

Kenwyn Parish Council

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MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON WEDNESDAY 14th NOVEMBER 2018 AT SHORTLANESEND VILLAGE HALL AT 7.55PM

205/2018 PRESENT: CLLRS. I HOLROYD (CHAIRMAN), J SHENTON (VICE CHAIRMAN), W ROBINSON, S HORNE, B HILTON, B MARTIN, F J DYER, J DUNN, K HART, A GAMMON, T BROWN, K POLKINGHORNE

MRS K J HARDING – CLERK TO THE COUNCIL

Also present: 2 members of the public

206/2018 APOLOGIES: No apologies

207/2018 TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS

MEMBERS ARE INVITED TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS IN ITEMS ON THE AGENDA AS REQUIRED BY THE KENWYN PARISH COUNCIL CODE OF CONDUCT FOR MEMBERS AND BY THE LOCALISM ACT 2011.

No declarations of interest.

208/2018 QUESTIONS FROM PARISHIONERS (10 MINUTES MAXIMUM, 3 MINUTES PER PARISHIONER)

No questions from parishioners.

209/2018 CHAIRMAN'S ANNOUNCEMENTS

No Chairman's announcements.

210/2018 TO APPROVE THE MINUTES OF PREVIOUS MEETINGS

The minutes of an Ordinary Parish Council Meeting held on 10th October 2018 were agreed and signed.

The minutes of the Planning Committee Meeting held on 24th October 2018 were agreed and signed.

The minutes of an Ordinary Parish Council Meeting held on 24th September 2018 were agreed and signed.

The minutes of the Finance & General Purposes Committee Meeting held on 24th October 2018 were agreed and signed.

211/2018 REPORTS OF MEETINGS

Chairman – reported on the Police Liaison Meeting he had attended that day. The minutes would follow in due course.

Cllr. Shenton – referred to her email to members of the Neighbourhood Plan Group regarding areas members needed to work on.

Cllr. Hilton offered his place on the Neighbourhood Plan Group to any member willing to take it on as he could not attend the meetings given they were always during the day. Members agreed this did not suit anyone who worked.

Cllr. Martin – reported on the meeting he had attended with Cllr. Gammon and the planners at Cornwall Council regarding development to the north of the A390.

CC briefing for KPC regarding land north of A390 8/11/2018

Attended by Cllr. Gammon and Cllr. Martin

Northern Access Road

CC expect planning application to be sent to KPC spring 2019.

Junction: detailed design to be submitted before start of construction on Langarth site, completed before any occupation. Construction vehicles to access through narrow strip adjacent to area 7 and work from within area 5

Langarth Farm (area 5 on map)

Developers want to progress phase 1 & 2 (western side of area).

Modification of section 106 agreement – see Powerpoint presentation. Particular note; change of balance of Affordable Housing Mix; change to Step in Rights over NAR (this is backstop position as CC would like to construct the whole NAR funded by developers); change to Public Open space for Outdoor Sport, £330,00 contribution to Threemilestone area prior to occupation of 101st dwelling if Stadium built or provide 3 pitches if not. (This replaces area 10 involvement in Stadium – see below) Original contribution to cost of Threemilestone roundabout (approx. £1m) now to be allocated to section 106 contribution

Stadium

Appears likely to go ahead. Government funding approved(?)

School and Community provision

[CC would like to build school prior to agreed timing but not yet approved]

School to be in place when 650 dwellings completed (start of phase 30)

Community provision to be in place at start of phase 5

West Langarth (area 10)

Developers have withdrawn from this area and PA for retail development expected to lapse. Now unlikely that this will progress as retail development and may become housing.

Pollards Fields (area 7)

Outline PA to be received by KPC re housing on area 7. This can only progress after the NAR is open as site has no other access onto A390

212/2018 TO APPROVE THE RECOMMENDATIONS FROM THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING AND TO SET THE PRECEPT FOR 2019/2020

RESOLVED: TO APPROVE ALL THE RECOMMENDATIONS FROM THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING AND TO SET THE PRECEPT FOR 2019/2020 AT £122446.00

Proposed by: Cllr. Robinson

Seconded by: Cllr. Hart

Vote: unanimous

213/2018 TO ADOPT THE CO-OPTION POLICY DATED NOVEMBER 2018

The Clerk had written a Co-Option Policy for members to consider ahead of the meeting. Following comments by some members she had produced a second policy to accommodate concerns that members had regarding not being able to discuss applicants in closed session.

