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**To: Members of Kenwyn Parish Council & Press and public**

**You are hereby given notice of the ANNUAL PARISH COUNCIL MEETING OF KENWYN PARISH COUNCIL to be followed by a PLANNING COMMITTEE MEETING at SHORTLANESEND VILLAGE HALL CAR PARK (OUTSIDE) on Monday 17<sup>th</sup> May 2021 at 7pm. Press & Public are invited to attend.**

#### **AGENDA**

- 1. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office**
- 2. To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office**
- 3. To receive apologies for absence**
- 4. To receive any declarations of interest from members**

MEMBERS ARE INVITED TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS IN ITEMS ON THE AGENDA AS REQUIRED BY THE KENWYN PARISH COUNCIL CODE OF CONDUCT FOR MEMBERS AND BY THE LOCALISM ACT 2011.

- 5. Questions from Parishioners (10 minutes maximum, 3 minutes per parishioner)**
- 6. To approve the minutes of previous meetings**
- 7. To appoint members to serve on the under mentioned committees:**

**Planning** – up to 14 members. Appointment of Chairman and Vice Chairman to be dealt with in the Planning committee meeting.

**Finance and General Purposes** – 6 members. Chairman and Vice Chairman of the Council automatically become Chairman and Vice Chairman of the F & GP Committee

**Footpaths** – 6 members. Appointment of Chairman and Vice Chairman to be dealt with at the next Footpaths committee meeting.

**Employment** – 5 members to include Chairman. 3 members will be selected from the 5 to deal with any employment/grievance issues.

**Community Governance Review Committee** – 5 members. Appointment of Chairman and Vice Chairman to be dealt with at the next Community Governance Committee meeting.

**S106 Committee** - 5 members. Appointment of Chairman and Vice Chairman to be dealt with at the next S106 Committee meeting.

**Communications Committee** - 5 members. Chairman and Vice Chairman of Kenwyn Parish Council to be Chairman and Vice Chairman of Communications Committee

**Community Improvements and Projects Committee** – up to 14 members. Chairman and Vice Chairman of Kenwyn Parish Council to be Chairman and Vice Chairman of Community Improvements and Projects Committee.

**Environment Committee** – 5 members Appointment of Chairman and Vice Chairman to be dealt with at the next Environment Committee meeting.

**Devolved Services Committee** - 5 members Appointment of Chairman and Vice Chairman to be dealt with at the next Devolved Services Committee meeting.

**Truro & Kenwyn Neighbourhood Plan Committee** – five members.

**Climate Emergency Working Group** - up to 14 members. Chairman and Vice Chairman of Kenwyn Parish Council to be Chairman and Vice Chairman of Climate Emergency Working Group.

**8. To appoint representatives on the under mentioned bodies as required:**

**Threemilestone Community Centre Management Committee** (2 Members)

**Police Liaison** (4 Members)

**Emergency Planning** (all ward members where the emergency occurs or in the case of a significant emergency all members of the council)

**Idless Woods** (1 member and one Cornwall Councillor)

**Truro/Roseland Community Network Panel** (2 members)

**9. To approve the monthly accounts for payment (2<sup>nd</sup> round of payments for May)**

**10. To approve and adopt the recent bank reconciliations**

**11. To approve the Truro & Kenwyn Neighbourhood Plan Landscape Assessment**

**12. To note items contained in Standing Order 6(j) have already been dealt with in previous meetings**

**13. To note the current vacancies on the Threemilestone Ward and Gloweth Ward to be filled by co-option**

**14. Any other item the Chairman deems as urgent**

**Planning Committee Meeting**

**1. Election of Chairman**

**2. Election of Vice Chairman**

Yours faithfully,

*Karen Harding*

Mrs Karen Harding

Clerk to Kenwyn Parish Council