



Kenwyn Parish Council Precept for 2020/21

Agenda 1



Income



Predicted Income



Expenditure



Predicted Expenditure



Precept Setting and consideration of Three Year Business and Financial Plan



Asset Register



Regular Payment Authorisation

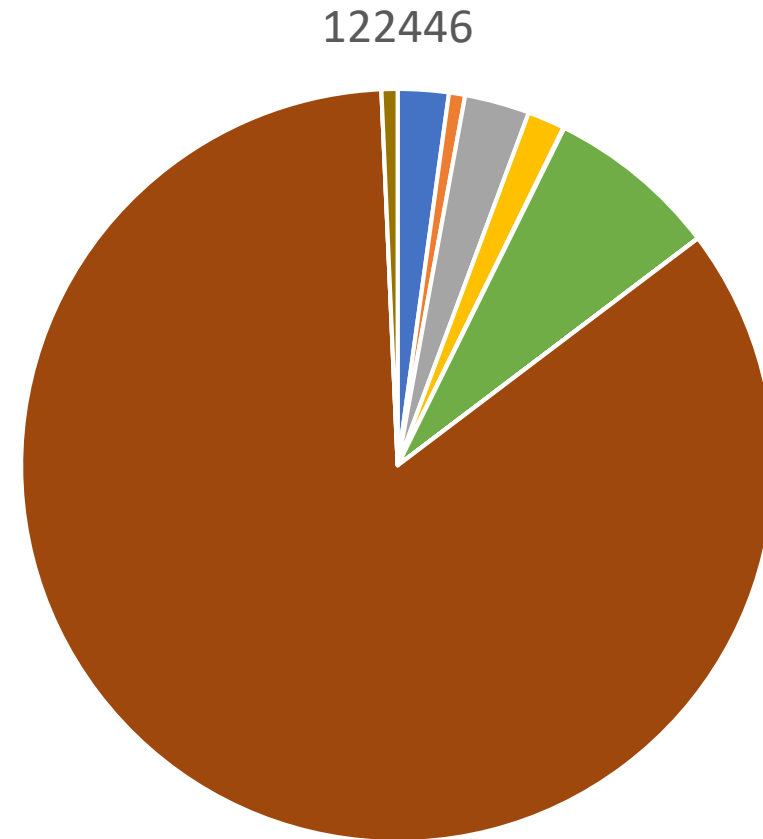


Review of Shortlanesend Village Hall Hire Rates

Income

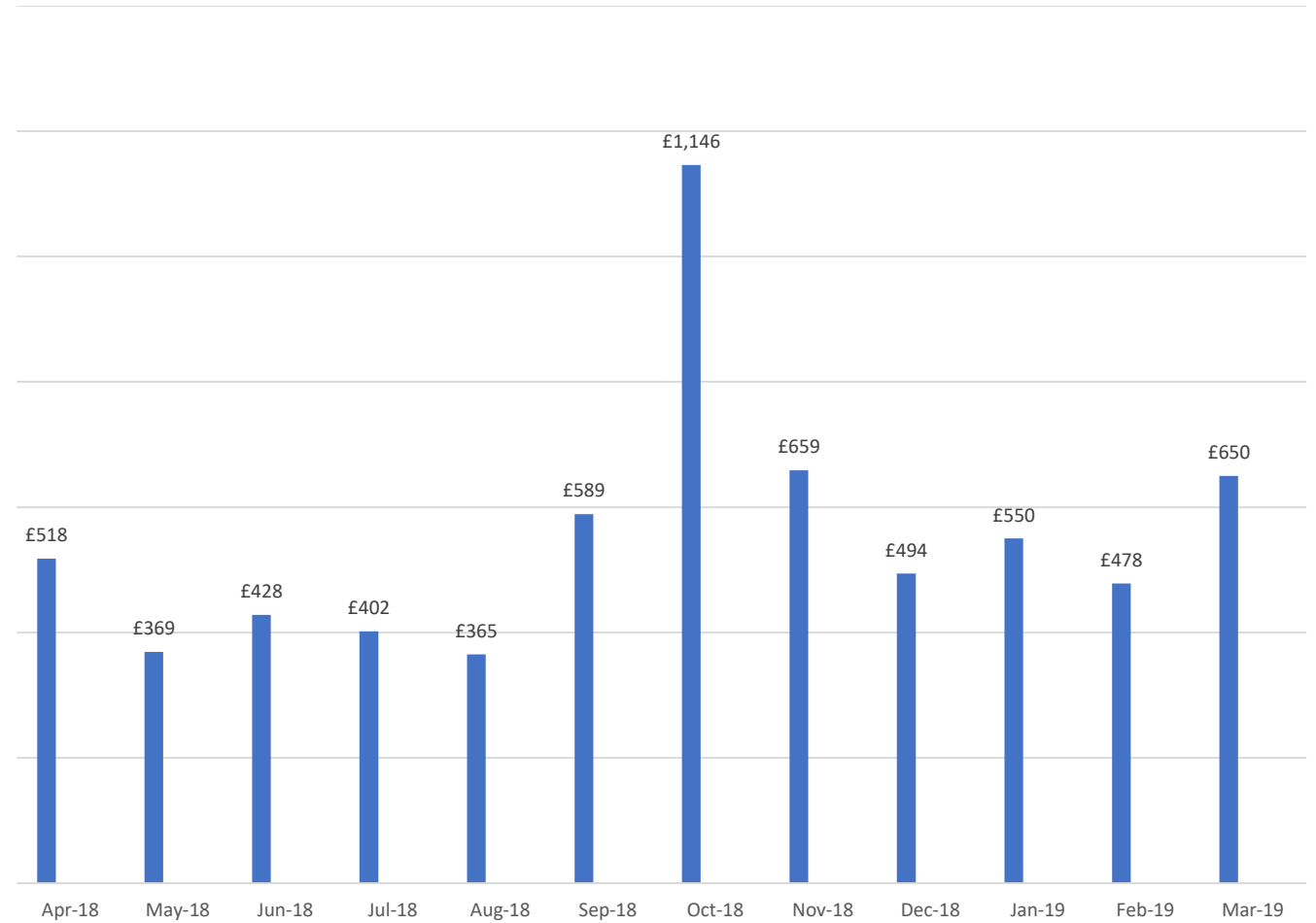
	2018/2019 Actual	2019/2020 Predicted	2019/2020 Actual	2020-21 Predicted
Precept	122290	122446	122446	
CTS Grant	3274	3158	3158	3200
Net Hall Hire	6514	2315 to date		6500
Rental fees – Playing Field	1000	1000		1000
Bank Interest	124	55 to date		150
Community Benefit Fund	68031	40000		40000
S106	0		10686	
Local Maintenance Partnership (LMP)	1658	Up to 1658		1658
VAT Reclaim	4037			
Miscellaneous Income	12.83 (wayleave)		12.83 (wayleave)	12.83 (wayleave)

