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**MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON MONDAY 7<sup>TH</sup> FEBRUARY 2022  
HELD AT SHORTLANESEND VILLAGE HALL AT 7.23PM**

**PRESENT: CLLR. B HILTON (CHAIRMAN), CLLR. I HOLROYD (VICE CHAIRMAN), CLLR. D GREEN, CLLR. F J DYER MBE, CLLR. JONES, CLLR. PENHALLURICK, CLLR. W ROBINSON, CLLR. A GAMMON, CLLR. LA BORDE**

**Also present: Mrs K J Harding – Clerk to Kenwyn Parish Council**

**Cllr. D Tudor**

**One member of the public**

**112/2022 APOLOGIES: No apologies.**

**113/2022 TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS**

**MEMBERS ARE INVITED TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS IN ITEMS ON THE AGENDA AS REQUIRED BY THE KENWYN PARISH COUNCIL CODE OF CONDUCT FOR MEMBERS AND BY THE LOCALISM ACT 2011.**

No declarations of interest.

**114/2022 QUESTIONS FROM PARISHIONERS (10 MINUTES MAXIMUM, 3 MINUTES PER PARISHIONER)**

Cllr. Green – advised he was still working on the Anti-Social Behaviour and parking issues in Chyvelah Vale.

The Council were asked to write a letter of thanks to the litter picker who had operated in the lanes towards Langarth. Members to supply the Clerk with details of the litter picker.

The Chairman advised this item was for public participation, not for councillors to raise items. He asked this be adhered to in future.

## **115/2022 CHAIRMAN'S ANNOUNCEMENTS**

**Chairman** – advised the laptops had been issued to all members now, they were ready to use and the email set up had been completed for each machine. The new website would be up and running soon, the emails would switch to NCI and there could be a couple of days disruption during this time.

### **TO APPROVE THE MINUTES OF THE RECENT MEETINGS**

**The minutes of the Planning Committee Meeting held on Monday 29<sup>th</sup> November 2021 were agreed and signed.**

**The minutes of the Finance and General Purposes Committee Meeting held on Monday 29<sup>th</sup> November 2021 were agreed and signed.**

**The minutes of the Ordinary Parish Council Meeting held on Monday 29<sup>th</sup> November 2021 were agreed and signed.**

## **116/2022 REPORTS OF MEETINGS**

**Cllr. Green and Cllr. Holroyd** – attended the Police Liaison Group meeting on 7<sup>th</sup> February.

Discussions covered:

- Crime rates being up by 6% (to be taken in context from a low base)
- Violent Crime up by 40% (to be taken in context from a low base)
- Two new police officers were now part of the Neighbourhood Team
- Hare Coursing was becoming a problem in rural areas and was being investigated by the police
- A map showing crime hotspots was shown which covered November 2021 – February 2022. Shortlanesend had been included in red in November and December but had now fallen off the map. Truro and Threemilestone were in red.
- The new ALERT system was explained. This was a new system for recording incidents. More information will be in the minutes of the PLG meeting.
- The police were focussing on speeding across Cornwall on both rural and major roads.
- The police advised they were monitoring the Quiet Lanes Trial. It was felt that the number of users had gone down but the speeding had increased.

**Cllr. Jones** had attended the Community Network Panel where he had requested Kenwyn Parish Council be included the Electrical Vehicle Charging Point Survey work being carried out by Cornwall Council.

A presentation from the charity Hidden Help had been given.

**Cllr. La Borde and Cllr. Green** had attended the opening of Threemilestone Community Centre. They advised the new extension was excellent and congratulated all those involved including Cllr. Tudor for securing the funding. Cllr. Green advised there was space for the parish council to use for meetings. The Chairman raised concerns about the building being licensed. Cllr. Green said it wasn't

licensed as that was just the Social Club. The Clerk was asked to investigate. Concern was raised about parking for meetings. Cllr. Tudor referred to on street parking and advised there was plenty of parking.

**117/2022 TO APPROVE ALL DECISIONS TAKEN UNDER DELEGATION INCLUDING PLANNING RESPONSES, RESPONSES TO OTHER AGENCIES, APPROVAL OF THE REVISIONS TO THE TRURO AND KENWYN NEIGHBOURHOOD PLAN AND RESPONSES MADE TO THE TRURO AND KENWYN NEIGHBOURHOOD PLAN GROUP, FINANCIAL DECISIONS AND PAYMENTS MADE TO ENSURE THE COUNCIL MEETS ITS STATUTORY OBLIGATIONS, STAFF MATTERS INCLUDING OVERTIME PAYMENTS TO CLEANER**

