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**MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON MONDAY 7th SEPTEMBER 2020
HELD VIRTUALLY VIA ZOOM AT 7.42PM**

**129/2020 PRESENT: CLLRS. M HARRY (CHAIRMAN), B HILTON, D GREEN, T HEWITT, F J DYER MBE,
A GAMMON, W ROBINSON, K HART, A WILLSHEE, I HOLROYD, K LA BORDE**

MRS K J HARDING – CLERK TO THE COUNCIL

Also present: Cllr. D Tudor

The Chairman made everyone aware that the meeting was being recorded both by audio and video.

**130/2020 ELECTION OF CHAIRMAN – TO FORMALISE ELECTION OF CLLR. HARRY AS CHAIRMAN
FOLLOWING RESIGNATION OF PREVIOUS CHAIRMAN IN JULY 2020**

**RESOLVED: TO ELECT CLLR. HARRY AS CHAIRMAN OF KENWYN PARISH COUNCIL FOLLOWING
RESIGNATION OF PREVIOUS CHAIRMAN IN JULY 2020**

**Proposed by: Cllr. Dyer
Seconded by: Cllr. Robinson
Vote: unanimous**

Cllr. Dyer – stated that as ‘Father of the Council’ it gave him great pleasure to propose Cllr. Harry for the position of Chairman following his excellent leadership during his period as Vice Chairman. Cllr. Dyer also thanked the outgoing Chairman, Cllr. Ian Holroyd who had stood down for health reasons. He wished Cllr. Holroyd well for the future and hoped his health soon improved.

131/2020 ELECTION OF VICE CHAIRMAN

**Cllr. Hilton was proposed by Cllr. Hart and seconded by Cllr. Gammon
Cllr. Green was proposed by Cllr. Hewitt and seconded by Cllr. La Borde**

Voting – Cllr. Hilton 6 Cllr. Green 3

RESOLVED: TO ELECT CLLR. HILTON AS VICE CHAIRMAN OF KENWYN PARISH COUNCIL

**Proposed by: Cllr. Hart
Seconded by: Cllr. Gammon**

Vote: 6 in favour, 3 against and 1 abstention. The candidates did not vote.

132/2020 APOLOGIES: CLLR. R YEXLEY

133/2020 TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS

MEMBERS ARE INVITED TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS IN ITEMS ON THE AGENDA AS REQUIRED BY THE KENWYN PARISH COUNCIL CODE OF CONDUCT FOR MEMBERS AND BY THE LOCALISM ACT 2011.

No declarations of interest.

134/2020 QUESTIONS FROM PARISHIONERS (10 MINUTES MAXIMUM, 3 MINUTES PER PARISHIONER)

Cllr. Green – when will the new play equipment be installed?

Chairman – it has been installed at Chyvelah Ope. There will be a site meeting this week at Threemilestone and Shortlanesend with Wicksteed and installation will take place after that.

Cllr. Green – there seems to have been a lot of drift in the installation dates and lots of people have asked why.

Clerk – no drift apart from the original delay due to the pandemic.

It was agreed to provide Cllr. Hewitt with photographs of the newly installed equipment once everything was complete and she would do the relevant press releases.

Cllr. Willshee – had complaints about cars driving on the green space at the bottom of Kingsley Close. Drivers seem to think they can drive through the space and out the other side. This is not the case. Signage to be looked into by Cllr. Tudor.

Chairman – referred to a question from a member of the public regarding dog fouling in Threemilestone. He reminded members that several months before they were asked to come up with suggestions for locating dog waste bins in the village. No suggestions had come forward. He asked again for members to come up with suggested locations. The other part of this question which related to highway issues would be followed up by Cllr. Tudor.

Cllr. Willshee – there was a problem with dog fouling at the entrance to the green area at Kingsley Close, Gloweth. Cllr. Willshee advised signage was needed. Cllr. Tudor would drop signage off to Cllr. Willshee for him to put up.

The **Chairman** advised this land was on the list to be devolved to the parish council so it may be able to do more soon. Cllr. Tudor told members devolution would take at least two years.

Cllr. Green – referred to the complaint from a Gloweth resident regarding students congregating at Chyvelah Ope Play Area to smoke. He would follow this up with the college as had happened in previous years.