Revenue 2019/20 to date

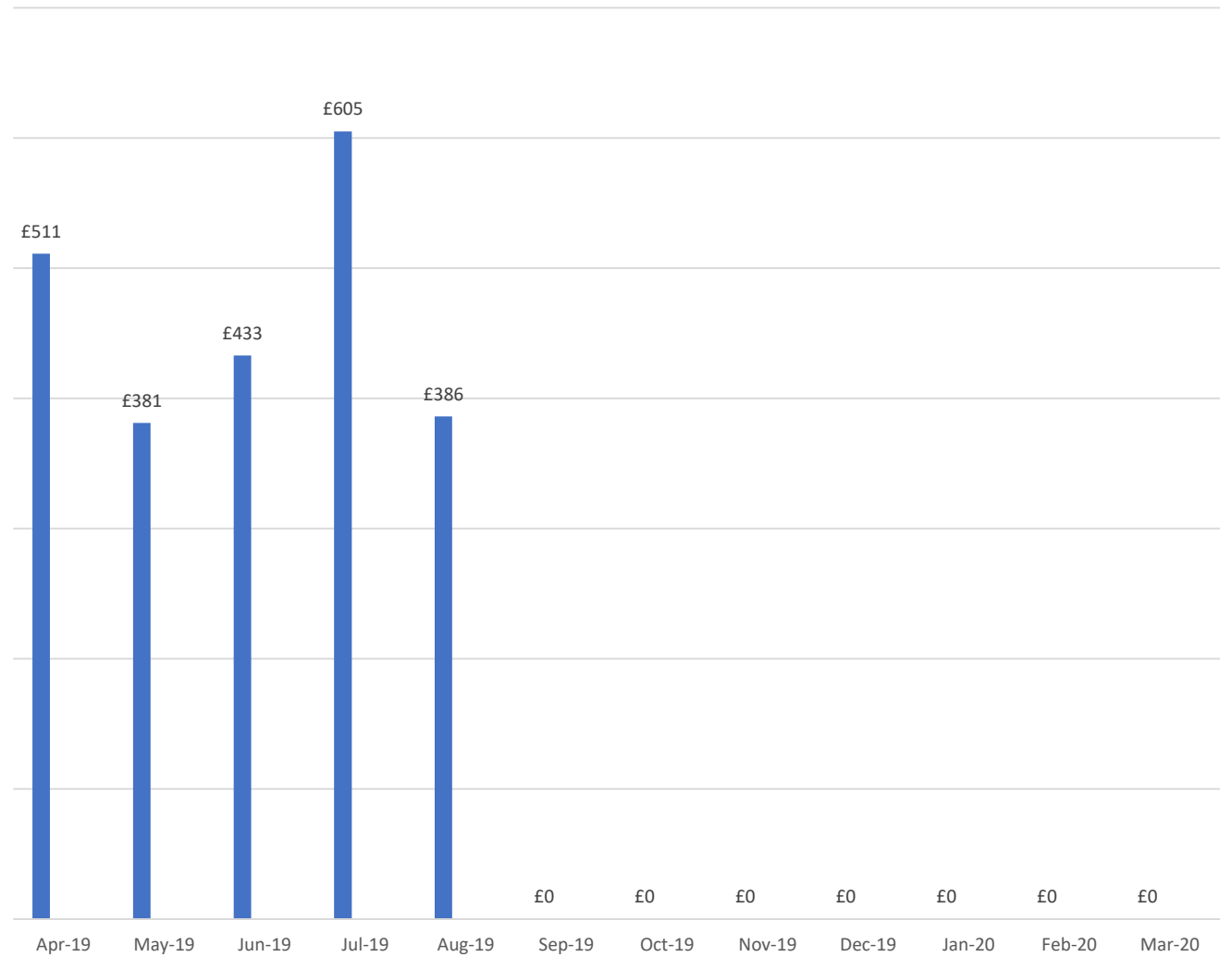


- CTS Grant
- Bank Interest
- Community Benefit
- Rental Fees
- S.106
- Playing Fields
- VAT Reclaim
- Hall Hire
- Misc. Income
- Precept

