

Kenwyn Parish Council

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MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON WEDNESDAY 25TH OCTOBER 2017 AT SHORTLANESEND VILLAGE HALL AT 7.40PM

**232/2017 PRESENT: CLLRS. I HOLROYD (CHAIRMAN), J SHENTON (VICE CHAIRMAN), W ROBINSON,
R TINNEY, J BURLINSON**

Mrs K J HARDING – CLERK TO KENWYN PARISH COUNCIL

Also present: Cllrs. F J Dyer, S Walshaw, K Hart, K Polkinghorne, B Hilton, J Dunn

Miss C Harding

233/2017 APOLOGIES: Cllrs. S HORNE, A Ewart, J Keverne

234/2017 DECLARATIONS OF INTEREST

No declarations of interest.

235/2017 QUESTIONS FROM PARISHIONERS (10 MINUTES ONLY, 3 MINUTES MAXIMUM PER PERSON)

No questions from parishioners.

**236/2017 TO CONSIDER THE FINANCIAL REPORT POWERPOINT PRODUCED BY THE CLERK AND TO
CONSIDER THE BUDGETARY REQUIREMENTS FOR 2018/2019 INCLUDING THE ANNUAL REVIEW OF
THE SALARY BUDGETS AND TO CONSIDER EXTRA BUDGETARY REQUIREMENTS – S100A LOCAL
GOVERNMENT ACT 1972 THE PRESS AND PUBLIC WILL BE EXCLUDED FROM THE DISCUSSION
BASED ON THE LIKELY DISCLOSURE OF EXEMPT INFORMATION UNDER THE LOCAL GOVERNMENT
ACT – MAY APPLY FOR PART OF THIS ITEM**

The Chairman wished to thank and congratulate the Clerk for her work in producing the power point presentation and the new way in which the figures and budgets would be looked at.

The Clerk explained the items, one by one, on the Power Point and members considered fully each item of expenditure and the proposed figures for 2018/19. Some adjustments were made.

Members gave consideration to the devolved services on offer from Cornwall Council and it was:

RESOLVED: To recommend to the full council that Kenwyn Parish Council enter into the Local Maintenance Partnership with Cornwall Council with a view to maintaining the network of public rights of way across Kenwyn Parish subject to Cornwall Council carrying out the necessary repairs to structures, stiles and gates and any other items Cornwall Council was responsible for.

Proposed by: Cllr. Robinson

Seconded by: Chairman

Vote: unanimous

RESOLVED: To recommend to the full council that Kenwyn Parish Council pay the legal fees of £1250 plus VAT to enable the transfer of ownership of the play area at Chyvelah Ope to Kenwyn Parish Council. To set aside monies from the Playing Field Budget for the Groundsperson, maintenance and repairs at the site. To increase the Insurance Budget to include this site. To work towards obtaining \$106 monies to improve this play area.

Proposed by: Cllr. Tinney

Seconded by: Chairman

Vote: unanimous

RESOLVED: To recommend to the full council that Kenwyn Parish Council has devolved to it the play area at Glenthorne Road, Threemilestone. To increase the Insurance Budget to include this site. To work towards obtaining \$106 monies to improve this play area. To raise the precept by £10,000 as a budget for the play area at Glenthorne Road, Threemilestone for the Groundsperson, maintenance and repair.

Proposed by: Cllr. Robinson

Seconded by: Cllr. Tinney

Vote: unanimous

The Clerk advised she felt there was insufficient information and too much haste involved in the proposals from Cornwall Council to have open spaces and their management devolved to the parish council. The costings had come to the parish council 24 hours before this Finance Meeting and it would be most unwise to rush into this. Members agreed and therefore the recommendation to full council would be not to pursue this at this time but to investigate further. No financial provision would be included in the 2018/19 Precept recommendation.

CCTV Provision – Threemilestone Playing Field

Both the Clerk and Cllr. Polkinghorne spoke on this and Cllr. Polkinghorne, who had dedicated a lot of time on this in gathering quotes and attending site meetings, gave a presentation on the costs involved in getting a professional CCTV system up and running at Threemilestone Playing Field with a view to combatting the serious vandalism and anti-social behaviour at that field.

