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**To: Members of Kenwyn Parish Council & Press and public**

**You are hereby requested to attend the following meetings to be held on 8<sup>th</sup> November 2021 at Shortlanesend Village Hall at 7pm.**

**Planning Committee Meeting  
Ordinary Parish Council Meeting  
Communications Committee  
Community Improvements Committee  
Devolved Services Committee**

**Press & Public are invited to attend**

**Planning Committee Meeting & Full Council Meeting**

**A G E N D A**

**Planning Committee Meeting – 7pm**

1. Apologies
2. Declarations of Interest
3. Election of Vice Chairman of the Planning Committee
4. Public participation (10 minutes maximum, 3 minutes' maximum per person on planning matters only)
5. To consider planning applications as listed below:

Application PA21/09375

Proposal Proposed alterations to previously approved plans for a new dwelling to provide increase in footprint

Location Land Adj To 22 Pendeen Close Threemilestone TR3 6DX

Applicant Mr And Mrs Sweet

Grid Ref 178332 / 44928

Application PA21/09663

Proposal Proposed permanent siting of residential caravans for agricultural workers and associated drainage works

Location Land At Silver Valley Farm Penstraze Chacewater Truro

Applicant Walker Maurice Crouch (Growers) Ltd

Grid Ref 176397 / 46755

## **FURTHER INFORMATION ONLY APPLICATION**

Application number: PA20/09631

Proposal: Hybrid planning application for Langarth Garden Village comprising: A. A full planning application for construction of the Northern Access Road and associated access junction arrangements onto the A390, new junctions to the quiet lanes and associated infrastructure and earthworks and retaining and boundary features; B. An outline planning application with all matters reserved to create a mixed use, landscape-led community comprising a phased development of up to 3550 dwellings plus 200 extra care units and 50 units of student/health worker accommodation, including affordable housing; five local centres comprising local retail (E), offices (E), restaurants and cafes (E), drinking establishments (sui generis), hot food takeaway (sui generis), health and community facilities (F1 and E), a local care health centre (E), a blue light centre for emergency services (sui generis), up to two primary schools (F1), business and commercial floorspace (E), brewery / public house (sui generis) and associated areas of open space to include a suitable alternative natural greenspace as a strategic open space a community farm/allotments, public realm, renewable energy provision and energy centre, park and ride extension (of up to 600 spaces or 2.73 ha), cycle lanes, connections with the existing highway network including crossings of the A390, quiet lanes, drainage and associated infrastructure, including the demolition of buildings and structures, site clearance and associated earthworks and C. The Application is accompanied by an Environmental Statement.

Location: Land North Of A390 Threemilestone Cornwall

Applicant: MR Phil Mason

6. To consider any planning reports
7. Any other item the Chairman deems as urgent

## **Full Council Meeting**

1. To elect a Chairman of Kenwyn Parish Council following the resignation of Cllr. Mark Harry
2. To elect a Vice Chairman of Kenwyn Parish Council
3. To receive apologies for absence
4. To receive any declarations of interest from Members  
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Kenwyn Parish Council Code of Conduct for Members and by the Localism Act 2011.
5. Questions from Parishioners (10 minutes maximum, 3 minutes per parishioner)
6. Chairman's Announcements
7. To approve the minutes of previous meetings
8. Reports of meetings
9. To approve the Risk Assessment for returning to Face-to-Face Meetings and to approve the use of Zoom/Teams technology for informal briefings ahead of meetings and with other organisations where no decision making will take place
10. To approve all decisions taken under delegation including planning responses, responses to other agencies, responses to the Truro and Kenwyn Neighbourhood Plan Group, financial decisions and payments made to ensure the council meets its statutory obligations, staff

matters including overtime payments to Cleaner

11. To approve the following resolution regarding the delegation of council decisions to the Clerk during any period of restricted activity declared by the Government in respect of the Covid-19 virus or where physical meetings are declared unsafe or where meetings will be inquorate due to the covid-19 pandemic. Such delegation will enable the council to fulfil its responsibilities to its employees, residents, and suppliers. The Resolution to remain in place until 30<sup>th</sup> April 2022 when it will be reviewed.

Resolution: That in response to the Covid-19 pandemic in the UK and in the event that it is not possible to convene a meeting of the council and/or its committees, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred. This will be carried out where possible by consultation with the relevant (committee) Chairman by electronic means or telephone. The delegation does not extend to matters expressly reserved to the council in legislation however any limitations in councils Standing Orders or Financial Regulations will be temporarily suspended. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. In the event that the Clerk is unable to make decisions, responsibility will lie with the employed locum Clerk. That the council delegates authority to the Clerk in consultation with the Chairman and Vice Chairman to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity during the period of the coronavirus pandemic, informed by consultation with the members of the council.

12. To approve the monthly accounts for August (second payments), September, October, November and agree Payment
13. To approve and adopt the externally audited accounts for the year ending 31.03.2021
14. To note and adopt the recent bank reconciliations
15. To note and adopt the income & expenditure report
16. To note and adopt the budget report
17. To note and adopt the balance sheet
18. Tree Planting and Wildflower schemes – To formulate a group to take these projects forward
19. To appoint two members to the Community Governance Committee
20. To appoint one member to the Communications Committee
21. To appoint one member to the Community Improvements Committee
22. To appoint one member to the Devolved Services Committee
23. To appoint three members to the Footpaths Committee
24. To consider and approve quote for improved IT equipment for members and staff and service, support and maintenance contract for the same – Cllr. Hilton
25. To appoint members to liaise with the Oak Tree School, Threemilestone following request from Headteacher for Community Engagement – Threemilestone Ward members to be appointed (3 or more members)
26. Any other item the Chairman deems as urgent

### **Communications Committee Meeting**

1. Apologies
2. Declarations of Interest
3. Election of Vice Chairman of the Communications Committee
4. Public participation (10 minutes maximum, 3 minutes' maximum per person on Communications

matters only)

5. To appoint members to operate the Parish Council Facebook Page and respond to queries posted there
6. Any other item the Chairman deems as urgent


#### **Community Improvements Committee Meeting**

1. Apologies
2. Declarations of Interest
3. Election of Vice Chairman of the Community Improvements Committee
4. Public participation (10 minutes maximum, 3 minutes' maximum per person on Community Improvements matters only)
5. Any other item the Chairman deems as urgent

#### **Devolved Services Committee Meeting**

1. Apologies
2. Declarations of Interest
3. Election of Vice Chairman of the Devolved Services Committee
4. Public participation (10 minutes maximum, 3 minutes' maximum per person on Devolved Services matters only)
5. Any other item the Chairman deems as urgent

Yours faithfully,



Mrs Karen Harding  
Clerk to Kenwyn Parish Council