Shortlanesend Village Hall Income 2018- 19



Shortlanesend Village Hall Income 2019- 20



Predicted Expenditure 2019-20 – Payroll

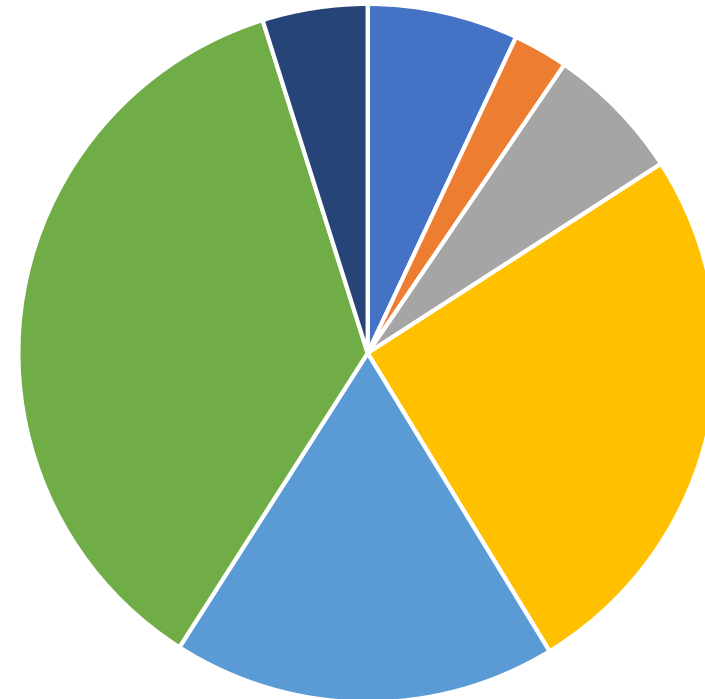
Staff Costs	2019-20 Actual		2020-21 Predicted	Notes	Running Total
All staff salaries, NI, Expenses and Pension costs	63776		66648 figures includes contingency for extra staff hours once extra play areas are transferred to the parish council		66648
<u>Total</u>	63776				66648

Predicted Expenditure 2019-20 Administration

Expense	2019-20 Budget	Actual spend to date	2020/21 Predicted	Notes	Running Total
Petty Cash	200	0	0	Hold budget	66648
Tel & Broadband Office and CCTV line	2000	1005	2000		68648
Stationery	1400	721	1600		70248
Car Park TMS non domestic rates	450	383	450		70698
Insurance	3500	2840	3500		74198
Chairman's Allowance	550	550	550		74748
Planning Chairman's Allowance	500	500	500		75248
TOTAL	72376				75248

Admin Expenditure 2019-20

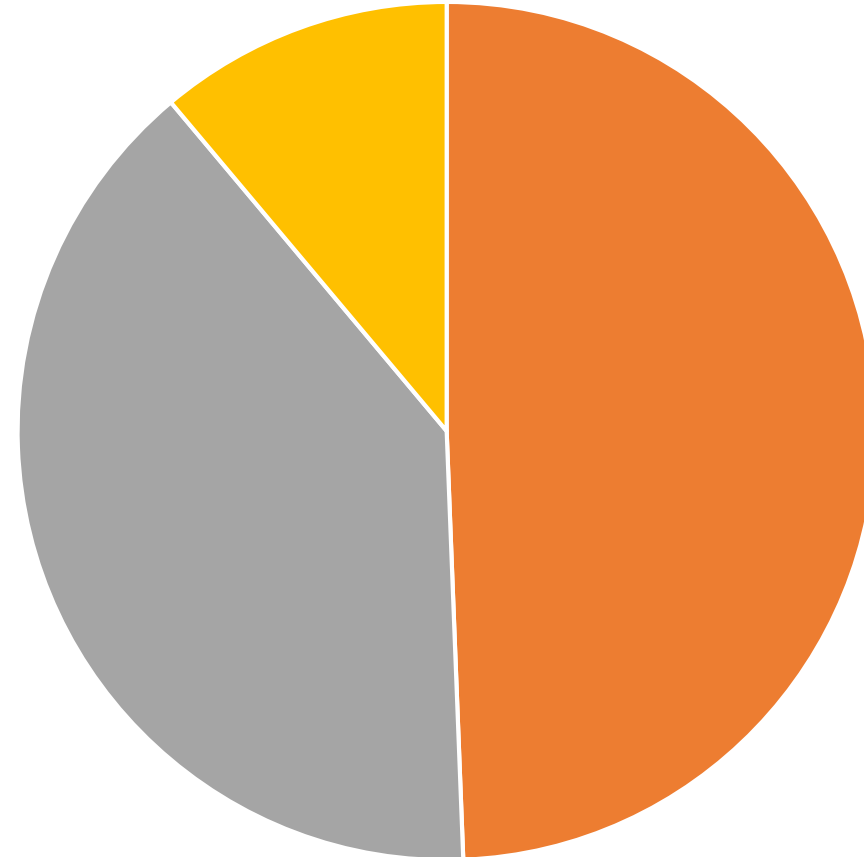
Admin Expenditure



- Chairman's Allowance
- Planning Chairman's Allowance
- Stationery
- Car Park Rates
- Petty Cash
- Tel & Broadband
- Insurance