135/2020 CHAIRMAN'S ANNOUNCEMENTS

1. The Chairman congratulated Cllr. Mike Holroyd on getting married the week before. Members wished him and his new wife well.
2. The CCTV was now up and running at Threemilestone Playing Field and seemed to be working well as there had been no vandalism or reports of anti-social behaviour since.
3. The new play equipment had been installed at Chyvelah Ope Play Area. New equipment would soon be installed at Threemilestone and Shortlanesend.
4. The Chairman had been in discussion with Carolyn Cadman at the Cornwall Wildlife Trust regarding the parish council's environmental work. Carolyn had now offered to assist by joining the Environmental Group and being an advisor for the parish council. This was warmly welcomed.
5. The Chairman had sought three quotes for the supply and installation of solar panels for Shortlanesend Village Hall. This would form an application to the Kenwyn Community Benefit Fund.
6. The Chairman wished to thank the Clerk for breaking into her annual leave to apply for the £10,000 Small Business Rate Relief Grant (Covid-19). The application was successful, and the money was in the council's account. It had been put into the Covid-19 Earmarked Reserve to top that budget up.

136/2020 TO APPROVE THE MINUTES OF PREVIOUS MEETINGS

The minutes of a Planning Committee Meeting held on Monday 20th July 2020 were agreed and signed.

The minutes of a Footpaths Committee Meeting held on Monday 20th July 2020 were agreed and signed.

The minutes of a Climate Emergency Working Group Meeting held on Monday 20th July 2020 were agreed and signed.

The minutes of a Communications Committee Meeting held on Monday 20th July 2020 were agreed and signed.

The minutes of an Ordinary Parish Council Meeting held on Monday 20th July 2020 were agreed and signed following a discussion where Cllr. Green took issue with the wording of the minutes in relation to when the next discussion on the Threemilestone School Project would take place. Cllr. Green abstained from the vote. Cllr. La Borde also abstained as she had lost connection to this meeting. All other members voted in favour and agreed the minutes were a true and correct record of the meeting.

The Chairman advised he would now write a letter to support the school hall project **in principle** and only in relation to Option 7 as presented to the parish council at its meeting on 20th July 2020.

An item would be included for the next meeting for an update on all the Threemilestone projects.

137/2020 REPORTS OF MEETINGS REPORTS TO BE EMAILED TO CLERK BY 4TH SEPTEMBER 2020 – QUESTIONS ONLY TO BE RAISED AT THE MEETING

This report was submitted prior to the meeting.

Cllr. Green - Over the last few months I have been attending the Truro Town Deal Board (TTDB) which if you remember you were asking for a volunteer to represent Kenwyn Parish Council.

The TTDB was set up to produce a bid for government money (up to 25 million pounds) to fund projects in the Truro area which included Threemilestone. The TTDB has been meeting virtually once a month for the last six months. The first few meetings were to formalise the Board and elect a chair and Vice chair. The most recent meetings have addressed the government's Covid-19 action to ask for "shovel ready" projects funded up to a total of £750K . As you can see from the report The Threemilestone Community Centre was not on the first list but after Cllr Tudor and myself made a case for Threemilestone Community Centre it was included and a proposed funding of £107K was put forward to Cornwall County Council for their support. To see all the final Accelerated Funding submissions see attached document.

The next meeting of the TTDB is 4th Sept 2020.

I have also attended the first Trustees Meeting post Covid-19 of the Threemilestone Community Centre on the 17th Aug 2020. Apart from the routine matters arising a number of issues were addressed:

1. The Community Centre will re-open on 1st Sept 2020 with all the necessary Covid-19 precautions in place and the relevant Risk Assessments in place.
2. The Trustees were briefed that the Langarth project and Cornwall County Council had agreed funding of £500K for the improvements to the Community Centre the final agreement will go before the cabinet in Sept for final approval as part of the Langarth Programme. This with the £107K from TTDB will enable work to start next year.
3. The Chairman also briefed the Trustees that the previous committee had left some questionable accounting when they were voted out and this is now in the hands of the relevant authorities.
4. On going discussions took place about the Committee room which the Chair was looking to refurbish to put into use for future Trustee Meetings and possible KPC meetings if required.

The above is a brief synopsis of what has been discussed at both the TTDB and the Threemilestone Community Centre Trustee Meetings and I will give a more detailed brief or answer any questions at the Sept 7th KPC Meetings. I will also stand aside if it is felt I am not the appropriate councillor to represent KPC at these meetings.

