

AGENDA ITEM REQUEST FORM

If there are any sections that you are unclear about, leave blank – please email to clerk@kenwynparishcouncil.gov.uk

INSERT THE DATE OF MEETING:	07.02.2022
AGENDA ITEM: Insert wording to appear on the agenda. Remember to make it clear what you are asking your fellow Cllrs to do. “To consider...”, “To note...” “To review...”	
A/ To remove the old netting tangled up in perimeter fencing at Threemilestone Playing Field Park.	
B/ To request the Parish Council follows up a recent request for combined sports posts.	
C/ To request permission from the parish council to begin a conversation on possible Threemilestone Projects would be suitable to consider approaching local businesses to sponsor / support. To ask Councillors the format previously to seek sponsorship – Cllr. Jones to work on this if approved.	
D/ <i>Overview of Truro & Roseland Panel Meeting held January 25/1/22 (if members would like an overview). – To be covered under ‘Reports of Meetings’</i>	
BACKGROUND INFORMATION: Insert as much information as possible so that Cllrs have the detail that they need in order to make an informed decision.	
A/ <i>Approx 20-30 metres of old tangled netting to quote for and action removal.</i>	
B/ <i>Previously agreed to move forward with this proposal, funds available I believe.</i>	
c/ <i>Building on from the desire to develop community engagement , to involve local schools and businesses to support and be involved with local projects.</i>	
BACKGROUND DOCUMENTS: Insert names of documents to be sent out with the meeting papers. (These papers must be hyperlinked to or submitted with this form)	

COSTS: Insert detail of costs associated with the decision that you are asking the council to make. Remember that there may be indirect costs such as officer time or VAT which cannot be reclaimed.

A/ Suggest approx half a days labour costs , quote or action via current maintenance contractor.

B/ Quotes to arrange .

C/ Cllr team , time only.

Clerk's advice – quotes sought by councillors is discouraged. If this is agreed any councillor involved in obtaining quotes should not take part in agreeing a quote and appointing a contractor. Quotes need to be sent to the Clerk by email or in sealed envelopes that she will open in the presence (via Zoom) of at least two other councillors.

Financial regulations state - 4.1. Expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is to be determined by: • the council for all items over £5,000; • a duly delegated committee of the council for items over £1000; or • the Clerk, in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below £1000. Members need to consider if quotes are required in this instance.

Work has been taking place to investigate and obtain quotes to replace the chain link fencing at this location which would include the netting. There is money set aside for this work and it has been previously agreed. The Clerk has been working on getting quotes to the council for this work.

BUDGET: Detail which budget the expenditure is to be made from

Clerk's advice – there is money set aside in the Earmarked Reserves to replace the entire fence and this would include the removal of the netting.

LEGAL POWER:

A/ Possible h&s concerns.

RECOMMENDATION: Insert the resolution that you are seeking i.e. "to resolve to..." "to note that ..."

As above...

PLEASE NOTE: Agenda item requests; these must be received by the Proper officer at least 2 weeks before the meeting at which you'd like your item to be considered. Please refer to standing order 10.

AGENDA ITEM REQUEST FORM – Cllr. La Borde

If there are any sections that you are unclear about, leave blank – please email to clerk@kenwynparishcouncil.gov.uk

INSERT THE DATE OF MEETING:	07.02.2022 Cllr. La Borde
AGENDA ITEM: Insert wording to appear on the agenda. Remember to make it clear what you are asking your fellow Cllrs to do. “To consider...”, “To note...” “To review...”	
<ol style="list-style-type: none"> 1. To consider requesting the contractors repair/reconstruct the path around the newly installed play equipment at TMS park as the path is not fit for purpose. 2. To review the siting of green gym equipment at TMS park 3. To be informed of the history of the park and why TMS football club have not got a pitch on the park. 4. To consider reviewing the management of TMS park and establishing a ‘friends of’ group. 	
BACKGROUND INFORMATION: Insert as much information as possible so that Cllrs have the detail that they need in order to make an informed decision.	
<p>The work carried out at TMS park last year needs review.</p> <p>The zip line has never worked well. The basketball/football pitch is on grass therefore not usable for basketball and is too small for football</p> <p>The path around the play equipment has no kerb, is crumbling and the grass is growing through it. The path is not fit for purpose and will deteriorate quickly.</p> <p>The gym equipment has been sited in the middle of the field. There is no path to it and if the field is to be used for events etc., the gym equipment will be an obstruction. Gym equipment is normally sited alongside a path for ease of access. Use of this equipment will be prohibited by having to walk across a muddy field.</p>	
BACKGROUND DOCUMENTS: Insert names of documents to be sent out with the meeting papers. (These papers must be hyperlinked to or submitted with this form)	

COSTS: Insert detail of costs associated with the decision that you are asking the council to make. Remember that there may be indirect costs such as officer time or VAT which cannot be reclaimed.

None at the present time.

BUDGET: Detail which budget the expenditure is to be made from

LEGAL POWER:

RECOMMENDATION: Insert the resolution that you are seeking i.e. "to resolve to..." "to note that ..."

To resolve KPC elects a working group of 3 councillors to conduct a review of TMS park facilities including the recently installed play and gym equipment, to ensure the contractors have completed the work as requested. The working group will also assess all paths and fencing, notice boards, maintenance, CCT etc., to make any further recommendations to full council.

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KENWYN PARISH COUNCIL
MONTHLY ACCOUNTS FEBRUARY 2022

<u>Payments</u>	<u>Amount</u>	<u>ex vat</u>	<u>VAT</u>	<u>Payment Method</u>
Wages, Expenses and HMRC	4629.75			BACS
All Staff				
Adobe.com – software	25.28			DD
Adobe – software	15.17			Debit Card
British Telecom - tel/broadband	6.54	5.45	1.09	DD
EDF Energy – charge for electricity	57.00			DD
Supply – Threemilestone Playing Field CCTV				
EE Ltd. – Mobile Phone	48.10	40.46	8.09	DD
NEST – pension contribution	442.83			DD
Brewer & Bunney Ltd. – monthly hire	102.00	85.00	17.00	Direct Debit
For commercial dishwasher at				
Shortlanesend Village Hall – Covid-19				
Zoom – software for virtual meetings	14.39			Debit Card
Graham Harding – 2no. safety checks	300.00			BACS
of play equipment at all				
Playing Fields during January plus Anti				
Bac Treatments at each play area				
Cormac Solutions Ltd. – Highway Maintenance	1236.00	1030.00	206.00	BACS
February & March 2022				
Unity Bank – Service charge	18.00			DD
NCI Technologies – IT Subscriptions and support	151.00	125.83	25.17	BACS
Cornwall Association of Local Councils –	36.00	30.00	6.00	BACS
Planning Training for Cllr. Green				
Cornwall Association of Local Councils -	24.00	20.00	4.00	BACS
Code of Conduct Training for Cllr. Green				
NCI Technologies – remaining invoice for	3401.29	2834.41	566.88	BACS
<u>Total £10451.35</u>				