Predicted Admin Expenditure 2020-21

Column1



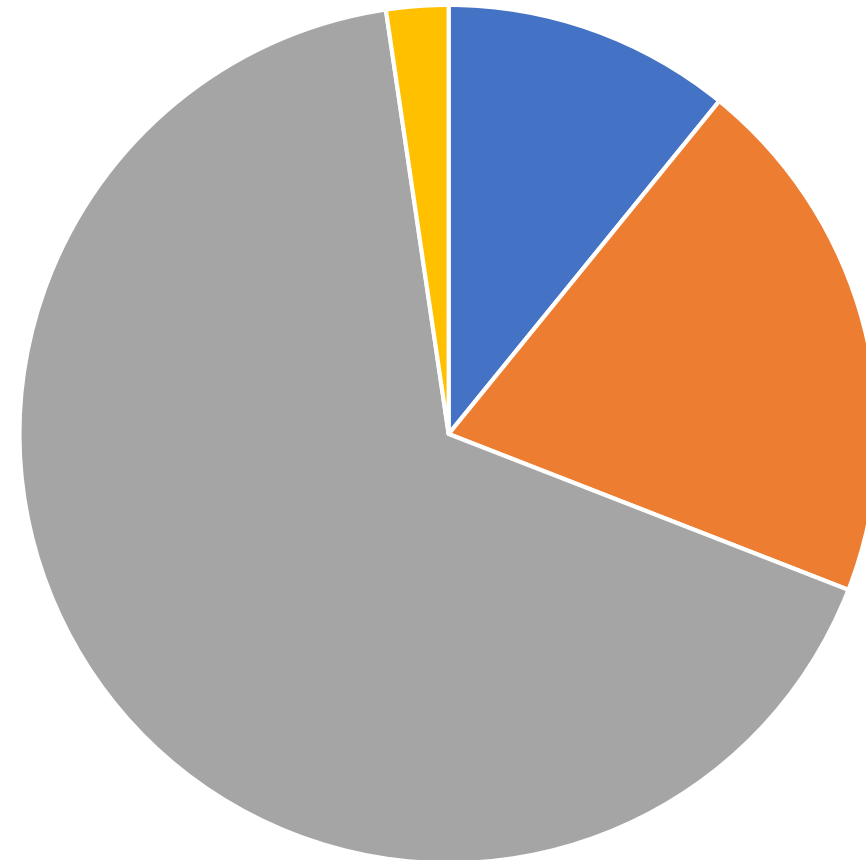
■ Petty Cash ■ Tel/CCTV & Broadband ■ Stationery ■ Car Park TMS non domestic rates

Predicted Expenditure — Professional Fees

Expense	2019-20 Budget	Actual Spend to Date	2020-21 Predicted	Notes	Running Total £
Internal Audit Fee	350	325	350		75598
External Audit Fee	500	600	700		76298
Professional Fees	5000	1997	5000		81298
DPA/GDPR Fees	300	70	300		81598
DPA/GDPR Fines	5300	0	5300 Hold	If no breaches and therefore no fines 5300 will be enough	81598
Total	83826				81598