Best regards

Cllr Derek Green

Cllr. La Borde – asked if the Community Centre extension had be complete by 31st March to meet the funding deadline. She was concerned that this may not be achievable. Cllr. Tudor advised it would be achievable. Cornwall Council would hold the money and she didn't think they would object if the date slipped. Cllr. La Borde asked who would be managing the build. Cllr. Tudor

advised it would be the Threemilestone Community Centre Management Committee that would manage the build. The Chairman confirmed there was no parish council involvement.

Cllr. Green – referred to the presentation on the dualling of the A30. He advised he had raised concerns about the effect on Truro’s roads given this work, the Langarth development and the Pydar Street development may all be going on at the same time.

138/2020 TO AGREE THE CONTINUATION OF VIRTUAL MEETINGS VIA ZOOM UNTIL MAY 2021 AND TO ADOPT THE VIRTUAL MEETING POLICY – COVID-19 AND DISTANCING REASONS

RESOLVED: TO AGREE THE CONTINUATION OF VIRTUAL MEETINGS VIA ZOOM UNTIL MAY 2021 AND TO ADOPT THE VIRTUAL MEETING POLICY – COVID-19 AND DISTANCING REASONS

Proposed by: Cllr. Gammon

Seconded by: Cllr. Hilton

Vote: unanimous

139/2020 CORNWALL COUNCILLOR’S REPORTS – TO BE SUBMITTED AHEAD OF THE MEETING. QUESTIONS FROM THE REPORTS ONLY

Cllr. Tudor

School/ Community Sports hall.

I’m very pleased the Parish Council are now at a point where you are supporting the school/community hall. Of the 4 projects to improve Threemilestone and make the village resilient to Langarth Garden Community, its arguable the most important because it provides much needed space for the school while also providing a great community facility.

I have an overview of all the projects for Threemilestone and am kept in the loop. So I know Richard Branch from Arcadis has been able to assure your Chair, Cllr. Harry that there will be no cost implications for the Kenwyn Parish Council in terms of construction or maintenance of the access or parking for the sports hall, indeed I understand CC has already offered practical help with moving play equipment and CCTV camera equipment if needed.

Community Centre extension

Although it’s not been officially confirmed we know Threemilestone Community Centre has been successful in its bid from £117,000 from the Governments Towns Fund. The BID was written up by Steven Horscroft who did an excellent job in a rush when the deadline for applications was suddenly brought forward from January next year to mid August a few weeks ago.

You will have received an application for £12,000 to the Kenwyn Community fund also for improvement to the Community Centre. Community centre. This funding together with £480,000 Cornwall Council Cabinet should rubber stamp in November should provide for a fantastic new Community Centre the local Community deserve and one I’m hoping KPC will be able to hold regular meetings in allowing for people living in the Threemilestone and Gloweth side of the Parish to feel more involved in Council matters.

Treemilestone

Cornwall Council have granted me £5,000 as part of the Langarth Capital Fund to provide a 'green wildlife corridor of trees' from Pascoe Close, where the 'super crossing' from Langarth joins Threemilestone village down through Hugus Road and over to TMS school.

But I think, if I use the money wisely and call in lots of favours I can provide for a village wide greening scheme and get more than 300 trees planted throughout the village in private gardens and public spaces.

I'm working on plans this month and will be approaching KPC to ask if you want to work in partnership in some of the planting areas because I think some the planting could compliment some of your plans to re-wilding and wild flower planting.

Planning.

Mount Pleasant Rd.

Several residents of Mount Pleasant Rd have been touch with me about plans for 5 new homes on the lane. Planning application PA20/06481. I see your Planning Committee have objected to the scheme.

I think it's a quiet lane so in theory another 5 homes won't make enough of an increase to the volume of traffic to turn it into a busy lane. I see the CC Highways have not put a statement on the planning portal yet, but they will do by the 10th Sept. I'm guessing that is what they will say too.

However, I do agree this application looks like over development. A plot around 30 metres wide would only allow for five, 6metre wide houses. Very cramped and not in keeping with the properties along the rest of the road.

I have spoken to the Planning Officer and he knows my thoughts. He's going to visit the site and come back to me. I'm also going to meet up with residents at the site on Wednesday to hear their concerns.

Travelodge

I'm expecting CC Planning Officer James Mosely to approve the Travelodge Planning application sometime over the next fortnight.

I don't think we should feel too badly about this. We did manage to achieve considerable improvement to the original plans and when you think its neighbouring buildings are Pizza Hut and the Range I really don't think we would have been able to argue it wasn't compatible with its immediate surroundings.

