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**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON MONDAY 10<sup>TH</sup> OCTOBER 2022 HELD AT SHORTLANESEND VILLAGE HALL AT 8.13PM**

**PRESENT: CLLR. I HOLROYD (CHAIRMAN), CLLR. R PENHALLURICK, CLLR. F J DYER MBE**

**Also present: CLLR. B HILTON, CLLR. A JONES, CLLR. D GREEN  
Mrs K J Harding – Clerk to Kenwyn Parish Council**

**126/2022 1. APOLOGIES: CLLR. M HARRY (VICE CHAIRMAN), K LA BORDE, CLLR. ROBINSON**

**127/2022 DECLARATIONS OF INTEREST**

No declarations of interest.

**128/2022 QUESTIONS FROM PARISHIONERS (10 MINUTES ONLY, 3 MINUTES MAXIMUM PER PERSON ON FINANCE & GENERAL PURPOSES MATTERS ONLY)**

No questions from parishioners.

**129/2022 TO CONSIDER THE FINANCIAL REPORT POWERPOINT PRODUCED BY THE CLERK AND TO CONSIDER THE BUDGETARY REQUIREMENTS FOR 2023/2024 INCLUDING THE ANNUAL REVIEW OF THE SALARY BUDGETS AND TO CONSIDER EXTRA BUDGETARY REQUIREMENTS – S100A LOCAL GOVERNMENT ACT 1972 THE PRESS AND PUBLIC WILL BE EXCLUDED FROM THE DISCUSSION BASED ON THE LIKELY DISCLOSURE OF EXEMPT INFORMATION UNDER THE LOCAL GOVERNMENT ACT – MAY APPLY FOR PART OF THIS ITEM**

The report had been shown to all members via the Zoom platform previously and was shown again at the meeting. The report was noted.

**130/2022 TO APPROVE THE LIST OF DUE PAYMENTS WHICH ARISE ON A REGULAR BASIS AS THE RESULT OF A CONTINUING CONTRACT, STATUTORY DUTY, OR OBLIGATION INCLUDING SALARIES, PAYE AND NI, AND REGULAR MAINTENANCE CONTRACTS AND THE LIKE FOR WHICH THE COUNCIL AUTHORISES PAYMENT FOR THE YEAR PROVIDED THAT THE REQUIREMENTS OF FINANCIAL REGULATION 4 (BUDGETARY CONTROLS) ARE ADHERED TO**

**RESOLVED: TO APPROVE THE LIST OF DUE PAYMENTS WHICH ARISE ON A REGULAR BASIS AS THE RESULT OF A CONTINUING CONTRACT, STATUTORY DUTY, OR OBLIGATION INCLUDING SALARIES, PAYE AND NI, AND REGULAR MAINTENANCE CONTRACTS AND THE LIKE FOR WHICH THE COUNCIL AUTHORISES PAYMENT FOR THE YEAR PROVIDED THAT THE REQUIREMENTS OF FINANCIAL REGULATION 4 (BUDGETARY CONTROLS) ARE ADHERED TO**

**Proposed by: Cllr. Penhallurick**

**Seconded by: Cllr. Holroyd**

**Vote: unanimous**

**131/2022 TO APPROVE THE ONGOING USE OF BACS TO PAY MONTHLY SALARIES AND ALL PAYMENTS WHERE POSSIBLE. TO CONTINUE USING ELECTRONIC PAYMENTS VIA UNITY BANK FOR 2023/2024**

**RESOLVED: TO APPROVE THE ONGOING USE OF BACS TO PAY MONTHLY SALARIES AND ALL PAYMENTS WHERE POSSIBLE. TO CONTINUE USING ELECTRONIC PAYMENTS VIA UNITY BANK FOR 2023/2024**

**Proposed by: Cllr. Penhallurick**

**Seconded by: Cllr. Holroyd**

**Vote: unanimous**

**132/2022 TO APPROVE THE USE OF A DIRECT DEBIT AND VARIABLE DIRECT DEBIT AS THE PAYMENT METHOD FOR UTILITY SUPPLIES (ENERGY, TELEPHONE AND WATER), IT SUBSCRIPTIONS, STORAGE CONTAINER RENTAL AND TRADE WASTE COLLECTION**