**RESOLVED: TO APPROVE ALL DECISIONS TAKEN UNDER DELEGATION INCLUDING PLANNING RESPONSES, RESPONSES TO OTHER AGENCIES, APPROVAL OF THE REVISIONS TO THE TRURO AND KENWYN NEIGHBOURHOOD PLAN AND RESPONSES MADE TO THE TRURO AND KENWYN NEIGHBOURHOOD PLAN GROUP, FINANCIAL DECISIONS AND PAYMENTS MADE TO ENSURE THE COUNCIL MEETS ITS STATUTORY OBLIGATIONS, STAFF MATTERS INCLUDING OVERTIME PAYMENTS TO CLEANER**

**Proposed by Cllr. Penhallurick**

**Seconded by Cllr. Holroyd**

**Vote: 8 in favour, Cllr. Dyer voted against.**

**118/2022 CORNWALL COUNCILLOR'S REPORTS (10 MINUTES FOR EACH REPORT TO INCLUDE TIME FOR QUESTIONS)**

**Cllr. Tudor** – referring to the planning meeting held immediately before this meeting and comments made on -

Application PA21/12606 Proposal Outline Planning Application with all matters reserved for up to 5 dwellings and associated access road and services within the curtilage of Willow Green Cottage. Location Willow Green Cottage Road From The A390 Roundabout At Threemilestone To Penventinnie Lane Threemilestone TR4 9AL Applicant Mr Gary Andrew Grid Ref 178306 / 45464

Advised that the planning officers were under a lot of pressure and trying to get through applications as quickly as possible. It didn't help when the parish council submitted questions that could have been asked when the members first received their agendas. Then the questions and the answers would be available at the planning meeting. All that would happen now would be the application would be delayed. She asked members not to delay applications in this way.

Cllr. Tudor spoke on the refurbished Community Centre at Threemilestone and how she was now pursuing signage for the new public toilets. She said members should vote under 'Any Other Business' to meet every other month there. She further advised two rooms were available, one that could accommodate 20 people which would be free of charge, the other being the Hugus hall which could accommodate 41 people and would be offered at a reduced rate of £20 to hire although if the council asked to have it free of charge the management committee would not say no. Parking was again discussed and Cllr. Tudor advised Cornwall Council had started the process to transfer ownership of the property known as Heathervean. It would then be demolished and gravelled to provide temporary parking for the village until the public realm works funded by the Langarth Development came on stream.

Cllr. Tudor advised she had submitted an expression of interest to the Truro & Roseland highways Scheme 2022. It was for the provision of a crossing on Chyvelah Road in Threemilestone for pedestrians to cross the road at the centre of the village to access the Co-op, Spar, Post Office, Community Centre, Car Park and Doctors surgery. Or for those travelling onwards to the school and play park.

She advised that members would know this had been an ongoing problem for many years.

After discussions with the Cormac Area Manager at the site he had recommended a pedestrian refuge be installed along Chyvelah Road in the vicinity of the Church and Community Centre. This location was far enough away from the main village roundabout so as not to be affected by any future works to the public realm. Indeed when the work on the public realm did happen (in 3 to 4 years' time) it would provide a useful and safe crossing point for pedestrians coming into Threemilestone over the 'super-crossing' via Pascoe lane from Langarth Garden Village.

There was £20,000 available to go towards this work from a Unilateral Undertaking agreed with the developers of the co-op in Nov 2017 as part of PA17/07905 specifically for the purpose of providing a crossing on Chyvelah Road.

The Area Manager had also advised that the yellow lining just up the road from this at Wheal Jane Meadows should stay in the highways scheme proposal spreadsheet as that TRO could be worked up at the same time thereby saving money.

Cllr. Tudor asked Kenwyn Parish Councillors to support her bid for this funding.

Cllr. Tudor referred to her email regarding the provision and siting of the Vehicle Activated Signs that would be going up in Greenbottom.

Quiet Lanes – Cllr. Tudor felt this had not been policed sufficiently and therefore hadn't worked properly. She felt physical restrictions should be put in place.

Cllr. Tudor gave an update on the Stadium plans and discussions with stakeholders.

An update was given on the Saints Trail which had also been emailed to all councillors. Cllr. Tudor advised this was an utter mess.

Cornwall Councillors had been given £3000 for their Community Chest Funds. A small amount was left and had to be spent by mid-February if the parish council wished to apply.

Please note Cornwall Councillor Tudor had not forwarded a copy of her report as advised to the Clerk at the time of these minutes being produced so these words are from notes the Clerk had taken and may not cover all that was reported.

**119/2022 TO APPROVE THE MONTHLY ACCOUNTS FOR REMAINING PAYMENTS IN NOVEMBER 2021, DECEMBER 2021, JANUARY 2022 AND FEBRUARY 2022 AND AGREE PAYMENT**

**RESOLVED: TO APPROVE THE MONTHLY ACCOUNTS FOR REMAINING PAYMENTS IN NOVEMBER 2021, DECEMBER 2021, JANUARY 2022 AND FEBRUARY 2022 AND AGREE PAYMENT**

Cllr. La Borde queried a payment of £300 for anti bac treatments and park checking. She asked for an agenda item on this for the next meeting.