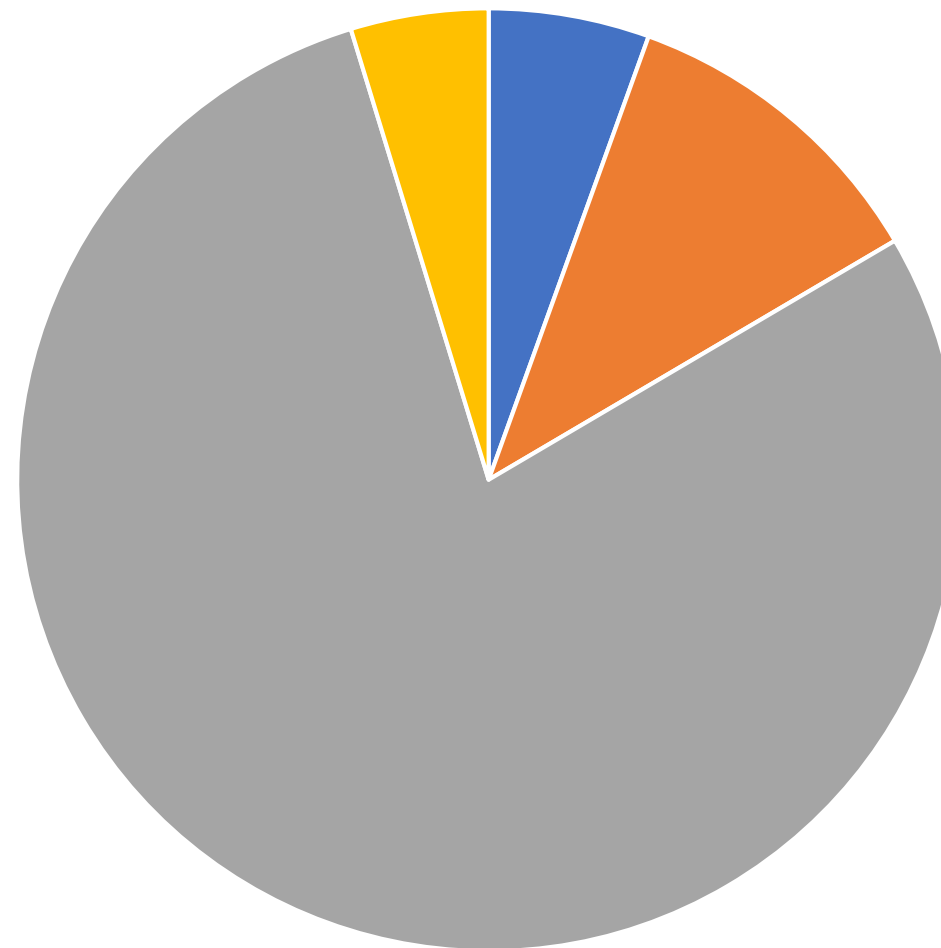
Professional Fees Expenditure 2019-20

Professional Fees Expenditure



■ Internal Audit Fee ■ External Audit Fee ■ Professional Fees ■ GDPR/DPA

Professional Fees – Predicted Expenditure 2020-21



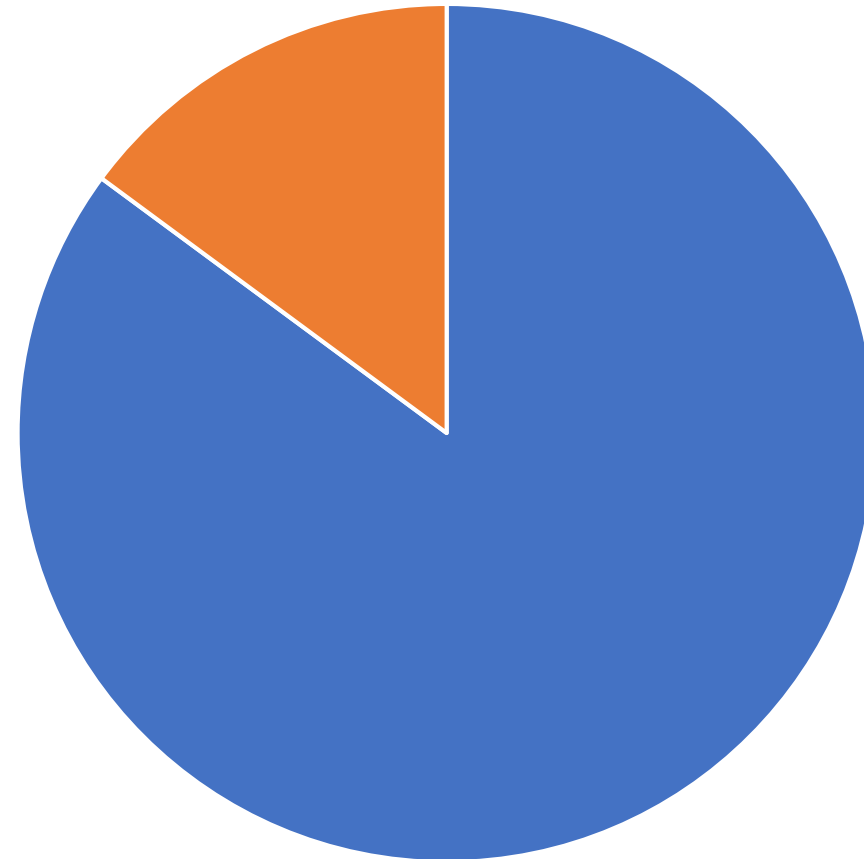
■ Internal Audit Fee ■ External Audit Fee ■ Professional Fees ■ DPA/GDPR Fees

Predicted Expenditure 2020-21 Subscriptions

Expense	Budget 2019-20	Actual Spend to Date	2020-21 Predicted	Notes	Running Total £
CALC	1400	1430	1600		83198
SLCC	250	0	300		83498
<u>Total</u>	85476				83498

