. W ROBINSON, CLLR. LA BORDE
Cornwall Cllr. D Tudor, Cornwall Cllr. D Harris

103/2022 TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS

**MEMBERS ARE INVITED TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS
IN ITEMS ON THE AGENDA AS REQUIRED BY THE KENWYN PARISH COUNCIL CODE OF CONDUCT
FOR MEMBERS AND BY THE LOCALISM ACT 2011.**

No declarations of interest.

104/2022 PUBLIC PARTICIPATION (10 MINUTES MAXIMUM, 3 MINUTES PER PARISHIONER)

Three members of the public raised questions on:

1. The Langarth Development which they felt was unwanted, not needed and shouldn't be built
2. The £20 million loan allegedly made to Thurrock Council
3. The installation of solar panels on land at St Erme where the land could have been used for affordable housing
4. Matters relating to the way in which travellers at the park and ride were dealt with allegedly incorrectly
5. Matters relating to homeless people

Members explained that all these points were for Cornwall Council and not the parish council.

The following written questions had been received:

Question 1 I live on Eglos road in Shortlanesend. Outside our home is communal green, this green is not owned by anyone. Some of us try to maintain the green the best we can outside our own home but others do not as it's not their lawn. The green looks incredibly untidy and is actually dangerous to walk on as it's so uneven. I contacted Cornwall council in order to look into who is responsible for cutting this area and their only advice was to contact yourselves. Please see the attached photos.

Cllr. Penhallurick would follow this up with Cornwall Cllr. D Harris.

Question 2 – resident of Penstraze concerned about attempts by The Ramblers Association to add extra rights of way across his farm and onto dangerous point on the highway

Members felt they did not have the relevant legal knowledge to make comment.

Question 3 - We live in Kenwyn Heights and our garden backs onto the playing field and not sure who we should contact regarding trimming of hedge on playing field side.

We have managed to maintain the hedge on our side but due to the height it is impossible for us to reach on the playing field side.

Can you please advise when the next hedge cutting is due?

Cllr. Penhallurick would visit all the houses adjoining the park to see which owners wished to have the hedge cut and those that didn't. Cllr. Penhallurick would advise the Clerk accordingly.

105/2022 CHAIRMAN'S ANNOUNCEMENTS

The Chairman reported on the following work carried out in the parish this month.

Works carried out this month – Bin refixed at Threemilestone Playing Field following vandalism to previous bin.

Donated picnic bench sited and made safe with rail made and added at Watts Nature Reserve

More boardwalk repaired at Watts Nature Reserve

Vandalised guttering and downpipe at Village Hall replaced

Strimming carried out on road hedge and inside hedge – Shortlanesend Playing Field

Works to make safe holes dug by users of Chyvelah Ope Play Area

Removal of debris from fires at Threemilestone Playing Field

Work to make safe vandalised equipment at Threemilestone Playing Field several times

To unload, store and then build disabled access picnic benches at Threemilestone Playing Field, some fitted, paid for from S106 monies applied for in 2021

Electrical testing and some repairs carried out to pass electrical and PAT Test at Shortlanesend Village Hall

Some bug hotels installed (paid for from Kenwyn Community Benefit Fund Grant obtained by Cllr. Harry) – more to go up, would be pleased to receive suggested locations in Gloweth and Threemilestone

New Biffa Bin has been delivered and is in use at Threemilestone Playing Field although sadly it has been pushed into the small children's play area and not left in situ on a few occasions

Bark had been laid under the nest swing at Threemilestone.

Two new dog bins had been installed, the Clerk had advised Cornwall Council that these needed to be added to the emptying contract and this had now been confirmed by Cornwall Council.

106/2022 TO APPROVE THE MINUTES OF THE RECENT MEETINGS

The minutes of the Ordinary Parish Council Meeting held on 1st August 2022 were approved and signed.

107/2022 REPORTS OF MEETINGS

Cllr. Green – had attended a meeting of Threemilestone Community Centre Management Committee. The minutes would follow. The Centre was in good shape but there were concerns about the impact of rising energy costs.

108/2022. TO APPROVE AND ADOPT THE UPDATED STANDING ORDERS REVISED APRIL 2022 VERSION, THAT INCLUDE NEW WORDING UNDER SECTION 18 WITH REGARD TO FINANCIAL CONTROLS AND PROCUREMENT AND OTHER WORDING RELATING TO CONDUCT AT MEETINGS AS ADVISED BY CORNWALL ASSOCIATION OF LOCAL COUNCILS

RESOLVED: TO APPROVE AND ADOPT THE UPDATED STANDING ORDERS REVISED APRIL 2022 VERSION, THAT INCLUDE NEW WORDING UNDER SECTION 18 WITH REGARD TO FINANCIAL CONTROLS AND PROCUREMENT AND OTHER WORDING RELATING TO CONDUCT AT MEETINGS AS ADVISED BY CORNWALL ASSOCIATION OF LOCAL COUNCILS

Proposed by: Cllr. Green

Seconded by: Cllr. Holroyd

Vote: unanimous

109/2022 TO PASS A RESOLUTION TO SIGN UP TO THE CIVILITY AND RESPECT PLEDGE – AS BELOW:

Definition of Civility and Respect
Civility means politeness and courtesy in behaviour, speech, and in the written word.
Examples of ways in which you can show respect are by listening and paying attention to others, having consideration for other people’s feelings, following protocols and rules, showing appreciation and thanks.