**Proposed by Cllr. Gammon  
Seconded by Cllr. La Borde  
Vote: unanimous**

**120/2022 TO NOTE AND ADOPT THE RECENT BANK RECONCILIATIONS**

**RESOLVED: TO NOTE AND ADOPT THE RECENT BANK RECONCILIATIONS**

**Proposed by Cllr. Gammon  
Seconded by Cllr. Robinson  
Vote: unanimous**

**121/2022 TO NOTE AND ADOPT THE INCOME & EXPENDITURE REPORT**

**RESOLVED: TO NOTE AND ADOPT THE INCOME & EXPENDITURE REPORT**

**Proposed by Chairman  
Vote: unanimous**

**122/2022 TO NOTE AND ADOPT THE BUDGET REPORT**

**RESOLVED: TO NOTE AND ADOPT THE BUDGET REPORT**

**Proposed by Cllr. Gammon  
Seconded by Cllr. Penhallurick  
Vote: unanimous**

**123/2022 TO NOTE AND ADOPT THE BALANCE SHEET**

**RESOLVED: TO NOTE AND ADOPT THE BALANCE SHEET**

**Proposed by Chairman  
Vote: unanimous**

**124/2022 TO APPROVE QUOTE FOR GRASS CUTTING 2022 SEASON AT ALL PLAYING FIELDS**

**RESOLVED: TO APPROVE QUOTE FOR GRASS CUTTING 2022 SEASON AT ALL PLAYING FIELDS**

**Proposed by Cllr. Robinson  
Seconded by Cllr. Holroyd  
Vote: 8 in favour, 1 against.**

**No glyphosate to be included in the 2023 contract.**

**125/2022 MOTION PUT FORWARD BY CLLR. LA BORDE - TO RESOLVE KENWYN PARISH COUNCIL ELECTS A WORKING GROUP OF 3 COUNCILLORS TO CONDUCT A REVIEW OF THREEMILESTONE PARK FACILITIES INCLUDING THE RECENTLY INSTALLED PLAY AND GYM EQUIPMENT, TO ENSURE THE CONTRACTORS HAVE COMPLETED THE WORK AS REQUESTED. THE WORKING GROUP WILL ALSO ASSESS ALL PATHS AND FENCING, NOTICE BOARDS, MAINTENANCE, CCTV ETC., TO MAKE ANY FURTHER RECOMMENDATIONS TO FULL COUNCIL – CLLR. LA BORDE**

Discussion took place on the history of the play equipment and adult gym equipment and the Cormac Consultation that identified what was required. Discussion also took place on the location of the adult gym equipment.

**Cllr. La Borde** felt it should be relocated. Members did not support this.

**Cllr. La Borde** advised the zip wire did not work properly. The Clerk advised it had been broken on several occasions by much older teenagers riding on it, perhaps three or four at a time. It had now been repaired once more.

**Cllr. Holroyd** asked why it had taken Cllr. La Borde so long to raise these issues given the installations took place in the summer of 2021.

**Cllr. La Borde** advised a 'friends of Threemilestone Playing Field' group was needed. This would ensure the young people would be invested in the field and the equipment and would stop the destructive behaviour and vandalism taking place there.

**Cllr. La Borde** advised she had spoken with families in the village and whilst they liked the equipment they had concerns about it. **Cllr. Gammon** asked why these people hadn't already contacted the parish council in that case.

**Cllr. Jones** felt multi use goal posts were needed.

**Cllr. La Borde** criticised the path and wished to go back to the company who supplied and installed it to complain.

**The Chairman** advised he had looked around the park with the Vice Chairman and Cllr. Gammon. They had spent considerable time there. They did not agree with Cllr. La Borde's comments. The Chairman felt the path was fine and the grass was on top of it and not growing up through it as suggested by Cllr. La Borde. Cllr. Green suggested the installers could be asked to come and inspect it and give advice.

**The Chairman** advised it would take significant financial investment to move the equipment and it was not necessary.

**Cllr. La Borde** questioned whether the CCTV was in fact needed. Cllr. Holroyd updated Cllr. La Borde on the various acts of deliberate vandalism and endangering young children that had taken place there. The CCTV was vital to keep the area safe. Cllr. La Borde said that the 'friends of' group would make people invested in the park and then CCTV would not be required. Cllr. Holroyd advised if this had worked in the past then the cameras would never have been required.

**Eventually it was agreed to allow Cllr. La Borde, Cllr. Green and Cllr. Jones to form a group and take the 'friends of Threemilestone Playing Field' forward with the community.**

The adult gym equipment would remain where it was.

