

Kenwyn Parish Council

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MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON WEDNESDAY 11th MARCH 2020 AT SHORLANESEND VILLAGE HALL AT 7.13PM CHAIRED BY THE VICE CHAIRMAN, CLLR. M HARRY AS THE CHAIRMAN HAD GIVEN APOLOGIES

423/2020 PRESENT: CLLRS. M HARRY (VICE CHAIRMAN), B HILTON, D GREEN, T HEWITT, F J DYER MBE, A GAMMON, W ROBINSON

MRS K J HARDING – CLERK TO THE COUNCIL

Also present: Two members of the public (one for part of the meeting only)

424/2020 APOLOGIES: CLLRS. I HOLROYD (CHAIRMAN), K HART, M HOLROYD, A WILLSHEE, R YEXLEY

425/2020 TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS

MEMBERS ARE INVITED TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS IN ITEMS ON THE AGENDA AS REQUIRED BY THE KENWYN PARISH COUNCIL CODE OF CONDUCT FOR MEMBERS AND BY THE LOCALISM ACT 2011.

No declarations of interest.

426/2020 QUESTIONS FROM PARISHIONERS (10 MINUTES MAXIMUM, 3 MINUTES PER PARISHIONER)

Cllr. Robinson – raised the issue of a Cornish Hedge being taken down and large gate installed on the road from Trevellans to Zelah. This was a fast stretch of road and he was concerned about road safety. Cllr. Dyer to follow up.

427/2020 CHAIRMAN'S ANNOUNCEMENTS

The Chairman reminded members again that it was essential that the Clerk was made aware of any meetings whether they be formal or informal, who was attending, what the purpose of the meeting was and feedback from the meeting afterwards. This had been conveyed to members before but was still not happening in all cases. The Chairman advised it was imperative that it did happen.

428/2020 TO APPROVE THE MINUTES OF PREVIOUS MEETINGS

The minutes of a Planning Committee Meeting held on 26th February 2020 were agreed and signed.

The minutes of an Ordinary Parish Council Meeting held on 26th February 2020 were agreed and signed.

The minutes of a Climate Emergency Working Group Meeting held on 26th February 2020 were agreed and signed.

429/2020 REPORTS OF MEETINGS

Cllr. Green - reported on the Consultation Event in Threemilestone to look at the Threemilestone Projects. Cllr. Green referred to the Cormac Consultation work carried out but never published in 2016. Cllr. Green advised had this been enacted it could have made a difference to some of the planning permissions that had been granted. There were now investigations into straightening a road in the village.

Cllr. Gammon - advised both she and Cllr. Harry had attended Shortlanesend School for International Women's Day and had met with six Year 5 pupils to talk about Women's Rights and the meaning of International Women's Day. Cllr. Gammon advised the children were extremely interested and engaged and she had suggested involving them in a junior parish council type role. They were very keen to pursue this as were other members of the parish council. It was agreed Cllr. Gammon would lead on this with Cllr. Hewitt to assist and it would be offered to other schools too. Cllr. Dyer suggested the Threemilestone Young Farmers Club could be approached to also get involved. All members recognised the importance of drawing in the young people as they were the future and it was essential the parish council worked closely with the community.

Cllr. Green – advised he would be attending the Police Liaison Group Meeting on 12th March and asked members to send him any points they wished him to raise with the police.

Cllr. Dyer – advised he had attended Langarth Masterplan Consultations at Truro Golf Club and at Chacewater.

Cllr. Hewitt – advised in all around 600 people had attended the Langarth events.

The Chairman altered the running order of the agenda at this point to allow the Shortlanesend School Headteacher to make his presentation as he had been teaching all day and the Chairman wanted to let him go home.

430/2020 TO DISCUSS THE FOLLOWING REQUEST FROM SHORTLANESEND SCHOOL - TO ALLOW SHORTLANESEND SCHOOL USE OF KENWYN PARISH COUNCIL'S CAR PARK AT SHORTLANESEND PLAYING FIELD AS A DROP-OFF AND COLLECTION POINT FOR PARENTS OR GUARDIANS OF CHILDREN ATTENDING THE SCHOOL, AND AS AN OVERFLOW FOR ADDITIONAL STAFF PARKING AS THE SCHOOL EXPANDS. CORNWALL COUNCIL HAVE INDICATED THAT THEY WOULD BE SUPPORTIVE OF THIS AND WOULD PROVIDE ADDITIONAL HELP TO IMPROVE THE FACILITIES,

INCLUDING PROVIDING A CROSSING BETWEEN THE SCHOOL AND THE PLAYING FIELD, PAVEMENTS, LINING THE CAR PARK WITH PARKING BAYS AND ZIG-ZAG LINES AROUND THE SCHOOL LOWER ENTRANCE – CLLR. HILTON

Mr Wilson was introduced to the meeting. He thanked the council for inviting him and he then gave a brief history of the various plans for expansion at Shortlanesend School that had been looked at over the years. These included alternative locations for the expansion and different uses for the proposed classrooms.