The National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC), and One Voice Wales (OVW), believe now is the time to put civility and respect at the top of the agenda and start a culture change for the local council sector.

By our council signing up to the civility and respect pledge we are demonstrating that our council is committed to treating councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.

Statement	Tick to agree
Our council has agreed that it will treat all councillors, clerk and all employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.	√
Our council has committed to training councillors and staff.	√
Our council has signed up to Code of Conduct for councillors	√
Our council has good governance arrangements in place including, staff contracts, and a dignity at work policy.	√
Our council will commit to seeking professional help in the early stages should civility and respect issues arise.	√
Our council will commit to calling out bullying and harassment if and when it happens.	√
Our council will continue to learn from best practice in the sector and aspire to being a role model/champion council e.g., via the Local Council Award Scheme	√
Our council supports the continued lobbying for the change in legislation to support the Civility and Respect Pledge, including sanctions for elected members where appropriate.	√

RESOLVED: TO SIGN UP TO AND ADOPT THE CIVILITY AND RESPECT PLEDGE

Proposed by: Cllr. Jones

Seconded by: Cllr. Penhallurick

Vote: unanimous

110/2022 UPDATE FROM CLLR. PENHALLURICK, CLLR. GREEN, CLLR. LA BORDE AND CLLR. JONES ON DISCUSSIONS WITH SCHOOLS AND COLLEGE ON DESIGNING NEW SIGNAGE AND POSSIBLE MURAL FOR THREEMILESTONE PLAYING FIELD

Cllr. Penhallurick – would be going into Shortanesend School shortly.

Cllr. Jones – advised the design work at Threemilestone was complete and a quote had been sourced.

The Clerk was asked to agenda this again in November.

111/2022 TO APPROVE THE MONTHLY ACCOUNTS FOR AUGUST, SEPTEMBER AND OCTOBER 2022 AND AGREE PAYMENT

The accounts had been checked by Cllr. Holroyd. Cllr. Holroyd recommended them for payment.

RESOLVED: TO APPROVE THE MONTHLY ACCOUNTS FOR AUGUST, SEPTEMBER AND OCTOBER 2022 AND AGREE PAYMENT

Proposed by Cllr. Penhallurick

Seconded by Cllr. Hilton

Vote: unanimous

112/2022 TO APPOINT A MEMBER TO CHECK THE MONTHLY ACCOUNTS FOR NOVEMBER 2022

RESOLVED: TO APPOINT CLLR. GREEN TO CHECK THE MONTHLY ACCOUNTS FOR NOVEMBER 2022

Proposed by Cllr. Penhallurick

Seconded by Cllr. Hilton

Vote: unanimous

113/2022 TO APPROVE THE RECENT BANK RECONCILIATIONS

RESOLVED: TO APPROVE THE RECENT BANK RECONCILIATIONS

Proposed by Cllr. Jones

Seconded by Cllr. Penhallurick

Vote: unanimous

114/2022 TO APPOINT A MEMBER TO CHECK THE MONTHLY BANK RECONCILIATIONS IN NOVEMBER 2022

RESOLVED: TO APPOINT CLLR. HILTON TO CHECK THE MONTHLY BANK RECONCILIATIONS IN NOVEMBER

**Proposed by Cllr. Green
Seconded by Cllr. Holroyd
Vote: unanimous**

115/2022 TO NOTE AND ADOPT THE INCOME & EXPENDITURE REPORT

RESOLVED: TO NOTE AND ADOPT THE INCOME & EXPENDITURE REPORT

**Proposed by Cllr. Green
Seconded by Cllr. Holroyd
Vote: unanimous**

116/2022 TO NOTE AND ADOPT THE BUDGET REPORT

RESOLVED: TO NOTE AND ADOPT THE BUDGET REPORT

**Proposed by Cllr. Penhallurick
Seconded by Cllr. Holroyd
Vote: unanimous**

117/2022 TO NOTE AND ADOPT THE BALANCE SHEET

RESOLVED: TO NOTE AND ADOPT THE BALANCE SHEET

**Proposed by Cllr. Hilton
Seconded by Cllr. Green
Vote: unanimous**

118/2022 TO APPROVE THE QUOTE FOR AN AIR CONDITIONING UNIT TO BE SUPPLIED AND FITTED TO THE CONTAINER AT THREEMILESTONE PLAYING FIELD TO MAINTAIN A CONSTANT TEMPERATURE FOR THE CCTV SYSTEM AND TO PREVENT OVERHEATING OR BEING AFFECTED BY COLD TEMPERATURES

RESOLVED: TO APPROVE THE QUOTE FOR AN AIR CONDITIONING UNIT TO BE SUPPLIED AND FITTED TO THE CONTAINER AT THREEMILESTONE PLAYING FIELD TO MAINTAIN A CONSTANT TEMPERATURE FOR THE CCTV SYSTEM AND TO PREVENT OVERHEATING OR BEING AFFECTED BY COLD TEMPERATURES