Proposed by: Cllr. La Borde

Seconded by: Cllr. Jones

Vote: 5 in favour, 2 against and 2 abstentions.

**126/2022 TO AGREE TO REMOVE THE OLD NETTING TANGLED UP IN PERIMETER FENCING AT THREEMILESTONE PLAYING FIELD PARK – CLLR. JONES (NO OFFICER TIME INVOLVED)**

Already in hand, quote being sought to replace the fencing which would include the removal of the netting.

**127/2022 TO REQUEST THE PARISH COUNCIL FOLLOWS UP A RECENT REQUEST FOR COMBINED SPORTS POSTS AT THREEMILESTONE PLAYING FIELD – CLLR. JONES (NO OFFICER TIME INVOLVED)**

The Clerk suggested the new group just formed could take this forward. Agreed.

**128/2022 TO REQUEST PERMISSION FROM THE PARISH COUNCIL TO BEGIN A CONVERSATION ON POSSIBLE THREEMILESTONE PROJECTS THAT WOULD BE SUITABLE TO CONSIDER APPROACHING LOCAL BUSINESSES TO SPONSOR/ SUPPORT. TO DISCUSS WITH COUNCILLORS THE FORMAT PREVIOUSLY USED TO SEEK SPONSORSHIP – CLLR. JONES TO WORK ON THIS IF APPROVED. (NO OFFICER TIME INVOLVED)**

Agreed, the newly formed group to take forward.

**129/2022 UPDATE FROM WORKING GROUP APPOINTED TO WORK WITH THE OAK TREE SCHOOL, THREEMILESTONE – CLLR. LA BORDE, CLLR. JONES AND CLLR. DYER**

**Cllr. La Borde** – updated members, she had spoken to the Principal of the School who had told her all about the facilities there and what the School provided and to whom. The Principal had advised he wished to engage with the community. Cllr. La Borde advised she was going to arrange a meeting with the Principal but had forgotten to do so.

Cllr. Jones had met with the Principal and looked around the school. He advised the facilities were phenomenal and it was an excellent setting. The Principal had offered help with tree planting and clean up schemes in the area. A further meeting would be held to progress this.

The Chairman asked if Cllr. Dyer had been invited along as three members including him were voted by the council to progress this. Cllr. La Borde advised he hadn't been included but she felt that as happened at Truro City Council, the Clerk should organise these meetings of working groups. The Chairman advised this was not a working group and the council had voted in November to abolish all its working groups and almost all its committees so it was not in the Clerk's remit to do so.

The Chairman asked that Cllr. Dyer be included in all future meetings and discussions as previously agreed.

**130/2022 UPDATE FROM WORKING GROUP APPOINTED TO DEAL WITH TREE PLANTING, UPDATE ON CONDITION OF THE TREES, WHEN THEY WILL BE PLANTED AND WHERE – CLLR. LA BORDE, CLLR. PENHALLURICK AND CLLR. GREEN**

**Cllr. Penhallurick** – advised Shortlanesend School were happy to be involved in the tree planting on that side of the parish.

**Cllr. Robinson** – advised the trees he was looking after were desperate to be planted.

**The Chairman** asked Cllr. La Borde how the trees she was looking after were, she advised she hadn't seen them since Christmas. She believed they were ok.

It was agreed this planting needed to be done as a matter of priority. Cllr. Robinson's would go to Shortlanesend and Cllr. La Borde's would go to Threemilestone. The group would now get them planted.

**131/2022 UPDATE FROM WORKING GROUP APPOINTED TO DEAL WITH WILDFLOWER PLANTING – CLLR. LA BORDE, CLLR. PENHALLURICK AND CLLR. GREEN**

No updates - Deferred to some point in the future.

**132/2022 TO CONSIDER ELECTRIC CAR CHARGING AND TAKING PART IN THE COMMUNITY NETWORKS' SURVEY TO DETERMINE FUTURE NEED FOR CHARGE POINTS. ALSO TO TAKE ADVICE FROM THE PARISH CLERK ON THE CURRENT SITUATION REGARDING ELECTRIC CAR CHARGING IN KENWYN PARISH INCLUDING AN UPDATE ON THE CHARGING POINT AT SHORTLANESEND VILLAGE HALL – CLLR. LA BORDE (PLEASE REFER TO AGENDA ITEM REQUEST FORM 2 INCLUDED WITH AGENDA PACK FOR CLERK'S UPDATE)**

The charging point on the hall was discussed, this was being made available to hall hirers only.

The Clerk had obtained advice from Cornwall Association of Local Councils on charging for electricity and this had gone to all members.

New meters would be fitted at the hall to take advantage of the electricity being generated by the solar panels.

**130/2022 ANY OTHER ITEM THE CHAIRMAN DEEMS AS URGENT**

**No other urgent items.**

**The meeting closed at 8.57pm.**