Mr Wilson also outlined the S106 money that was available and how this could be topped up by Cornwall Council if agreement could be reached. However, there was an issue during the build and thereafter with car parking for the staff. Cornwall Council, Mr Wilson advised, wanted to take the easiest option possible with this and had asked him to contact the parish council to ask if the Village Hall Car Park could be used for staff parking for the school. Cornwall Council had offered to white line the car park.

Members advised this was very difficult because the hall was in use almost every day and the car park was needed for the hirers. In fact several hirers only booked the hall because of the car park. Members were both sympathetic and supportive of the school and discussed the possibility of the school using the bottom part of its playing field for car parking given the parish council had already given permission for the school to use Shortlanesend Playing Field for PE and Sports use.

It was agreed the parish council would support the School in this aim and would contact Cornwall Council to request this be pursued in order for the school to be able to expand given the huge increase in the village's population and the need for further school places as a result.

Mr Wilson thanked the parish council for supporting this idea and he understood the council could not offer parking spaces at its village hall car park as they were needed by the hall hirers.

Mr Wilson then left the meeting.

431/2020 TO APPROVE THE QUOTATION FOR THE NEW ALARM SYSTEM AT SHORTLANESEND VILLAGE HALL

RESOLVED: TO APPROVE THE QUOTATION FOR THE NEW ALARM SYSTEM AT SHORTLANESEND VILLAGE HALL

Proposed by: Cllr. Hewitt

Seconded by: Cllr. Hilton

Vote: unanimous

432/2020 S106 TENDERING AND APPOINTING CONTRACTOR TO FORMULATE TENDER DOCUMENT FOR REMAINING S106 FUNDS TO IMPROVE PLAY AREAS ACROSS THE PARISH

Cllr. Green – referred to the briefing document written by the Chairman, Vice Chairman and Clerk and sent out on 10th March to members of the parish council. He said it looked as though it had been written by a petulant 16-year-old in their bedroom.

Cllr. Green advised he was at the meeting where the subject of Threemilestone Playing Field was discussed and plans to create an 87 space car park by relocating the Sutcliffe Play Equipment were looked at. These plans were then advertised at the public consultation on Threemilestone projects.

Cllr. Green said that at the consultation event it was made clear that the playing field was in the ownership of Kenwyn Parish Council.

Cllr. Gammon informed the meeting that in fact the parish council had been blamed for holding things up and delaying things, this was stated in a recent email from Rachel Gaunt.

Cllr. Hewitt advised she wanted Kenwyn Parish Council to be part of positive plans for Threemilestone but not to be rail roaded by another project.

Cllr. Hewitt suggested guests heading up the Threemilestone improvement projects be invited to a future meeting. The Clerk suggested they be invited to the next meeting on 25th March 2020.

The Chairman advised he was attending a meeting with the S106 Officer the next day and all this would be discussed. Cllr. Hewitt advised this meeting was very important.

The Chairman wished to thank Cllr. Dyer for very speedily approving the parish council's S106 application for new equipment at Shortlanesend. The order had gone in and the new equipment was expected shortly.

The Chairman then advised that all S106 applications had to be signed off by the local member and for Gloweth and Threemilestone this was Cllr. Tudor. After lengthy discussions with the S106 Officer and Public Spaces Officer the Chairman had learned that Threemilestone had still not been signed off and wouldn't be until a meeting took place to discuss this and the plans for the school, the 87 space car park on parish council land and matters relating to that. Cllr. Tudor had now signed off the Gloweth application.

The Chairman felt that the group heading up the Threemilestone projects should have engaged with the parish council long before the plans appeared on the consultation boards. Cllr. Hewitt agreed with this. Cllr. Gammon was concerned that the parish council had been completely left out of this and had been treated very negatively.

Cllr. Hilton supported this view and felt that the group knew they were acting inappropriately and that this was wrong.

The Chairman advised he would be against losing the suggested amount of green space for a car park.

Cllr. Gammon also pointed out that during the S106 Consultation paid for by the parish council there were no requests for a car park. Cllr. Green said that was because the public didn't know a car park and school hall were possibilities.

The Chairman wished to bring the meeting back to the agenda item and advised it was to decide how to progress the tendering exercise for the remaining S106 funds.

Cllr. Hilton said he had no problem moving forward with the tendering work as long as new equipment was not positioned where it may have to be moved again. The Chairman advised the

current application that was being held up was for equipment away from that area of the field and exactly where the group heading up the school project wanted it.

The Clerk urged members to focus on the agenda item and the need to move forward and identify a company to carry out the tendering work. Cormac Solutions Ltd. had been the proposed contractor given they had carried out the original consultation work. The Clerk asked members to make a decision on this.

Cllr. Green did not want to engage Cormac because of the delays with the consultation work. The Clerk advised that was something that could be included in the contract with them, time stipulations could be written in.

RESOLVED: TO EMPLOY CORMAC SOLUTIONS LTD. TO DRAW UP THE TENDER DOCUMENT AND ASSIST WITH THE TENDERING PROCESS FOR THE REMAINING S106 FUNDS TO IMPROVE PLAYING FIELDS ACROSS THE PARISH.