Subscriptions Expenditure 2019-20

Subscriptions Expenditure



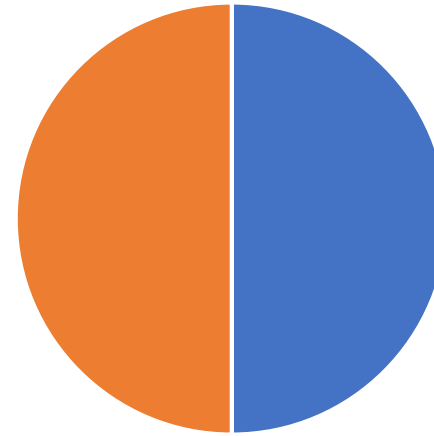
■ CALC ■ SLCC ■ ■

Predicted Expenditure - IT

Expense	Budget 2019-20	Predicted Spend 2019-20	Predicted Spend 2020-2021	Notes	Running Total £
IT Replacement	1500	1486	1000		84498
Communications Committee Budget			1000		85498
Website & newsletter	1500	1500	10000	Website needs complete overhaul in order to comply with legislation by Sept 2020	95498
<u>Total</u>	88476				95498

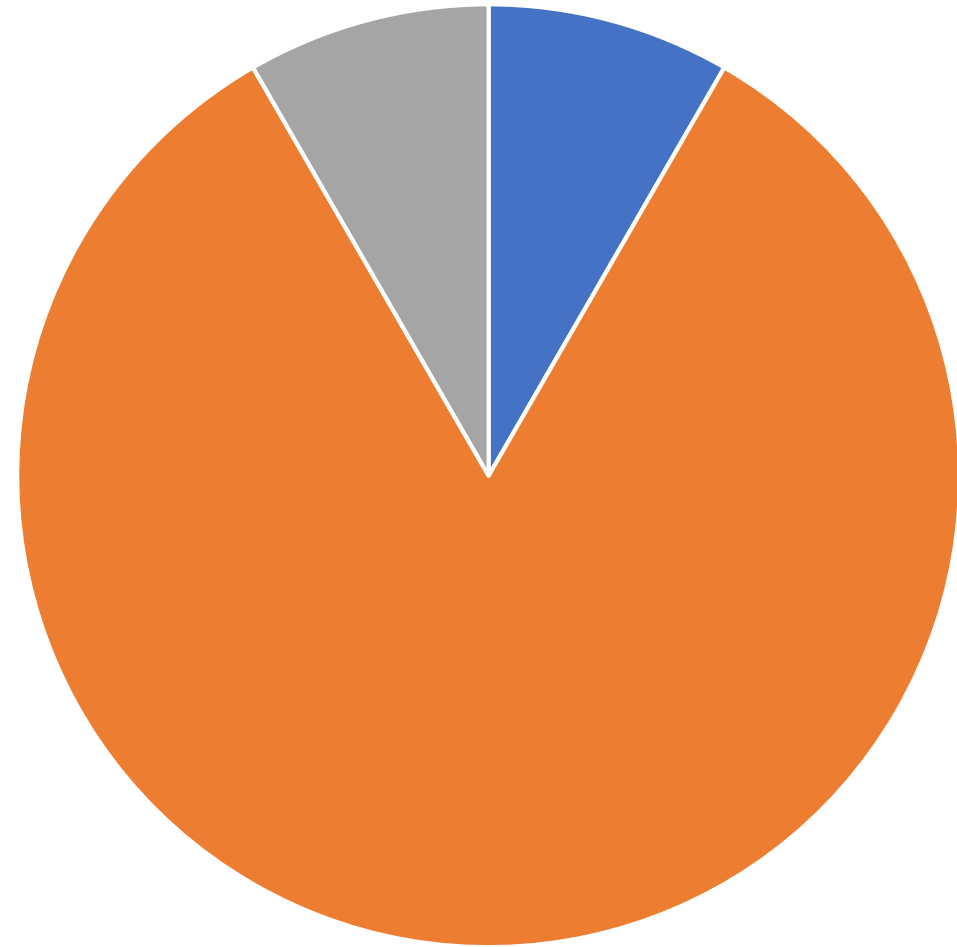
IT Expenditure 2019-20

IT Expenditure



■ Website ■ IT Replacement ■ ■

IT – Predicted Expenditure 2020-21



■ IT Replacement ■ Website & Newsletter ■ Communications Committee ■

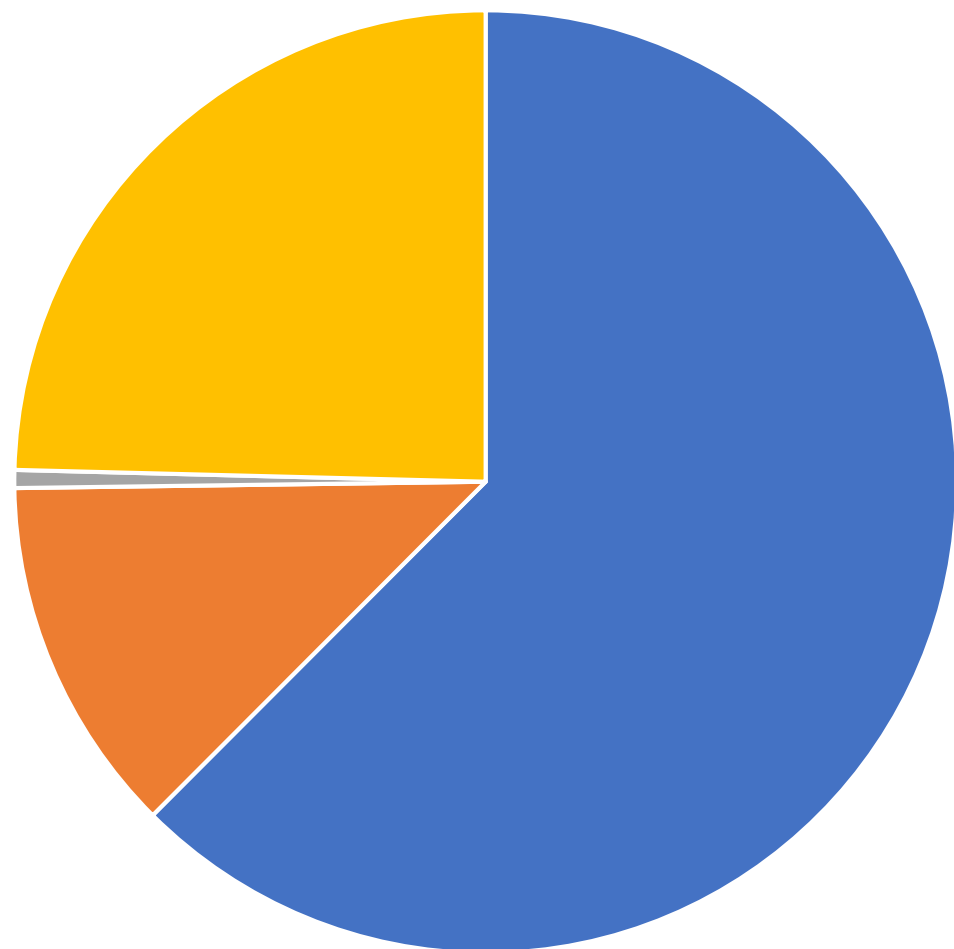
Predicted Expenditure Noticeboards and Signs

Expense	Budget 2019-20	Predicted Spend 2019-20	Predicted Spend 2020-21	Notes	Running Total £
Noticeboards	700	700	700	Hold budget	95498
Signs	1000	0	0	Hold budget	95498
<u>Total</u>	90176				95498

Predicted Expenditure Playing Fields, Grass Cutting and ROSPA

