



Kenwyn Parish Council

c/o Shortlanesend Village Hall

School Hill

Shortlanesend

Truro TR4 9DU

Tel: 07345 703374

Email: clerk@kenwynparishcouncil.gov.uk

Councillors are hereby summoned to attend a meeting of Kenwyn Parish Council to be held on **Monday 10th November 2025** immediately after a Planning Committee Meeting which commences at 6.30pm in **the Hugus Room, Threemilestone Community Centre**

Julie Larter

Julie Larter
Clerk
4th November 2025

Members of the Public and Press are welcome to attend the meeting
Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Requests for Dispensations**
- 4. Minutes of an Extraordinary Meeting held on 23rd October 2025**

Appendix (i)

To agree that the minutes of the above meeting be signed as an accurate record of the meeting

- 5. Public Participation**
Members of the public are invited to speak in relation to business to be carried out at the meeting. A maximum of 3 minutes per person will be permitted
- 5. Matters to Note**
To receive an update from the Clerk on matters progressed since the last meeting (for information only)
- 6. Cornwall Councillors' Reports**
(i) To receive a report from Cllr Dulcie Tudor
(ii) To receive a report from Cllr Karen la Borde
- 7. Reports from Meetings attended by Councillors**
To receive a report from councillors on any meetings they have attended
- 8. Council Policies**

- (i) To adopt a Risk Management Strategy*
- (ii) To adopt an amended Council Risk Assessment*

9. Recreation Areas

To note current works and consider replacing the fencing around the toddlers' area at Shortlanesend recreation field

10. IT Resources

To consider replacing Rialtus Accounting System with Scribe and approve associated expenditure

11. Storage Container

To consider the future of the contents of the unit and authorise the disposal of resources

12. Financial Matters

- (i) To ratify the decision to provide a Bleed Control Kit in the defibrillator cabinet at Shortlanesend Village Hall*
- (ii) Grant application for Threemilestone Community Centre: To revisit the decision made on 23 October 2025*
- (iii) To consider writing off the petty cash account*
- (iv) To note current balances and authorise expenditure*

13. Highways and Rights of Way

- (i) Northern Access Road: To respond to a consultation on traffic restrictions <https://letstalk.cornwall.gov.uk/truro-nar-traffic-restrictions>*
- (ii) Speeding Issues*
 - (a) Idless*
 - (b) School Hill*
 - (c) To note any concerns*
- (iii) Public Rights of Way Issues*
 - (a) Piggy Lane Access*
 - (b) Footpath 309/20/1 – Gloweth Barton – to receive an update and authorise expenditure*

15. Defibrillators

To consider locations for additional units

16. Exclusion of the Public and Press

Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 it is proposed that the public and press be excluded from the meeting for agenda item 17 as it refers to confidential matters

17. Staffing Matters

To receive an update

18. Dates of Future Meetings

8 December (SLE) 12 January (TMS), 9 February (SLE), 9 March (TMS), 13 April (SLE), 11 May (TMS), 8 June (SLE), 13 July (TMS),

14 September (SLE), 12 October (TMS), 9 November (SLE), 14 December (TMS)

19. Items for future agendas

- Toilet for both playparks
- Community bus
- CCTV management

THE MEETING WILL END AT 2100 HOURS – ANY BUSINESS NOT TRANSACTED BY THAT TIME WILL BE CARRIED OVER TO NEXT MONTH'S MEETING