**RESOLVED: TO APPROVE THE USE OF A DIRECT DEBIT AND VARIABLE DIRECT DEBIT AS THE PAYMENT METHOD FOR UTILITY SUPPLIES (ENERGY, TELEPHONE AND WATER), IT SUBSCRIPTIONS, STORAGE CONTAINER RENTAL AND TRADE WASTE COLLECTION**

**Proposed by: Cllr. Penhallurick**

**Seconded by: Cllr. Holroyd**

**Vote: unanimous**

**133/2022 TO REVIEW THE HIRE RATES FOR SHORTLANESSEND VILLAGE HALL FOR 2023/2024**

**RESOLVED: TO AGREE THE RECOMMENDED HIRE RATES FOR SHORTLANESSEND VILLAGE HALL FOR 2023/2024**

**Proposed by: Cllr. Penhallurick  
Seconded by: Cllr. Holroyd  
Vote: unanimous**

**134/2022 TO REVIEW THE EFFECTIVENESS OF THE CURRENT SYSTEM OF INTERNAL CONTROL AND ENSURE IT IS IN ACCORDANCE WITH PROPER PRACTICES (TO MEET AUDIT REGULATIONS)**

**RESOLVED: TO AGREE THE RECOMMENDED SYSTEM OF INTERNAL CONTROL AND CONFIRM IT IS IN ACCORDANCE WITH PROPER PRACTICES (TO MEET AUDIT REGULATIONS)**

**Proposed by: Cllr. Penhallurick  
Seconded by: Cllr. Holroyd  
Vote: unanimous**

**135/2022 TO AGREE TO MOVE MONEY FROM THE GENERAL FUND INTO EARMARKED RESERVES AS RECOMMENDED BY THE CLERK IN ORDER TO ADHERE TO POLICY ON LEVEL OF FREE RESERVES**

**RESOLVED: TO AGREE TO MOVE MONEY FROM THE GENERAL FUND INTO EARMARKED RESERVES AS RECOMMENDED BY THE CLERK IN ORDER TO ADHERE TO POLICY ON LEVEL OF FREE RESERVES**

**Cllr. Dyer** – questioned this item and said ‘it’s all well and good when you have a trustworthy Clerk and our Clerk is I suppose relatively trustworthy. Turning to address the Clerk Cllr. Dyer said to her ‘can you move it into the Karen Harding Benevolent Fund though?’

The Clerk advised that despite accusations from Cllr. Dyer over many, many years the answer was ‘No’.

**Proposed by: Cllr. Penhallurick  
Seconded by: Cllr. Holroyd  
Vote: unanimous**

**136/2022 TO AGREE AND APPROVE THE CURRENT ASSET REGISTER**

**RESOLVED: TO AGREE AND APPROVE THE CURRENT ASSET REGISTER**

**Proposed by: Cllr. Penhallurick  
Seconded by: Cllr. Holroyd  
Vote: unanimous**

**137/2022 TO PUT TOGETHER A PROPOSED BUDGET AND PRECEPT AMOUNT FOR 2023/2024 - S100A LOCAL GOVERNMENT ACT 1972 THE PRESS AND PUBLIC WILL BE EXCLUDED FROM THE DISCUSSION BASED ON THE LIKELY DISCLOSURE OF EXEMPT INFORMATION UNDER THE LOCAL GOVERNMENT ACT – MAY APPLY FOR PART OF THIS ITEM**

**RESOLVED: TO SET THE RECOMMENDED BUDGET AND PRECEPT AMOUNT FOR 2023/2024 at £170220.00 – no increase on the previous year.**

**Proposed by: Cllr. Penhallurick**

**Seconded by: Cllr. Holroyd**

**Vote: unanimous**

**138/2022 ANY OTHER ITEM THE CHAIRMAN DEEMS AS URGENT**

No other urgent items.

**The meeting closed at 8.25pm.**