Expense	Budget 2019-20	Spend to date 2019-20	Predicted Spend 2019-20	Predicted Spend 2020-21	Notes	Running Total £
Playing Fields	20000	6736	15000	25400 + 10000 for fencing at TMS and SLE		130898
Grass Cutting	4000	1600	4000	5000	No increase in four years plus Chyvelah Ope to maintain too	135898
ROSPA Inspection	150		250	250	Chyvelah Ope extra	136148
Total	114326					136148 ²⁰

Playing
Fields, Grass
Cutting and
Rospa
Predicted
Expenditure
2020-21

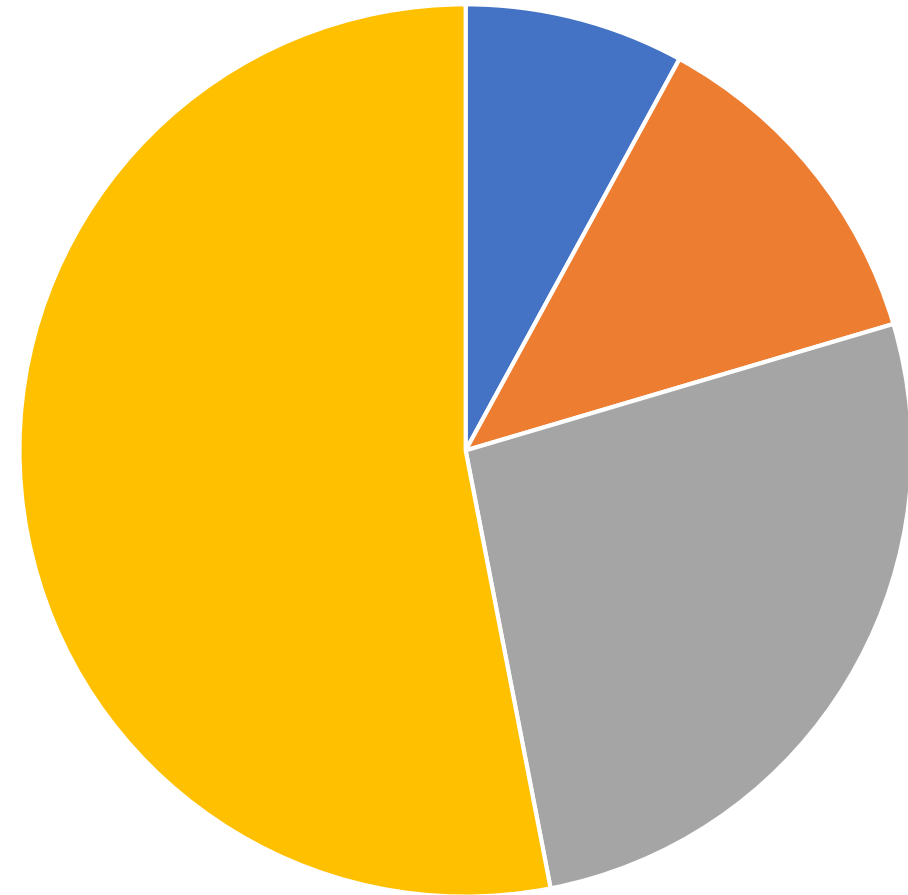


■ Playing Fields ■ Grass Cutting ■ ROSPA ■ Replacement Fencing

Predicted Expenditure – Building & Outdoor Maintenance

Expense	Budget 2019-20	Predicted Spend 2019-20	Predicted Spend 2020-21	Notes	Running Total £
Bus Shelter Painting	300		300		136448
Beynon Way Lease	470	436	470		136918
Beynon Way Maintenance	1000	1000	1000		137918
Watt's Nature Reserve	2000	2000	4000	Considerable work to replace rotten boardwalk required and to fence pond	141918
Building Maintenance	9600	2698	7000		148918
<u>Total</u>	127696				148918