However, members refused to adopt either policy produced by the Clerk. They felt the advice she had been given was flawed and ridiculous. Some members said it was the poorest legal advice they had ever seen.

The Clerk believed in the advice and the first Policy she had drawn up and she believed it would cover the council against any claim for unfair treatment under the Disability and Discrimination Act. Members did not agree.

Members were asked to forward their suggestions for a policy which the Clerk was asked to then write. The current vacancies would not be advertised until a policy was in place.

214/2018 TO CONSIDER PLANNING APPLICATIONS AS LISTED BELOW:

D2495 MR W MARSH, LAND NORTH OF A390 THREEMILESTONE - RESERVED MATTERS: ACCESS, APPEARANCE, LANDSCAPING, LAYOUT AND SCALE FOLLOWING OUTLINE PERMISSION APP/D0840/W/15/3137929 (PA14/09345)

Observations: Support the application. Kenwyn Parish Council welcomes the inclusion of the Cornish Hedging, the wild meadow planting and the revised access/exit arrangements via the Quiet Lane as requested by the parish council.

Proposed by: Cllr. Dunn

Seconded by: Cllr. Martin

Vote: 11 in favour, 1 abstention.

215/2018 TO APPOINT A COUNCILLOR TO CHECK THE MONTHLY ACCOUNTS FOR DECEMBER 2018

Cllr. Gammon was appointed to check the monthly accounts for December 2018.

The Chairman advised all members of the council were expected to take their turn in checking the accounts. He advised this was the preferred method for the auditors and he expected everyone to take their turn. If members needed help they could do the check along with a member experienced in doing this.

216/2018 TO AGREE AND APPROVE THE APPLICATION TO THE KENWYN COMMUNITY BENEFIT FUND PANEL FOR ACOUSTIC WORKS AT SHORTLANESEND VILLAGE HALL – CLLR. HILTON

RESOLVED: TO APPROVE THE APPLICATION TO THE KENWYN COMMUNITY BENEFIT FUND PANEL FOR ACOUSTIC WORKS AT SHORTLANESEND VILLAGE HALL

Proposed by: Cllr. Robinson

Seconded by: Cllr. Martin

Vote: 9 in favour. The three Kenwyn Community Benefit Fund Panel members abstained.

217/2018 TO RESOLVE TO ENGAGE CORNWALL COUNCIL LEGAL SERVICES AND PAY THE LEGAL FEES IN CONNECTION WITH RECENT FREEDOM OF INFORMATION REQUEST REGARDING CORRESPONDENCE RELATING TO THREEMILESTONE COMMUNITY CENTRE

RESOLVED: TO ENGAGE CORNWALL COUNCIL LEGAL SERVICES AND PAY THE LEGAL FEES IN CONNECTION WITH RECENT FREEDOM OF INFORMATION REQUEST REGARDING CORRESPONDENCE RELATING TO THREEMILESTONE COMMUNITY CENTRE

Proposed by: Cllr. Shenton

Seconded by: Cllr. Hart

Vote: 10 in favour, 2 abstentions.

218/2018 CORRESPONDENCE

Nothing raised.

219/2018 TO APPROVE THE MONTHLY ACCOUNTS FOR PAYMENT

THE MONTHLY ACCOUNTS HAD BEEN CHECKED BY CLLR. HOLROYD AND FOUND TO BE IN ORDER. CLLR. HOLROYD RECOMMENDED THEM FOR PAYMENT.

RESOLVED: TO PAY THE MONTHLY ACCOUNTS FOR NOVEMBER 2018.

Proposed by: Chairman

Vote: unanimous

220/2018 ANY ITEM THE CHAIRMAN DEEMS AS URGENT

The Chairman advised the next Police Liaison Meeting would be on 14th February 2019 at 11am, venue to be confirmed.

