



Councillors are hereby summoned to attend a meeting of Kenwyn Parish Council to be held on **Monday 13th October 2025** immediately after a Planning Committee Meeting which commences at 6.30pm in **Shortlanesend Village Hall**

Julie Larter

Julie Larter
Clerk
6th October 2025

Members of the Public and Press are welcome to attend the meeting
Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Requests for Dispensations**
- 4. Minutes of a Meeting held on 8 September 2025**
To agree that the minutes of the above meeting be signed as an accurate record of the meeting
- 5. Public Participation**
Members of the public are invited to speak in relation to business to be carried out at the meeting. A maximum of 3 minutes per person will be permitted
- 5. Matters to Note**
To receive an update from the Clerk on matters progressed since the last meeting (for information only)
- 6. Cornwall Councillors' Reports**
(i) To receive a report from Cllr Dulcie Tudor
(ii) To receive a report from Cllr Karen la Borde
- 7. Reports from Meetings attended by Councillors**
To receive a report from councillors on any meetings they have attended
- 8. Council Policies**
(i) To adopt a Safeguarding Policy

(ii) To review the Terms of Reference for the Finance and General Purpose Committee

Appendix (ii)

(iii) To adopt Terms of Reference for the Employment Committee

Appendix (iii)

9. Recreation Areas

(i) Playing Fields Audit - To receive an update

(ii) To note any concerns

10. IT Resources

To discuss the way forward following withdrawal of support for Windows 10

11. Storage Container

To consider the future of the contents of the unit and authorise the disposal of resources

12. Remembrance Service and Parade

To appoint a representative and authorise the purchase of a wreath

13. Financial Matters

(i) To note the current situation regarding the Annual Governance and Accountability Return

(ii) To note current balances and authorise expenditure

To follow

(iii) To formally note who is to have access to the Unity Trust bank account

14. Highways and Rights of Way

(i) Speeding Issues

(a) Idless

(b) School Hill

(c) To note any concerns

(ii) Public Rights of Way Issues – Access to Piggy Lane

15. Defibrillators

To consider locations for additional units

16. Exclusion of the Public and Press

Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 it is proposed that the public and press be excluded from the meeting for agenda item 17 as it refers to confidential matters

17. Staffing Matters

To receive an update

18. Dates of Future Meetings

10 November (Threemilestone), 8 December (Shortlanesend)

THE MEETING WILL END AT 2100 HOURS – ANY BUSINESS NOT TRANSACTED BY THAT TIME WILL BE CARRIED OVER TO NEXT MONTH'S MEETING