**Proposed by Cllr. Penhallurick
Seconded by Cllr. Jones
Vote: 5 in favour, Cllr. Dyer abstained.**

119/2022 TO APPROVE THE QUOTE FOR THE REPLACEMENT OF FENCING AT THREEMILESTONE PLAYING FIELD

RESOLVED: TO APPROVE THE QUOTE FOR THE REPLACEMENT OF FENCING AT THREEMILESTONE PLAYING FIELD

**Proposed by Cllr. Jones
Seconded by Cllr. Green
Vote: 5 in favour, Cllr. Dyer abstained.**

120/2022 TO APPROVE AND ADOPT THE EXTERNALLY AUDITED ACCOUNTS FOR THE YEAR ENDING 31.03.2022

RESOLVED: TO APPROVE AND ADOPT THE EXTERNALLY AUDITED ACCOUNTS FOR THE YEAR ENDING 31.03.2022

**Proposed by Cllr. Penhallurick
Seconded by Cllr. Holroyd
Vote: unanimous**

121/2022 TO CONSIDER AND APPROVE THE FOLLOWING MOTION - "KENWYN PARISH COUNCIL BELIEVES THAT THE WAY CORNWALL IS GOVERNED IS EXTREMELY IMPORTANT TO OUR LOCAL RESIDENTS. WE NOTE THE EMERGING PROPOSALS FOR A POSSIBLE CHANGE TO A POWERFUL MAYOR OF CORNWALL WITH THEIR OWN STAFF, BUDGET AND CHOICE OF CABINET. WE BELIEVE THAT SUCH A SYSTEM SHOULD ONLY BE IMPLEMENTED IF THE PEOPLE OF CORNWALL SUPPORT IT. WE CALL ON CORNWALL COUNCIL AND OUR LOCAL CORNWALL COUNCILLORS TO ENSURE THAT THERE IS A REFERENDUM OF ALL VOTERS IN CORNWALL ON WHETHER TO INTRODUCE THIS SIGNIFICANT CHANGE, AS SET OUT IN THE RELEVANT LEGISLATION."

RESOLVED: TO APPROVE THE FOLLOWING MOTION - "KENWYN PARISH COUNCIL BELIEVES THAT THE WAY CORNWALL IS GOVERNED IS EXTREMELY IMPORTANT TO OUR LOCAL RESIDENTS. WE NOTE THE EMERGING PROPOSALS FOR A POSSIBLE CHANGE TO A POWERFUL MAYOR OF CORNWALL WITH THEIR OWN STAFF, BUDGET AND CHOICE OF CABINET. WE BELIEVE THAT SUCH A SYSTEM SHOULD ONLY BE IMPLEMENTED IF THE PEOPLE OF CORNWALL SUPPORT IT. WE CALL ON CORNWALL COUNCIL AND OUR LOCAL CORNWALL COUNCILLORS TO ENSURE THAT THERE IS A REFERENDUM OF ALL VOTERS IN CORNWALL ON WHETHER TO INTRODUCE THIS SIGNIFICANT CHANGE, AS SET OUT IN THE RELEVANT LEGISLATION."

**Proposed by Cllr. Penhallurick
Seconded by Cllr. Hilton
Vote: unanimous**

122/2022 TO FORM WORKING GROUPS TO PROGRESS WORK ON THE CLIMATE CHANGE PLAN AND PROJECTS WORKING GROUPS TO PROGRESS THE WORK, SPENDING TO BE AUTHORISED BY THE FULL COUNCIL

Deferred as only 6 members present.

123/2022 TO APPROVE THE QUOTE FOR BIKE RACKS AS PART OF THE CLIMATE EMERGENCY PLAN AND CLIMATE EMERGENCY EAR MARKED RESERVED BUDGET – CLLR. HARRY

Deferred as Cllr. Harry not present.

124/2022 ANY OTHER ITEM THE CHAIRMAN DEEMS AS URGENT

No other urgent items.

125/2022 TO INTERVIEW CANDIDATES FOR CURRENT VACANCIES THAT MAY BE FILLED BY CO-OPTION AND TO CO-OPT MEMBERS S100A LOCAL GOVERNMENT ACT 1972 THE PRESS AND PUBLIC WILL BE EXCLUDED FROM THE DISCUSSION BASED ON THE LIKELY DISCLOSURE OF EXEMPT INFORMATION UNDER THE LOCAL GOVERNMENT ACT – MAY APPLY FOR PART OF THIS ITEM

Candidate not present.

RESOLVED: THE APPLICATION TO BE REJECTED AS THE APPLICANT WAS NOT PRESENT. VACANCIES TO BE READVERTISED AND THE APPLICANT BE ADVISED THEY CAN REAPPLY IF THEY ARE ABLE TO ATTEND AN INFORMAL INTERVIEW IN LINE WITH THE CO-OPTION POLICY.

Proposed by Cllr. Penhallurick

Seconded by Cllr. Holroyd

Vote: unanimous

The meeting closed at 8.10pm.