

Kenwyn Parish Council

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MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON WEDNESDAY 22nd JANUARY 2020 AT SHORTLANESSEND VILLAGE HALL AT 7.11PM

365/2020 PRESENT: CLLRS. I HOLROYD (CHAIRMAN), M HARRY (VICE CHAIRMAN) W ROBINSON, B HILTON, D GREEN, R YEXLEY, T HEWITT, B SMITH, M HOLROYD

MRS K J HARDING – CLERK TO THE COUNCIL

Also present: 2 applicants for part of the meeting.

366/2020 APOLOGIES: CLLRS. K HART, A GAMMON, F J DYER MBE

367/2020 TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS

MEMBERS ARE INVITED TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS IN ITEMS ON THE AGENDA AS REQUIRED BY THE KENWYN PARISH COUNCIL CODE OF CONDUCT FOR MEMBERS AND BY THE LOCALISM ACT 2011.

No declarations of interest.

368/2020 QUESTIONS FROM PARISHIONERS (10 MINUTES MAXIMUM, 3 MINUTES PER PARISHIONER)

Cllr. Green – spoke on his request for a further bus shelter in Threemilestone. He had asked Cllr. Tudor about this and she had advised she would contact the Clerk. The Clerk advised she had not heard from Cllr. Tudor. Cllr. Green would follow this up again with Cllr. Tudor.

Cllr. Smith – advised she was having difficulty understanding who was attending all the meetings taking place away from the full council meetings. Cllr. Green outlined the meetings he attended as did the Chairman and Cllr. Hewitt. It was decided that members should email the Clerk when they were attending outside meetings and she could then advise all members accordingly.

Cllr. Harry – wished to thank Graham Harding for installing the window in the bus shelter at Shortlanesend and for all his help recently.

Cllr. Harry – had been asked by a Shortlanesend resident to see if a further streetlight could be installed in School Hill as there was a very dark area that needed more lighting. The matter would be referred to Cllr. Dyer as the Divisional Member to follow up.

Cllr. Green – asked that dates were found to meet at Threemilestone Community Centre to appease some strongly held views by others.

369/2020 CHAIRMAN'S ANNOUNCEMENTS

The Chairman asked members again to ensure the Clerk received information on anything councillors were leading on. It was essential she was kept up to date with everything.

The Chairman also issued a plea to all members to respond to emails that were sent to them. There was no requirement to use the 'Reply All' option, members could just simply reply to the Clerk.

370/2020 TO APPROVE THE MINUTES OF PREVIOUS MEETINGS

The minutes of the Planning Committee Meeting held on 8th January 2020 were agreed and signed as a true and correct record of that meeting.

The minutes of the Ordinary Parish Council Meeting held on 8th January 2020 were agreed and signed as a true and correct record of that meeting.

The minutes of the S106 Committee Meeting held on 8th January 2020 were agreed and signed as a true and correct record of that meeting.

Cllr. Harry abstained from voting on all three sets of minutes as he was not present at the meetings.

371/2020 REPORTS OF MEETINGS

Cllr. Green – advised he and **Cllr. Hewitt** had attended the recent Threemilestone Community Centre Management Committee Meeting where the Chairman advised the previous administration had 'wasted £4000'. This was an ongoing situation and more information would be released in due course.

The Management Committee wished to have a mural painted on the exterior wall of the centre and to that end Cllr. Green had asked a Cornwall Council Planner if permission was needed. The officer did not know. Cllr. Green advised the officer suggested the mural be painted anyway and if it had needed permission a retrospective application could then be made. The school in the village would be approached regarding a design.

Cllr. Hewitt and Cllr. Green had suggested the Management Committee become involved in the Environmental work the parish council would shortly launch.

The Chairman and Vice Chairman had attended Community Speedwatch Training and were now almost ready to run the first Speedwatch in Shortlanesend. They advised if members from other wards wished to set up a scheme, they would be happy to assist in this.

372/2020 TO CONSIDER THE FOLLOWING PLANNING APPLICATION:

D2601 Mr Tim Wood, Cornwall Council, Land North of Silver Bow Greenbottom - Construction of interim link road to provide access from the A390 to the proposed Northern Access Road to facilitate construction access at Langarth Farm. Upon completion of the Northern Access Road junction from the A390 the interim link road will revert to a bus gate PA20/00009

Observations: Support

Proposed by: Cllr. Hilton

Seconded by: Chairman

Vote: unanimous

As the first applicant for interview was now in attendance the Chairman asked members to support him in altering the running order of the meeting to deal with this item. Members were happy to agree to this.

Recording was turned off during this item.