Building and Outdoor Maintenance Predicted Expenditure 2020-21

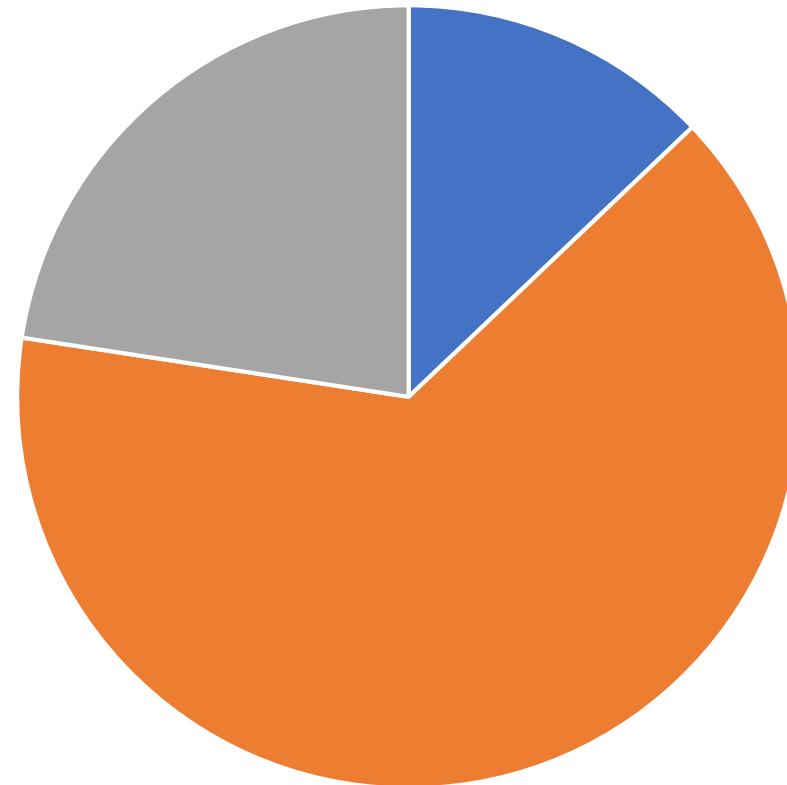


- Bus Shelter Painting
- Beynon Way Lease
- Beynon Way Maintenance
- Watts Nature Reserve

Devolved Services and Contingency for new services

Expense	Budget Held 2019-20	Predicted Spend 2019-20	Predicted Spend 2020-2021	Contingency for new services	Running Total £
Public Rights of Way – Local Maintenance Partnership	2000	?	2000		150918
Open Space, green space and extra play areas					
Glenthorne Road Play Area	10000 held from year before				
Weed Spraying	2500	2500	3500 to include some estate paths		154418
<u>Total £14500</u>	132196				154418

Devolved Services and Contingency for New Services Predicted Expenditure 2020-21



- LMP Public Rights of Way
- Reallocate to Climate Emergency Declaration Work
- Weed Spraying
-

Predicted Expenditure – Other Costs

Expense	Budget 2019-20	Predicted Spend 2019-20	Predicted Spend 2020-21	Notes	Running Total £
Election Costs	6000	3000 as by election forced at Shortlanes end	3000		157418
Defibrillator		875	1000		158418
Purchase of Dog Bins		227	2000		160418
Climate Emergency Declaration Work	0		10000		170418
Grit Bins	0	200	600		171018
Replacement bins	0	600	1000		172018
CCTV Chyvelah Ope	0		5000		177018
Extra Insurance for new play equipment			3000		180018
TOTAL	132196				180018

Community Benefit Fund

Expense	Budget 2019-20	Predicted Spend 2019- 20	Predicted Spend 2020- 21	Notes	Running Total £
Community Benefit Fund	40000	40000	40000		
<u>Total £40000</u>					180018

01

Regular hirer with
own key £17 per
session

02

Regular hirer without
own key £22 per
session

03

One off booking –
per session £22 per
session

04

No requirement for a
refundable deposit.
Removed from Hire
Agreement.

Shortlanesend Village Hall Hire Rates from
1st April 2020

Precept for 2020/21

Precept for 2020/2021 £180018

Reallocate Earmarked Reserve of £10,000 from Glenthorne Road to new Earmarked Reserve to cover Climate Change Declaration making:

Precept for 2020/2021 £170018

Precept for 2019/20 £122446

Capping has not been introduced as yet by Government but if and when it is the parish council will be capped at the likely figure of 2% year on year.