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**MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON MONDAY 14<sup>TH</sup> MARCH 2022  
HELD AT SHORTLANESEND VILLAGE HALL AT 7.40PM**

**PRESENT: CLLR. B HILTON (CHAIRMAN), CLLR. I HOLROYD (VICE CHAIRMAN), CLLR. D GREEN, CLLR. F J DYER MBE, CLLR. JONES, CLLR. PENHALLURICK, CLLR. W ROBINSON, CLLR. LA BORDE, CLLR. M HARRY (FROM CO-OPTION)**

**Also present: Mrs K J Harding – Clerk to Kenwyn Parish Council**

**One member of the public**

**137/2022 APOLOGIES:** No apologies

**138/2022 TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS**

**MEMBERS ARE INVITED TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS IN ITEMS ON THE AGENDA AS REQUIRED BY THE KENWYN PARISH COUNCIL CODE OF CONDUCT FOR MEMBERS AND BY THE LOCALISM ACT 2011.**

No declarations of interest.

**139/2022 QUESTIONS FROM PARISHIONERS (10 MINUTES MAXIMUM, 3 MINUTES PER PARISHIONER)**

Sent by email to Kenwyn Parish Council.

Forty Steps Path

Just to let you and the councillors know that 12 months after starting this, the paperwork has been accepted as a valid application. It is now number 162 in the queue for action. The anticipated period for completion is 8 years. Please mention at a meeting so it is recorded in the minutes.

Please pass on my thanks to everyone who has helped with evidence or advice.

**Cllr. Green** – said he had been approached by Chyvelah Ope Residents who had asked why the fence had been removed from Chyvelah Ope Play Area. The Clerk advised this had been done as a result of the s106 Consultation where the residents had asked for the fence to be removed. She also advised she felt it was potentially dangerous not to have a fence in place.

**The Clerk** advised it may be an idea to reconsult with the residents on this matter and perhaps to consider reinstating a fence. Cllr. Green would reconsult with the residents.

**Cllr. Green** – asked for a letter to be sent to Sanctuary Housing regarding the paths leading to the play area and the need for better maintenance of the paths. Agreed.

**Cllr. Green** – asked when the grass would be cut in the play area. The Clerk advised the council had agreed the 2022 grass cutting contract at the February Parish Council meeting and the contract stated the grass cutting would begin in April.

#### **140/2022 CHAIRMAN'S ANNOUNCEMENTS**

**The Chairman** advised the new website was now up and running. He thanked the Clerk for all her work on this.

He also advised the Annual Internal Audit would begin on April 5<sup>th</sup> and the Clerk may not be available by phone for a few days whilst this work took place.

The Chairman advised he had considered Cllr. Tudor's input at the February meeting where she asked the parish council not to raise questions when responding to planning applications. Cllr. Tudor felt questions should be raised with the planning officers before the planning meetings. The Chairman disagreed, as did members, and said that there should be a publicly accessible chain of correspondence between the parish council and the planning officers. This could only be achieved by following the existing practice of asking questions when the applications were considered. Members agreed to disregard Cllr. Tudor's advice and to continue with the normal practice.

#### **141/2022 TO APPROVE THE MINUTES OF THE RECENT MEETINGS**

The minutes of the Planning Committee Meeting held on Monday 7<sup>th</sup> February 2022 were agreed and signed.

The minutes of the Ordinary Parish Council Meeting held on Monday 7<sup>th</sup> February 2022 were agreed and signed.

#### **142/2022 REPORTS OF MEETINGS**

**Cllr. Dyer** – had attended the recent Truro & Roseland Community Network Panel Meeting.

**Chairman** – would be attending a meeting on 15<sup>th</sup> March to discuss the proposals to site temporary accommodation units behind McDonalds on the old Cormac compound. He advised members who wished to attend this meeting to contact the Clerk to obtain the Teams Link.

**Cllr. Jones** and **Cllr. Green** would be attending the upcoming Truro & Roseland Community Network Panel Meeting.

**143/2022 TO INTERVIEW CANDIDATES FOR CURRENT VACANCIES THAT MAY BE FILLED BY CO-OPTION AND TO CO-OPT MEMBERS S100A LOCAL GOVERNMENT ACT 1972 THE PRESS AND PUBLIC WILL BE EXCLUDED FROM THE DISCUSSION BASED ON THE LIKELY DISCLOSURE OF EXEMPT INFORMATION UNDER THE LOCAL GOVERNMENT ACT – MAY APPLY FOR PART OF THIS ITEM**

**The Chairman** advised the Council would now need to go into closed session. Cllr. Holroyd proposed the council go into closed session, Cllr. Penhallurick seconded this and the member of the public left the meeting during this item.

