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**To: Members of Kenwyn Parish Council & Press and public**

**You are hereby requested to attend the following meetings to be held via Zoom on Monday 9th November 2020 at 7pm. Press & Public are invited to attend via Zoom**

**Planning Committee Meeting**

**Full Council Meeting**

Topic: Kenwyn Parish Council

Time: Nov 9, 2020 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/83777074139?pwd=cG9GRElyU1RZdzFXMWFhUWNHRWo5Zz09>

Meeting ID: 837 7707 4139

Passcode: 276433

One tap mobile

+442030512874,,83777074139# United Kingdom

+442034815237,,83777074139# United Kingdom

Dial by your location

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

Meeting ID: 837 7707 4139

Find your local number: <https://us02web.zoom.us/u/kbr14naleM>

**If you wish to join the meeting via telephone link, then please use one of the numbers below and enter the meeting code when prompted**

**AGENDA**

**Planning Committee Meeting – 7pm**

1. Apologies
2. Declarations of Interest
3. Public participation (10 minutes maximum, 3 minutes' maximum per person on planning matters only)
4. To consider planning applications as listed below:

D2576 **Application** PA20/08641

**Proposal** Single storey extension to rear of dwelling

**Location** 47 Roseworthy Road Shortlanesend Truro TR4 9RR

**Applicant** Mr R Shilito And Ms Y Toy

**Grid Ref** 180692 / 47374

D2577 **Application** PA20/08865

**Proposal** Proposed construction of garage

**Location** Land Adjacent To Garth Lodge Penstraze Truro TR4 8PH

**Applicant** Mr & Mrs T Flavin

**Grid Ref** 175950 / 46236

D2578 **Application** PA20/08757

**Proposal** Extension of existing emergency department in order to provide expanded resus facilities

**Location** Accident And Emergency Department Royal Cornwall Hospitals NHS Trust Treliske Truro

**Applicant** Ms Sophie Ashton Kier Construction

**Grid Ref** 179732 / 45250

D2579 **Proposal** First floor extension over garage.

**Location** 22 Centenary Way Truro TR3 6FH

**Applicant** Panicker And Menon

**Grid Ref** 179208 / 44615

D2580 **Application** PA20/08630

**Proposal** First floor extension over garage

**Location** 24 Centenary Way Truro TR3 6FH

**Applicant** S Dabb And K Fairhurst

**Grid Ref** 179215 / 44622

D2581 **Application** PA20/08897

**Proposal** Demolition of barns, construction of two storey replacement dwelling and alterations to existing dwelling to form garage (decision PA19/06420) with variation of condition 5

**Location** Little Bosvean Road From Upton Rise To Boscolla Shortlanesend TR4 9ET

**Applicant** Mr T Rounsevell

**Grid Ref** 180130 / 46943

D2582 **Application** PA20/09232

**Proposal** Proposed first floor extension over garage area and utility

**Location** 33 Polstain Road Threemilestone Truro Cornwall

**Applicant** Mr D James

**Grid Ref** 178452 / 44779

5. To consider any planning reports

6. Any other item the Chairman deems as urgent

## **Full Council Meeting**

1. To receive apologies for absence
2. To receive any declarations of interest from Members  
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Kenwyn Parish Council Code of Conduct for Members and by the Localism Act 2011.
3. Questions from Parishioners (10 minutes maximum, 3 minutes per parishioner)
4. Chairman's Announcements
5. To approve the minutes of previous meetings
6. Reports of Meetings – **reports to be emailed to Clerk by 5<sup>th</sup> November 2020 – questions only to be raised at the meeting**
7. Cornwall Councillor's Reports – **to be submitted ahead of the meeting. Questions from the reports only**
8. To approve all the recommendations from the Finance and General Purposes Committee Meeting held on 26<sup>th</sup> October 2020 and set the precept for 2021/2022
9. To discuss the installation of CCTV at Shortlanesend Playing Field and conflicting quotes from Supplier/Installer. To discuss outstanding invoice for CCTV at Threemilestone disputed by the Clerk. To decide on a way forward on both matters
10. To approve the monthly accounts and agree payment
11. To approve the following on the advice of Cornwall Association of Local Councils

Scheme of Delegation - To Resolve the scheme of delegation as below for use should the parish council become inquorate or cannot meet during the current Pandemic

Authority is delegated to the Chairman, the Vice Chairman and the Clerk to make decisions on the ordinary business of the Council. All papers will be circulated by email to every member for input, which will be disseminated by the Clerk and signed off by the Chairman and Vice Chairman. These will be signed off at the first available Full Council Meeting.

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**Planning applications:** will be circulated to the Members of the Council who shall let the Clerk have any comments ready for submission to Cornwall Council by the agreed date. Applications will be published on our website [www.kenwynparishcouncil.gov.uk](http://www.kenwynparishcouncil.gov.uk) with a link to the Cornwall Council Planning page.

**Finance:** Payments to be made shall be sent as a schedule from the Clerk to the Chair and Vice Chair for approval. Once approved these payments will be made. Bank reconciliations will continue to be produced monthly and circulated to the Members quarterly.

**Website:** The Clerk undertakes to maintain the Parish Council website with as much information for the public as is necessary.

### **OFFICER DELEGATED DECISION REGISTER 2020**

A Decision Register will be maintained by the Clerk. Decisions that have been taken by the Chair, Members or Clerk as proper officer of the Parish Council, under the Emergency Scheme of Delegation as a result of the Coronavirus Bill 2020 and associated government restrictions will be published. Kenwyn Parish Council Members voting on issues by email will ensure their votes are kept on the register for reasons of public transparency.

12. To delegate authority to the Chairman, Vice Chairman and Clerk to take emergency action if and when needed in relation to Government Regulations concerning the Covid-19 Pandemic – To include the village, parks, play equipment, nature reserve, staff, furlough and any other related items. Information on latest Covid-19 Government Lockdown - Chairman – S100a LOCAL

GOVERNMENT ACT 1972 THE PRESS AND PUBLIC WILL BE EXCLUDED FROM THE DISCUSSION  
BASED ON THE LIKELY DISCLOSURE OF EXEMPT INFORMATION UNDER THE LOCAL  
GOVERNMENT ACT – may apply for part of this item

13. Any other item the Chairman deems as urgent

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Yours faithfully,

*Karen Harding*

Mrs Karen Harding

Clerk to Kenwyn Parish Council