

Kenwyn Parish Council

1 Nancevallon
Higher Brea
Camborne
TR14 9DE

Mrs K J Harding
Clerk to the Council
Tel: 01209 610250/0800 234 6077
e mail kenwynpc@btconnect.com
www.kenwynparishcouncil.gov.uk

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON WEDNESDAY 13th JUNE 2018 AT SHORTLANESEND VILLAGE HALL AT 7.20PM

050/2018 PRESENT: CLLRS. I HOLROYD (CHAIRMAN), J SHENTON (VICE CHAIRMAN), W ROBINSON, S HORNE, F J DYER, B HILTON, B MARTIN, J DUNN, K POLKINGHORNE, J SAMS

MRS K J HARDING – CLERK TO THE COUNCIL

Also present: 2 members of the public

051/2018 APOLOGIES: No apologies

052/2018 TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS

MEMBERS ARE INVITED TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS IN ITEMS ON THE AGENDA AS REQUIRED BY THE KENWYN PARISH COUNCIL CODE OF CONDUCT FOR MEMBERS AND BY THE LOCALISM ACT 2011.

No declarations of interest.

053/2018 QUESTIONS FROM PARISHIONERS (10 MINUTES MAXIMUM, 3 MINUTES PER PARISHIONER)

Cllr. Polkinghorne asked to raise a council procedural matter here as there was nowhere else to raise it. He wanted councillors to stop using 'Reply All' on emails as it generated too many emails in his inbox. He said it could also lead to breaches of the Data Protection Act by doing so.

Cllr. Horne advised this could not be made policy as some emails did need a 'Reply All' response.

Cllr. Hilton – asked if the parish council could petition Cornwall Council for a 20mph speed limit on part of School Hill to protect parents and children using the lower entrance to the school. The Clerk

advised Cllr. Hilton to discuss this with Cllr. Dyer as it was a Cornwall Council issue. This discussion then took place.

Cllr. Martin added that all school entrances should have 20mph speed limits, but it would depend on what was classed as an entrance.

Cllr. Martin asked why there were no 'Threemilestone' directional signs on the A390. The Clerk advised him to follow this up with Cllr. Dyer as the A390 was in his division. Cllr. Dyer agreed to investigate this and report back to Cllr. Martin.

054/2018 CHAIRMAN'S ANNOUNCEMENTS

No announcements.

055/2018 TO APPROVE THE MINUTES OF PREVIOUS MEETINGS

The minutes of the Annual Parish Council Meeting held on 9th May 2018 were agreed and signed.

The minutes of a Planning Committee Meeting held on 9th May 2018 were agreed and signed.

056/2018 REPORTS OF MEETINGS

Cllr. Robinson – had attended the recent Police Liaison Meeting. Cllr. Robinson gave a report on this. A lot of the meeting had been taken up with discussion on problems at Perranporth. The Farmwatch Officer would be willing to visit if needed. The Police asked that all problems be reported to them as the information was vital for future policing and priorities.

Cllr. Hilton – had attended two Truro Update meetings where the concept of bringing the river into Truro was discussed as was the redevelopment of the old Carrick offices site. At the next meeting the final proposals should be available. Cllr. Hilton had found the meetings very informative and interesting and he had enjoyed them.

057/2018 CORNWALL COUNCILLOR'S REPORTS

Cllr. Tudor – not present, no report submitted, no apologies submitted and no reply to Clerk's email inviting her to the meeting.

Cllr. Dunn and members felt this was completely unacceptable and he was annoyed that the only correspondence there was from Cllr. Tudor was her article in the Contact Magazine. He felt she was badly letting down the parish council and Kenwyn Parish by not attending meetings and not submitting reports.

Cllr. Dyer – advised he was again very disappointed in Kenwyn Parish Council for not attending the latest Truro & Roseland Community Network Meeting. He said he was disillusioned with parish council members. £50,000 was available for minor highways works in the network area but if members of the parish council did not attend these meetings they would not see any of this money spent in the parish. He also advised that the money wouldn't go very far anyway given the amounts charged by Cormac for any works.

Cllr. Dyer said he had spent all morning with the Head of Planning at Cornwall Council and Mr Rob Lacey. This was to look at future planning for the Truro Area. Cllr. Dyer was again disappointed that the planners want to revise the Truro & Kenwyn Neighbourhood Plan which had only recently been completed and signed off. He advised that Cllr. Tudor had informed him Truro City Council were happy to have the Plan revised but Cllr. Dyer did not support this view. Cllr. Tudor had also advised him that if Kenwyn Parish Council did not agree Truro City Council would work with Cornwall Council and revise the Plan anyway in line with the wishes of Cornwall Council.

The Chairman advised that members of Kenwyn Parish Council, including Cllr. Dyer, had actually attended a meeting with Truro City Council to discuss revising the Neighbourhood Plan and had decided to take part in this so he was unsure as to why Cllr. Dyer was surprised by this.

Cllr. Robinson advised Kenwyn Parish Council needed to take part in this to give it more strength. Together the parish council and the town council could fight against Cornwall Council. He totally disagreed with Cllr. Dyer's views on this and reiterated Cllr. Dyer was there when it was agreed the two councils would revise the Plan.