**RESOLVED: To co-opt Mark Harry as a Parish Councillor for the Shortlanesend Ward of Kenwyn Parish Council.**

**Proposed by: Cllr. Robinson**

**Seconded by: Cllr. Hilton**

**Vote: unanimous**

Cllr. Harry signed the Declaration of Acceptance of Office and joined the Parish Council.

The member of the public re-joined the meeting.

**144/2022 TO APPROVE THE RECOMMENDATIONS FROM THE EMPLOYMENT COMMITTEE AND THE APPOINTMENT OF THE NEW SHORTLANESEND VILLAGE HALL CLEANER**

**RESOLVED: TO APPROVE THE RECOMMENDATIONS FROM THE EMPLOYMENT COMMITTEE AND THE APPOINTMENT OF THE NEW SHORTLANESEND VILLAGE HALL CLEANER**

**Proposed by Cllr. Penhallurick**

**Seconded by Cllr. Hilton**

**Vote: 7 in favour, 2 abstentions**

**145/2022 TO NOTE THE REMOVAL OF ALL COVID-19 RESTRICTIONS FOR SHORTLANESEND VILLAGE HALL, PLAYING FIELDS, BUS SHELTERS AND COUNCIL OWNED OR MANAGED PROPERTY/LAND**

Noted.

**146/2022 TO NOTE THE RECENT RESIGNATION OF CLLR. GAMMON**

Noted. The Chairman paid tribute to Mrs Gammon. The Council was very grateful to her for her long service over many years. Members agreed Mrs Gammon would be greatly missed.

The Clerk would write a letter of thanks to Mrs Gammon.

The Vacancy was currently being advertised and the Clerk would advise in due course whether it would be filled by co-option or whether there had been a by election called.

**147/2022 TO CONSIDER AND APPROVE REQUEST FROM THE SOCIETY OF LOCAL COUNCIL CLERKS TO PASS THE MOTION AS FOLLOWS:**

On 11 February 2022, the Society of Local Council Clerks called on councils to consider passing the following motion and writing to the Secretary of State to show support:

*'This Council supports the petition launched by ADSO and LLG on 5 January with regard to remote and hybrid meetings. We agree to write to the Secretary of State for Levelling Up, Housing and Communities calling on the Government to change the law to allow councils the flexibility to hold such meetings when they deem appropriate within agreed rules and procedures.'*

**RESOLVED: TO PASS THE FOLLOWING MOTION - *'This Council supports the petition launched by ADSO and LLG on 5 January with regard to remote and hybrid meetings. We agree to write to the Secretary of State for Levelling Up, Housing and Communities calling on the Government to change the law to allow councils the flexibility to hold such meetings when they deem appropriate within agreed rules and procedures.'***

**Proposed by Cllr. La Borde  
Seconded by Cllr. Green  
Vote: unanimous**

**148/2022 TO APPROVE THE MONTHLY ACCOUNTS FOR MARCH 2022 AND AGREE PAYMENT**

**RESOLVED: TO APPROVE THE MONTHLY ACCOUNTS FOR MARCH 2022 AND AGREE PAYMENT**

**Proposed by Cllr. Green  
Seconded by Cllr. Jones  
Vote: 8 in favour, Cllr. Harry abstained as he had only just been co-opted and hadn't seen the accounts.**

**149/2022 TO DISCUSS REPORT FROM CLLR. LA BORDE, CLLR. GREEN AND CLLR. JONES ON THREEMILESTONE PLAYING FIELD**

The following report had been submitted. **The Chairman** felt it was not very different to the previous month's report. He was a little disappointed with the report and asked if the group needed more time to come up with proposals to improve the park rather than just a list of things that were felt by the group to be wrong.

**Cllr. Green** advised this was the first go at compiling a report and said he did not have the background to obtain prices for works the group felt needed to be carried out. The Chairman advised councillors should not be obtaining quotes, this was the Clerk's job, but she had nothing to

obtain quotes for as the detail was lacking. He advised much more information and detail was needed before the Clerk could take these points further.

The Chairman said he wanted to see some solutions and not a list of complaints.

**Cllr. La Borde** advised the group wished to establish a 'Friends of Threemilestone Park' Group first and then source ideas from the group.

**Cllr. Holroyd** advised he thought this was agreed at the February meeting. The minutes show that this was agreed. He asked if the families who had spoken to Cllr. La Borde about the condition of the park would join the group. Cllr. La Borde advised they were individuals, not families and she did not know them but maybe an article in the Contact Magazine inviting the public to join would prompt interest from the community.