He spoke at length on the constraints with getting the electricity re-connected and how it would be housed. He spoke about the two quotes received so far and how the recording equipment could be housed.

There were options to reduce the cost by building a smaller block built unit to house the electrical connection. A container could be purchased and electricity connected to that in order to run and house the recording equipment.

After much discussion however, the figures and the amount of money needed were so high that members felt the provision of CCTV at Threemilestone could not be funded at this time. They thanked Cllr. Polkinghorne for all the hard work he had put in to getting the quotes and the relevant information which would be kept on file. This may be revisited in the future but at this time the recommendation to the full council was that this not be pursued due to the costs involved.

237/2017 TO APPROVE THE LIST OF DUE PAYMENTS WHICH ARISE ON A REGULAR BASIS AS THE RESULT OF A CONTINUING CONTRACT, STATUTORY DUTY, OR OBLIGATION INCLUDING SALARIES, PAYE AND NI, AND REGULAR MAINTENANCE CONTRACTS AND THE LIKE FOR WHICH THE COUNCIL AUTHORISES PAYMENT FOR THE YEAR PROVIDED THAT THE REQUIREMENTS OF FINANCIAL REGULATION 4 (BUDGETARY CONTROLS) ARE ADHERED TO

RESOLVED: To approve the list of due payments which arise on a regular basis as the result of a continuing contract, statutory duty, or obligation including salaries, PAYE and NI, and regular maintenance contracts and the like for which the council authorises payment for the year provided that the requirements of Financial Regulation 4 (Budgetary Controls) are adhered to

Proposed by: Cllr. Robinson

Seconded by: Cllr. Shenton

Vote: unanimous

238/2017 TO APPROVE THE ONGOING USE OF BACS TO PAY MONTHLY SALARIES AND HMRC PAYMENTS

RESOLVED: To approve the ongoing use of BACS to pay monthly salaries and HMRC payments

Proposed by: Cllr. Shenton

Seconded by: Cllr. Tinney

Vote: unanimous

239/2017 TO APPROVE THE USE OF A VARIABLE DIRECT DEBIT AS THE PAYMENT METHOD FOR UTILITY SUPPLIES (ENERGY, TELEPHONE AND WATER) SAGE SUBSCRIPTIONS AND ANY NATIONAL NON-DOMESTIC RATES

RESOLVED: To approve the use of a variable direct debit as the payment method for utility supplies (energy, telephone and water) Sage subscriptions and any national non-domestic rates

Proposed by: Chairman

Seconded by: Cllr. Burlinson

Vote: unanimous

240/2017 TO PUT TOGETHER A PROPOSED BUDGET AND PRECEPT AMOUNT FOR 2018/2019 - S100A LOCAL GOVERNMENT ACT 1972 THE PRESS AND PUBLIC WILL BE EXCLUDED FROM THE DISCUSSION BASED ON THE LIKELY DISCLOSURE OF EXEMPT INFORMATION UNDER THE LOCAL GOVERNMENT ACT – MAY APPLY FOR PART OF THIS ITEM

RESOLVED: To set the recommended precept for 2018/2019 at £122290.00

Proposed by: Cllr. Shenton

Seconded by: Cllr. Tinney

Vote: unanimous

241/2017 TO REVIEW THE HIRE RATES FOR SHORTLANESSEND VILLAGE HALL FOR 2018/2019

The hire rates were discussed and the Clerk recommended they remain unchanged. One hirer however needed to be put on the current rate of £22 per session and the same hirer had been refusing to pay by BACS or Cheque and continued to pay by Cash. Members agreed this needed to stop and agreed the hirer needed to be put on the correct rate and be informed he must pay by BACS or Cheque and Cash would no longer be accepted from him as the means of payment.

Some members felt the rates should rise.

RESOLVED: To recommend the hire rates remain the same for 2018/19.

Proposed by: Cllr. Robinson

Seconded by: Chairman

Vote: 3 in favour, 2 against.

242/2017 ANY OTHER ITEM THE CHAIRMAN DEEMS AS URGENT

No other urgent items.

The meeting closed at 9.20pm.