Cllr. Horne advised that Kenwyn Parish Council members were initially against the revision of the Plan but they left the meeting with Truro City Council and the Planners knowing that if they didn't agree to the revision it would happen anyway with no input from Kenwyn. He advised the parish council had to participate to have any influence.

West Langarth Farm development – Cllr. Dyer advised current permissions on this site were for a large supermarket, other retail outlets and 300 houses. Now Cornwall Council wished to buy land there and do away with the retail side of the development replacing it with more housing which would total around 500 homes. Cllr. Dyer said Truro City Council would happily agree with that as it would support the removal of the retail development that would have impacted on the city centre.

Cllr. Dyer was disappointed that this would lead to ribbon development from Tresillian to Chiverton.

Cllr. Robinson took issue with Cllr. Dyer's comments regarding attendance at the Network Panel meetings. He advised that he didn't like being told off for not attending when it was simply impossible for members to attend everything given their other commitments and their work and personal lives. The Chairman reiterated this.

Cllr. Polkinghorne advised the council had elected the Chairman to attend these meetings. The Chairman replied saying he had work commitments, personal commitments and other things going on in his life which meant he could not attend this meeting. Cllr. Robinson supported the Chairman in this view.

058/2018 TO CONSIDER RECOMMENDATION TO REVISE THE TRURO & KENWYN NEIGHBOURHOOD PLAN, TO RESOLVE TO REVISE THE TRURO & KENWYN NEIGHBOURHOOD PLAN, TO APPOINT FIVE MEMBERS TO THE STEERING GROUP TO MATCH THE TRURO CITY COUNCIL MEMBERSHIP AND TO GIVE THOSE MEMBERS VOTING RIGHTS ON THE STEERING GROUP WHILST AGREEING THAT ALL MEMBERS OF KENWYN PARISH COUNCIL MAY ATTEND MEETINGS OF THAT STEERING GROUP. TO CONSIDER COSTS INVOLVED IN THE REVISION OF THE NEIGHBOURHOOD PLAN AND AGREE HOW THOSE COSTS CAN BE MET AND HOW MUCH FUNDING WILL BE APPROVED

RESOLVED: TO REVISE THE TRURO & KENWYN NEIGHBOURHOOD PLAN, TO APPOINT FIVE MEMBERS TO SIT ON THE JOINT COMMITTEE – CLLR. ROBINSON, CLLR. SHENTON, CLLR. HILTON, CLLR. HORNE, CLLR. DYER. CLLR. MARTIN AND CLLR. POLKINGHORNE TO BE RESERVE MEMBERS. TO SET ASIDE £5000 TOWARDS THE COST OF REVISING THE PLAN WITH FURTHER FUNDS AVAILABLE IF NECESSARY. FUNDING TO BE TAKEN FROM THE GENERAL FUND AND A NEW BUDGET TO BE SET UP ACCORDINGLY.

**PROPOSED BY: CLLR. HOLROYD
SECONDED BY: CLLR. HORNE
VOTE: 9 IN FAVOUR, CLLR. SAMS ABSTAINED**

059/2018 TO CONSIDER AND APPROVE QUOTE FOR RBS ACCOUNTING SOFTWARE TO RUN THE PARISH COUNCIL'S ACCOUNTS

RESOLVED: TO APPROVE QUOTE FOR RBS ACCOUNTING SOFTWARE TO RUN THE PARISH COUNCIL'S ACCOUNTS

**PROPOSED BY: CLLR. HILTON
SECONDED BY: CLLR. SHENTON
VOTE: UNANIMOUS**

060/2018 DOG WASTE BIN PROVISION IN SHORTLANESEND AND TO CONSIDER PURCHASING OWN BINS

Cllr. Hilton advised there were problems with dog mess in Shortlanesend. He had been approached by a resident to see if more dog bins could be provided. Cllr. Hilton had followed this up with Cornwall Council where an officer had advised the only help he could give would be to add the request to the list for bins in 2020.

Cllr. Hilton wondered whether the parish council could purchase the bins although he was unsure as to whether Cornwall Council would agree to empty them. Cllr. Dyer said he had enough clout to get this done.

Members were concerned that the problem could be more to do with people not picking up the mess rather than the amount of dog bins available.

The Clerk offered to obtain prices for the bins and bring the issue back to the council. This was agreed.

061/2018 TO RECEIVE AN UPDATE ON WORK BEING CARRIED OUT BY PARISH COUNCIL SOLICITORS TO END OUTSTANDING LEASE AT SHORTLANESEND VILLAGE HALL

The Clerk had forwarded the update to members via email. The matter was ongoing as the Charity Commission had been confused regarding the request. The Clerk would update members as and when more information was received.

062/2018 TO APPOINT A COUNCILLOR TO CHECK THE MONTHLY ACCOUNTS FOR JULY & AUGUST 2018

Cllr. Horne – felt he needed training in order to complete this task. The Clerk was concerned that not many members were volunteering for this and it was essential that it wasn't the same councillor each month. It was agreed that Cllr. Hilton would show Cllr. Horne how to do the check and they would do this together for July & August. Other members were advised they had to carry out this task at some point during the financial year and they would be shown how it was done.