373/2020 TO INTERVIEW CANDIDATES FOR VACANCIES AT THREEMILESTONE AND GLOWETH AND TO CO-OPT NEW COUNCILLORS IF POSSIBLE. S100A LOCAL GOVERNMENT ACT 1972 THE PRESS AND PUBLIC WILL BE EXCLUDED FROM THE DISCUSSION BASED ON THE LIKELY DISCLOSURE OF EXEMPT INFORMATION UNDER THE LOCAL GOVERNMENT ACT – WILL APPLY FOR PARTS OF THIS ITEM

Both candidates were interviewed and a discussion took place after those interviews.

RESOLVED: To co-opt Mr Andrew Wilshee to the Gloweth Ward of Kenwyn Parish Council.

Proposed by: Cllr. Hewitt

Seconded by: Cllr. Smith

Vote: unanimous

RESOLVED: Not to co-opt the second applicant to the Threemilestone Ward of Kenwyn Parish Council

Proposed by: Chairman

Seconded by: Cllr. Hilton

Vote: 8 in favour, 1 abstention

Recording was turned back on at this point.

374/2020 TO CONSIDER THE ADOPTION OF THE TELEPHONE KIOSK AT THREEMILESTONE

It was decided not to pursue the adoption of the telephone kiosk at Threemilestone as it was the new style of kiosk and offered nothing aesthetically to the village and was not suitable for conversion to a book exchange as had been done by the parish council at Idless and Greenbottom.

Proposed by: Cllr. Hewitt

Seconded by Cllr. Harry

Vote: unanimous

Cllr. M Holroyd left the meeting at this point (8.30) as he had to go to work.

375/2020 UPDATE ON S106 PROJECTS AND APPROVAL OF RECOMMENDATIONS MADE BY THE S106 COMMITTEE/CLLR. GREEN

The Chairman advised the Clerk had agreed with the S106 Officer that the two pots of money that were time critical – Chyvelah Ope (£12,000) and Shortlanesend (£10,650.15) should be accessed as soon as possible by the council identifying play equipment highlighted in the S106 Consultation exercise, obtaining three quotes for that equipment and then applying to Cornwall Council to draw down the funds from the two pots. The officer had agreed with this approach put forward by the Clerk.

The Council was asked to agree with this approach and choose which supplier and which equipment it wished to use as the preferred contractor and also to agree that the Clerk make the application for funding to Cornwall Council.

The Clerk had also suggested that Cormac be used to assist the council in drawing up the tender document and to this end the council would need to approve this. The tender document would be used for the improvement works at Threemilestone, further improvement at Gloweth and for the newly received pot of money for Shortlanesend. Cllr. Green felt that using Cormac would be incestuous.

The Clerk advised the Council must make a decision as to who it wished to engage to put the tender documentation together and members must be sure in their own minds that whoever did the work was suitably qualified, could ensure the council met its own Financial Regulations and the regulations surrounding the S106 funding and that there was no conflict of interest for whoever they engaged.

The Clerk also advised the council needed to ensure whoever was engaged was accountable and could meet the deadlines.

Cllr. Green advised he had asked Rachel Gaunt to draw up a plan and to obtain quotes for the new play equipment. Members had been sent this direct from Cllr. Green but it was not considered during the discussion on this item.

In order to progress the two time critical pots of money the Chairman and Vice Chairman had met with three companies at Chyvelah Ope Play Area and Shortlanesend Playing Field to look at options for new play equipment. Members were shown the quotes that had been received. One further quote was still awaited. Members unanimously voted to choose the equipment it wished to purchase via the S106 funds via email again because of the time constraints the council was under. This was in the full knowledge that the council may not be meeting its Standing Orders and Financial Regulations but members unanimously felt this was something the council had to do in order to ensure the money was not lost and that the play equipment was successfully purchased. Members wished it to be minuted that the Clerk had given the proper advice, but they had felt the over riding need was to deliver the play equipment.

RESOLVED: To select the preferred play equipment, supplier and installer via email once the third quote had been received for new play equipment at Shortlanesend Playing Field and Chyvelah Ope Play Area in the knowledge this may not comply with Standing Orders and Financial Regulations

acknowledging the advice given by the Clerk but to ensure the S106 money is not lost and the play equipment is delivered.

Proposed by: Cllr. Harry

Seconded by: Cllr. Hilton

Vote: unanimous

Separately members agreed to work with Cornwall Council Officers to get the tender document drawn up for the remaining pots of money. The Clerk urged members to ensure that its Standing Orders and Financial Regulations were adhered to going forward with these works.

The Clerk would call a S106 Committee Meeting in the near future in order to move this forward.

The meeting closed at 8.46pm.