Proposed by: Cllr. Gammon

Seconded by: Cllr. Hilton

Vote: 6 in favour, Cllr. Green abstained.

433/2020 BUS SHELTER PROVISION – THREEMILESTONE – CLLR. GREEN

Cllr. Green – advised he had been approached by parishioners in Threemilestone about the provision of a further bus shelter on the Number 47 route.

There was a grant available for this and he asked the parish council to allow him to pursue this and to discuss the matter with Cornwall Council Highways. This was agreed.

Cllr. Hilton – asked the Clerk if parish councils could fund bus shelters and she advised the council could do this under ‘Bus shelters - Power to provide and maintain shelters Local Government (Miscellaneous Provision) Act 1953, s. 4’

It was agreed to look across the parish at bus shelter provision along with things like grit bins, dog bins and litter bins as part of the parish council’s work to help the community.

434/2020 CORNWALL COUNCILLOR’S REPORTS – REPORTS TO BE SUBMITTED AHEAD OF THE MEETING AND THIS ITEM IS FOR QUESTIONS FROM MEMBERS ONLY. REPORTS WILL BE TAKEN AS ALREADY READ

No reports submitted.

435/2020 TO APPOINT A COUNCILLOR TO CHECK THE MONTHLY ACCOUNTS FOR APRIL 2020

Cllr. Gammon was appointed to check the monthly accounts for April 2020

436/2020 TO AGREE AND ADOPT THE CORRESPONDENCE LIST AND RAISE ANY QUERIES ON ITS CONTENT

RESOLVED: TO AGREE AND ADOPT THE CORRESPONDENCE LIST AND RAISE ANY QUERIES ON ITS CONTENT

Proposed by: Cllr. Green

Seconded by: Cllr. Hilton

Vote: unanimous

The Clerk was asked if this list was needed and how it had come about. She outlined the history of it and advised it was up to members to decide if they wanted to continue with it or not.

Members were concerned about the time it took for the Clerk to put this list together. It was agreed to have an agenda item for the next meeting to abolish it.

Given the Clerk's huge workload it was agreed to try to find other ways of streamlining some of her work. This would follow on future agendas as and when possible.

Cllr. Dyer said he had many times more emails from the Clerk to Kenwyn Parish Council than he did from Kea Parish Council and Chacewater Parish Council and this needed to be addressed. Cllr. Gammon pointed out to Cllr. Dyer that the reason for this was he was a member of Kenwyn Parish Council but not a member of Kea or Chacewater Parish Councils.

437/2020 TO APPROVE THE MONTHLY ACCOUNTS FOR PAYMENT

THE MONTHLY ACCOUNTS FOR MARCH HAD BEEN CHECKED BY CLLR. DYER AND FOUND TO BE IN ORDER. CLLR. DYER RECOMMENDED THEM FOR PAYMENT SAYING THE ACCOUNTS WERE CORRECT AS THEY ALWAYS WERE

RESOLVED: TO PAY THE MONTHLY ACCOUNTS FOR MARCH 2020.

Proposed by: Cllr. Dyer

Seconded by: Cllr. Gammon

Vote: unanimous

438/2020 TO NOTE AND ADOPT THE RECENT BANK RECONCILIATIONS

RESOLVED: TO NOTE AND ADOPT THE RECENT BANK RECONCILIATIONS

Proposed by: Cllr. Hilton

Seconded by: Cllr. Gammon

Vote: unanimous

439/2020 TO NOTE AND ADOPT THE INCOME & EXPENDITURE REPORT

RESOLVED: TO NOTE AND ADOPT THE INCOME & EXPENDITURE REPORT

**Proposed by: Cllr. Gammon
Seconded by: Cllr. Robinson
Vote: unanimous**

440/2020 TO NOTE AND ADOPT THE BUDGET REPORT 2019 2020

RESOLVED: TO NOTE AND ADOPT THE BUDGET REPORT 2019 2020

**Proposed by: Cllr. Gammon
Seconded by: Cllr. Robinson
Vote: unanimous**

441/2020 TO NOTE AND ADOPT THE BALANCE SHEET

RESOLVED: TO NOTE AND ADOPT THE BALANCE SHEET

**Proposed by: Cllr. Green
Seconded by: Cllr. Robinson
Vote: unanimous**

Members unanimously thanked the Clerk for all her hard work on these reports.

442/2020 TO APPROVE PURCHASE AND INSTALLATION OF A WINDOW IN PENSTRAZE BUS SHELTER

RESOLVED: TO APPROVE PURCHASE AND INSTALLATION OF A WINDOW IN PENSTRAZE BUS SHELTER

**Proposed by: Cllr. Robinson
Seconded by: Cllr. Dyer
Vote: unanimous**

443/2020 TO APPROVE INSTALLATION OF SEATING IN SHORTLANESEND BUS SHELTER

RESOLVED: TO APPROVE INSTALLATION OF SEATING IN SHORTLANESEND BUS SHELTER

**Proposed by: Cllr. Hilton
Seconded by: Cllr. Green
Vote: unanimous**

The meeting closed at 8.08pm.