Cllr. Horne and Cllr. Hilton were appointed to check the monthly accounts for July & August 2018.

063/2018 CORRESPONDENCE

Nothing raised.

064/2018 TO APPROVE THE MONTHLY ACCOUNTS FOR PAYMENT

THE MONTHLY ACCOUNTS HAD BEEN CHECKED BY CLLR. HILTON AND FOUND TO BE IN ORDER. CLLR. HILTON RECOMMENDED THEM FOR PAYMENT.

RESOLVED: TO PAY THE MONTHLY ACCOUNTS FOR JUNE 2018.

PROPOSED BY: CHAIRMAN

VOTE: UNANIMOUS

KENWYN PARISH COUNCIL
MONTHLY ACCOUNTS JUNE 2018

Amounts since last meeting

	<u>Amount</u>	<u>ex vat</u>	<u>VAT</u>	<u>Chq. No.</u>
Utility Warehouse – electricity charges Shortlanesend Village Hall	83.79	79.51	4.28	DD
British Telecom – telephone charges	261.50	217.92	43.58	DD
Information Commissioners Office Data Protection Registration Fee for CCTV Registration	35.00			DD
Information Commissioners Office Data Protection Registration Fee for Kenwyn Parish Council Registration	35.00			DD
British Telecom – telephone/broadband Charges for Shortlanesend Village Hall	269.64	224.70	44.94	DD

Payments

	<u>Amount</u>	<u>ex vat</u>	<u>VAT</u>	<u>Chq. No.</u>
--	---------------	---------------	------------	-----------------

June 2018 Payments

Wages, Expenses and HMRC All Staff	4628.97			BACS
NEST – pension contribution	385.63			DD
Graham Harding – 2no. checks of play equipment at Threemilestone Playing Field during May 2018	40.00			003876
I Holroyd – Chairman’s Allowance 2018-19	440.00			003877
B Hilton – Planning Chairman’s Allowance For 2018-19 plus two months from 2017-18	466.73			003878
UK Office Direct Ltd. – IT and Stationery	104.26	86.88	17.38	003879
UK Office Direct Ltd. – First aid equipment for First Aid Box at Shortlanesend Village Hall	39.99	33.32	6.67	00388
South West Water – water and sewage charges for Shortlanesend Village Hall	47.96			003881
UK Office Direct Ltd. – Printer Ink Cartridge	20.27	16.89	3.38	003882
Mrs K J Harding – refund cost of annual Subscription to Microsoft Office 365	79.99			003883
Mrs K J Harding – refund cost of postage Stamps	39.50			003884
A1 Tree Surgery – grass cutting at Threemilestone and Shortlanesend Playing Fields during May	480.00	400.00	80.00	003885
Graham Harding – Make and fit doors To serving hatch at Shortlanesend Village Hall	60.00			003886
SAGE – monthly fee for accounting Software	26.40	22.00	4.40	DD

Badgemaster Ltd. – Photo ID Badge	9.77	8.14	1.63	003887
Murrell Associates Ltd. – interim invoice	817.20	681.00	136.20	003888
For professional advice and representation To relinquish outstanding lease and trustee registration with the Charity Commission Shortlanesend Village Hall				
Graham Harding – Supply, deliver and lay 2 cubic metres of play bark under swing at Threemilestone Playing Field	200.00			003889
Graham Harding – final 50% painting of shelter at Shortlanesend Playing Field plus cost of paint	113.00			003890
Vision ICT Ltd. – Kenwyn Parish Council Website – data back up to April and SSL Certificate Set Up to assist with Data Protection 2018 Compliance	294.00	245.00	49.00	003891

Total £8978.60

065/2018 TO NOTE AND ADOPT THE RECENT BANK RECONCILIATIONS

RESOLVED: TO NOTE AND ADOPT THE RECENT BANK RECONCILIATIONS

PROPOSED BY: CHAIRMAN

VOTE: UNANIMOUS

066/2018 TO NOTE AND ADOPT THE RECEIPTS & PAYMENTS QUARTERLY REPORTS

RESOLVED: TO NOTE AND ADOPT THE RECEIPTS & PAYMENTS QUARTERLY REPORTS

PROPOSED BY: CLLR. HILTON

SECONDED BY: CLLR. ROBINSON

VOTE: UNANIMOUS

067/2018 TO NOTE AND ADOPT THE AGGREGATE RECEIPTS & PAYMENTS REPORTS

RESOLVED: TO NOTE AND ADOPT THE AGGREGATE RECEIPTS & PAYMENTS REPORTS

PROPOSED BY: CLLR. HILTON

SECONDED BY: CLLR. ROBINSON

VOTE: UNANIMOUS

068/2018 TO NOTE AND ADOPT THE BUDGET REPORT 2018 2019

RESOLVED: TO NOTE AND ADOPT THE BUDGET REPORT 2018 2019

PROPOSED BY: CLLR. HILTON

SECONDED BY: CLLR. SHENTON

VOTE: UNANIMOUS

The meeting closed at 8.10pm.