**The Chairman** reiterated the need to see more from the group.

**The Clerk** asked if it would be helpful for the group to have some Terms of Reference. She was concerned that there could be some overlapping of responsibilities and actions or of more concern important actions such as safety checks of the park and equipment would fall through the cracks. The Group were very happy with this suggestion and made it clear that no responsibilities or actions would be taken away from the Clerk by the new group. Park Checks would continue as before.

The Clerk asked the group to send her a list of what they would like to see included in any Terms of Reference and she would then produce a document for council approval.

The Clerk suggested the council go through the list included in the current report and pick out easy fixes to address now and put the other items on an 'aspirational' list for the future should there be sufficient budget to address them. This was agreed.

## Report of KPC Threemilestone Park Working Group

### Councillors Jones, Green and La Borde

#### 1. Newly constructed path around play equipment.

Path is crumbling at edges.

Path has grass growing through it which will require extensive use of glyphosates in a children's play area.

##### **Recommendation:**

Write to the contractor explaining the issues surrounding the path and ask for their suggestions to remedy.

**Agreed**

#### 2. Play Hut

Inside the play hut is soggy and muddy.

##### **Recommendation:**

Install surface within play hut

**To be considered at some point in the future. At present there were problems with youths drinking alcohol in the hut at night. Picnic tables had been ripped from their fixings and dragged into the hut to make this more comfortable. The tables had then been vandalised. At this time further monitoring of this behaviour would take place.**

### **3. Netting on boundary hedge**

Needs Removal. Poles to be retained in case a net is needed in the future.

#### **Recommendation:**

Update on removal required

**This would form part of the fence renewal the Clerk was still seeking quotes for. She had been unable to secure a quote for chain link fencing and asked members to consider seeking quotes for an alternative fence – agreed.**

### **4. Swings/Benches**

#### **Recommendation:**

Reinstate swings and benches removed for Covid  
Increase seating along the boundary behind the houses.

**These items were currently being serviced and would be returned in due course.**

### **5. Football/Basketball area**

Limited space between the posts to play football.  
Grass surface unsuitable for basketball

#### **Recommendation:**

Resite posts to new area and resurface

### **6. Football/Rugby recreational posts**

#### **Recommendation:**

Source posts and install – update required  
Plan of park required to ensure posts are installed in an appropriate area

**The group to provide the Clerk with details of posts required. April Agenda Item to consider the purchase and siting of the posts.**

### **7. Fencing**

Top of field, metal fencing is leaning against hedging and on the grass. The fencing on the grass is growing in and will be problematic for grass cutting. Fence panel in the far corner is a temporary wire mesh panel.

**Recommendation:**

Remove fencing and store. Replace temporary fencing.

**Agreed.**

**8. Sani Station Boards**

Now redundant

**Recommendation**

Remove sani station boards

**Currently being removed.**

**9. Container Compound**

This area is untidy and an unwelcoming entrance to the park.

**Recommendation:**

Remove debris from this area of the park and tidy area.

Review necessity of CCTV and potential resite container especially as part of long terms plans for the park.

**Agreed to tidy the mess left behind when Western Power Distribution made the connection to the container.**

**CCTV to stay.**

**Container to remain in place at this time.**

**Screening to be investigated by the group and Cllr. Penhallurick.**

**10. Signage**

Many signs with 'do not' content. Not welcoming.

**Recommendation:**

Review number of signs and messaging.

**The group to liaise with local schools re: design for signs. Cllr. Penhallurick to get involved and to liaise with Truro College on this and a potential mural for the container.**

**11. Skateboard / Scooter ramps**

**Recommendation:**

Contact person in village who offered support to design ramps.

**Agreed although noted Cllr. Green had not received a response to previous attempts to contact this person.**

## 12. Friends of TMS Park

### **Recommendation:**

Test for interest in forming a small group to look after the park, Insert small advert in Contact magazine.

**Agreed, the Clerk advised she would be writing an article for the Contact Magazine over the next couple of days, the deadline being 18<sup>th</sup> March. She asked the group to send her their advert in time for this.**

## 13. Long Term Plans for Threemilestone Park

Review long term plans for the park including parking and new road proposed for the development of a new football pitch adjacent to the park.

**Agreed this would take place when there was help from the community.**

## 150/2022 ANY OTHER ITEM THE CHAIRMAN DEEMS AS URGENT

No other urgent items.

**The meeting closed at 8.40pm.**