KENWYN PARISH COUNCIL
MONTHLY ACCOUNTS NOVEMBER 2018

Amounts since last meeting

	<u>Amount</u>	<u>ex vat</u>	<u>VAT</u>	<u>Chq. No.</u>
Utility Warehouse – electricity charges	18.95	17.76	1.19	DD
British Telecom – telephone charges	312.94	260.79	52.15	DD

November 2018 Payments

Payments

	<u>Amount</u>	<u>ex vat</u>	<u>VAT</u>	<u>Chq. No.</u>
Wages, Expenses and HMRC All Staff	4490.31			BACS
NEST – pension contribution	385.63			DD
Graham Harding - 2no. checks of play equipment at Threemilestone Playing Field during October 2018	40.00			003940
SAGE – monthly accounting software Charge	26.40	22.00	4.40	DD
A1 Tree & Grounds Ltd. – grass cutting at Threemilestone and Shortlanesend Playing Fields during September	480.00	400.00	80.00	003941
Mrs S Bown – Shortlanesend Village Hall refunding deposit from hall hire	50.00			003942
Cornwall Wildlife Trust – Shortlanesend Village Hall refunding deposit from hall hire	50.00			003943
Complete Weed Control – second round of weed spraying in Shortlanesend, Gloweth and Threemilestone	1485.12	1237.60	247.52	003944
Cornwall Council – interim Legal fees for transfer of Chyvelah Ope play area to Kenwyn Parish Council	161.28	134.40	26.88	003945
UK Office Direct Ltd. – stationery	25.49	21.24	4.25	003946
Glasdon UK Ltd. – purchase Of 6no. dog waste bins, liners and posts for Shortlanesend	2163.52	1802.94	360.58	003947
Rialtas Business Solutions Ltd. Accounting software, installation, Set up, training on site, mileage Of trainer, license	2256.90	1880.75	376.15	003948
Courtney Savage - Shortlanesend	50.00			003949

Village

Hall refunding deposit from hall hire				
Mrs Passmore - Shortlanesend Village	50.00			003950
Hall refunding deposit from hall hire				
Graham Harding – Threemilestone	352.25			003951
Playing Field – works to see saw as Per Rospa Report – Strip down see Saw, excavate rotten post 4’ deep, Free up moving parts on see saw, Bore 45mm holes to new posts, Concrete in new 7’ posts 8” x 8” Reassemble see saw and mechanism Fill in excavations and tidy site				
Graham Harding – Threemilestone	314.53			003952
Playing Field – replace gate post to Sutcliffe area with new 4 x 4 post and Spring return. Concrete in with post Mix, fit new return spring to entrance Gate, replace 6 x 6 fence posts				
Graham Harding – Threemilestone	191.00			003953
Playing Field -supply sign, make a frame and fix sign				
Graham Harding – Threemilestone	153.00			003954
Playing Field – strip down fence, Excavate old post, fit new post with Postmix, refit fence and horizontal and vertical bars				
Graham Harding – Shortlanesend	247.00			003955
Erect 4no. dog waste bins in various locations around Shortlanesend materials, concrete, extra fittings, generator hire, labour				
Graham Harding – Shortlanesend	29.00			003956
Village Hall – service smoke alarms and replace batteries				
Mrs K J Harding – refund cost of Postage	51.84			003957
Vision ICT Ltd. – 12 hosted email addresses for January 2019 – December 2019	259.20	216.00	43.20	003958
Cornwall Council – interim invoice for legal work on transfer of Chyvelah Ope Play Area to Kenwyn Parish Council	334.08	278.40	55.68	003959
Murrell Associates Ltd. – legal fees In connection with advice sought By the parish council following a councillor and committee member from Threemilestone Community Centre saying the Community Centre	702.00	585.00	117.00	003960

Would revert to the parish council
to own and run if the Community
Centre Committee ceased to function
Legal advice proved this not to be the case

Total £14680.44

The meeting closed at 8.48pm.