TMS & Gloweth Community Volunteer Group.

There are plans for the TMS & Gloweth Community Volunteer Group, set up during the Coronavius lock down, to become a proper constituted organisation, of which I will become one of 4 Trustees. This change will allow the Group to bid for funds for future projects to help the community .

Parking

The new Residents Parking Zones in Gloweth and the new parking restrictions in Threemilestone are already being tested this month as students return to Truro College. Although the restrictions are no good unless they've policed so CC are stepping up their twice weekly Parking Enforcement Officer patrols in TMS and Gloweth to deal with any possible parking offenders.

The college has also clamped down and isn't allowing any student parking except for those with disabilities, which is going to make life interesting at drop off and pick up time!

So far I've had one complaint of students actually blocking in residents cars in their private allotted parking spaces in Halbullock View. I advised the resident to contact the police as it was obstruction on private land.

Chyvelah Ope Park

Lastly, I've had a few messages of concern about students, this time using the little park at Chyvelah Ope to go and smoke in at break time. This problem won't be helped by the fact the College have removed all seating from outdoor and indoor communal areas to stop groups of students forming because of Coronavirus distancing rules. The kids have no-where to hang out at lunch time or during free periods.

Anyway I have directed people to contact KPC about that and for news on what's happening to improve the park.

Happy to answer any questions on these or any other matters that fall under my remit.

Dulcie

The Chairman asked Cllr. Tudor if she had any updates from the last few days.

Update – Cllr. Tudor wished to confirm that Cornwall Council was not pursuing any compulsory purchases of land in Threemilestone. She referred to claims being made by a resident that Cornwall Council was doing so.

No questions were raised.

Cllr. Dyer did not submit a report.

140/2020 TO CONSIDER RESPONSES RECEIVED REGARDING RE-OPENING OF SHORTLANESEND VILLAGE HALL AND TO DECIDE WHETHER TO RE-OPEN THE HALL IN CURRENT COVID-19 CLIMATE

The Chairman – advised that the questionnaires had come back from the regular hirers. None of these hirers could return as yet due to the nature of their activities. However, there had been several enquiries from other hirers who it was felt could return and meet the parish council's criteria and the government guidelines.

The hall would be deep cleaned again ahead of re-opening. The Chairman suggested all enquiries should be dealt with on a case by case basis with the Chairman and Clerk deciding whether they could be booked in. This was agreed. The hall would re-open on 14th September with a key safe on the wall outside. The Chairman advised this was to safeguard the Caretaker who would then not have to come into contact with the hirers and therefore this would cut down the risk to her.

Cllr. Ian Holroyd asked if the caretaker had been contacted about returning to work and also about the new cleaning regime. The Chairman advised a letter was sent to her in July outlining the return to work and the new cleaning schedule but there had been no reply from her.

Cllr. Hilton – was keen to ensure all existing regular hirers would keep their slots for when they were able to return. Both the Clerk and the Chairman advised this would be the case and their slots would remain in place until they could return.

The Chairman – advised both he and the Clerk were investigating other uses for the hall to attract other hirers. These included obtaining an alcohol licence, wedding venue licence, the purchase of a smart screen and other improvements. They would bring this back to the council with further information and quotes in due course.

Cllr. Dyer – wished the council to delegate authority to the Chairman and Vice Chairman to take any urgent decisions regarding the village hall if and when the pandemic situation necessitated it. This was agreed.

RESOLVED: To purchase and install a keysafe to protect the Caretaker and to avoid her meeting hirers, to deep clean the hall once more before opening, to implement the new cleaning regime, the Chairman to meet with the Caretaker to do so, to maintain the existing slots for the regular hirers for when they can return, to pursue other uses such as an alcohol licence, wedding venue licence, installation of a smart screen and other improvements to widen the use of the hall, to delegate authority to the Clerk and Chairman to decide on accepting bookings on a case by case basis and only accept bookings that meet Government guidance and Kenwyn Parish Council regulations and policy, to delegate authority to the Chairman and Vice Chairman to take any necessary action regarding the village hall in the event of any increase in infections, Covid-19 rules, legislation and guidance and anything Covid-19 related. Shortlanesend Village Hall to re-open from 14th September 2020.

Proposed by: Chairman

Vote: unanimous

141/2020 UPDATE ON DEVOLUTION FROM CORNWALL COUNCIL OF AREAS OF LAND IN THE PARISH - CHAIRMAN

The Chairman – advised the Business Case had been submitted to Cornwall Council. He would be following this up in due course.

142/2020 UPDATE ON S106 TENDERING WORKS WITH CORMAC SOLUTIONS LTD. – CHAIRMAN

The Chairman – advised he asked the Clerk to include this item on the agenda so it could be minuted that Cormac had begun work on the design and tendering process but they had been asked not to include the top 20% of the playing field. This was to ensure nothing was put in the way of any project at the School. He wished to make it very clear to all members and Cllr. Tudor that this was the case.

Cllr. Green asked if Cormac knew there was a timescale. **The Chairman** advised Cormac were aware of this.

143/2020 TO RE-SET AND ELECT MEMBERS TO THE POLICE LIAISON GROUP – CHAIRMAN

RESOLVED: CLLR. DYER TO BE ELECTED TO THE POLICE LIAISON GROUP

Proposed by: Cllr. Hilton

Seconded by: Chairman

Vote: unanimous

RESOLVED: CLLR. GREEN TO BE ELECTED TO THE POLICE LIAISON GROUP

**Proposed by: Cllr. Green
Seconded by: Cllr. Hilton
Vote: unanimous**

RESOLVED: CLLR. M HOLROYD TO BE ELECTED TO THE POLICE LIAISON GROUP

**Proposed by: Cllr. M Holroyd
Seconded by: Cllr. La Borde
Vote: unanimous**

RESOLVED: CLLR. I HOLROYD TO BE ELECTED TO THE POLICE LIAISON GROUP

**Proposed by: Cllr. I Holroyd
Seconded by: Cllr. Hart
Vote: unanimous**

144/2020 TO AUTHORISE THE EXTENSION OF THE CURRENT CCTV SYSTEM AT SHORTLANESEND INCLUDING WORK AND COSTS INVOLVED TO COMBAT SERIOUS VANDALISM PROBLEMS EXPERIENCED DURING THE SUMMER RECESS

RESOLVED: TO AUTHORISE THE EXTENSION OF THE CURRENT CCTV SYSTEM AT SHORTLANESEND INCLUDING WORK AND ALL THE COSTS INVOLVED TO COMBAT SERIOUS VANDALISM PROBLEMS EXPERIENCED DURING THE SUMMER RECESS

**Proposed by: Cllr. Gammon
Seconded by: Cllr. Green
Vote: 11 in favour, 1 abstention**

The Clerk to forward all crime reports submitted by her to the police to each member of the Police Liaison Group so members can follow the reports up at meetings with the Police.

145/2020 TO APPROVE THE MONTHLY ACCOUNTS AND AGREE PAYMENT

The Accounts were checked and found to be in order by Cllr. Robinson. Cllr. Robinson recommended them for payment.

RESOLVED: TO APPROVE THE MONTHLY ACCOUNTS FOR JULY, AUGUST AND SEPTEMBER 2020 AND AGREE PAYMENT

**Proposed by: Cllr. Robinson
Seconded by: Cllr. Hilton
Vote: unanimous**

146/2020 TO NOTE AND ADOPT THE RECENT BANK RECONCILIATIONS

RESOLVED: TO NOTE AND ADOPT THE RECENT BANK RECONCILIATIONS

Proposed by: Cllr. Gammon

Seconded by: Cllr. Robinson

Vote: unanimous

147/2020 TO NOTE AND ADOPT THE INCOME & EXPENDITURE REPORT

RESOLVED: TO NOTE AND ADOPT THE INCOME & EXPENDITURE REPORT

Proposed by: Cllr. Green

Seconded by: Cllr. Gammon

Vote: unanimous

148/2020 TO NOTE AND ADOPT THE BUDGET REPORT

RESOLVED: TO NOTE AND ADOPT THE BUDGET REPORT

Proposed by: Cllr. Hilton

Seconded by: Cllr. Green

Vote: unanimous

149/2020 TO NOTE AND ADOPT BALANCE SHEET

RESOLVED: TO NOTE AND ADOPT BALANCE SHEET

Proposed by: Cllr. Hewitt

Seconded by: Cllr. Hart

Vote: unanimous

150/2020 ANY OTHER ITEM THE CHAIRMAN DEEMS AS URGENT

No other urgent items.

The meeting closed at 8.41pm.