



## Kenwyn Parish Council

c/o Shortlanesend Village Hall

School Hill

Shortlanesend

Truro TR4 9DU

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Minutes of a meeting of a **Meeting** held on **13 April 2026 at 7.38 pm** in **Shortlanesend Village Hall**

**Present:** Cllrs Green (Chairman), Jones, Holroyd, Robinson, Lusty, and Cowling. In attendance Julie Larter (Clerk). There were no members of the public present.

### **(360/25) Apologies for absence**

Apologies were received from Cllrs Venton, Wright and La Borde; Cllr Dulcie Tudor, CC

### **(361/25) Declarations of interest and Requests for Dispensations**

There were no declarations of interest or requests for dispensations.

### **(362/25) Minutes of a Meeting held on 9 March 2026**

It was proposed by Cllr Holroyd, seconded by Cllr Lusty and **RESOLVED that the minutes of a meeting held on 9 March 2026 be signed as an accurate record of the meeting.**

### **(363/25) Public Participation**

No members of the public were present.

### **(364/25) Matters to note**

The Clerk reported that work to replace the boardwalk is due to be completed by the end of this week.

The Clerk now has access to the parish council's Facebook account.

The postbox at Allet that was removed last year is due to be replaced in the next few weeks and will be in the same location.

The parish council's expression of interest for CIL funding to extend the pavement on School Hill has passed the first round of sifting and the council has been asked to submit a full application, which is a very involved process. The Clerk is to speak to Naomi Belert and if she is unable to help, a consultant is to be approached to write a bid - Cllr Jones proposed, seconded by Cllr Cowling.

With the lighter evenings, vandalism is on the increase in the play areas. Damage was inflicted on a small play tunnel in Chyvelah play area and replacement parts will cost c£1,400. The clerk has reported the matter to the Police and is making an insurance claim. The Clerk was asked to contact ASB unit in Cornwall Council. Over the weekend a manhole cover was prised off in Shortlanesend playing field, and rocks were thrown down the chamber. The contractor has made temporary repairs today and will make a permanent repair tomorrow.

The Clerk reported that she is having difficulties with the council's website, in particular the lack of support from Vision ICT. The Clerk is to obtain quotes for a new provider for the next meeting.

### **(365/25) Chairman's Announcements**

The Chairman reiterated the need for councillors and members of the public to show respect for each other.

The Chairman said that he has been appointed as a Trustee of Truro City Football Trust.

### **(366/25) Cornwall Councillors' Reports**

(i) Cllr Tudor

No report was available

(ii) Cllr La Borde

No report was available

### **(367/25) Reports from Meetings attended by Councillors**

11 March – Joint meeting with Truro City Council attended by Cllrs Green, Holroyd, Cowling, Wright, Robinson, La Borde, Jones and the Clerk

13 March – Cllrs Green and La Borde and the Clerk attended a meeting with Jayne Kirkham MP and Cllr Tudor to discuss concerns regarding maintenance of Lowen Bre play area

23 March – Cllr Green and the Clerk met with Nicola Willcocks from Cornwall Council to discuss the devolution of College Way and Glenthorne Road play areas

The Chairman attended a meeting of Threemilestone Community Centre Committee

The Chairman attended a site meeting regarding a pedestrian crossing in Chyvelah Road, Threemilestone

### **(368/25) Public Realm Improvement and Re-Introduction of Weed Treatment**

A discussion took place regarding Cornwall Council's planned re-introduction of pavement weed spraying – the service was withdrawn in 2013. The proposal covers the areas treated pre 2013 and will not initially cover developments built since then but maps will be updated at some stage.

Cllr Holroyd proposed, Cllr Jones seconded and it was **RESOLVED to opt in to Cornwall Council's scheme this year but the council will keep an open mind in the future in the hope that a viable alternative to Glyphosate can be found.**

Cllr Cowling voted against the proposal and wished her vote to be minuted.

### **(369/25) Recreation Areas**

(i) College Way and Glenthorne Road Play Areas

Cllr Jones proposed, Cllr Holroyd seconded and it was **RESOLVED to submit an expression of interest to Cornwall Council to take over the management of College Way and Glenthorne Road play areas**

(ii) Meeting with Jayne Kirkham MP regarding the lack of maintenance at Lowen Bre Play Area

Jayne Kirkham has contacted Persimmon but has only received a holding email so far and has chased them once again.

### **(370/25) Financial Matters**

Current balances were noted and the following payments were authorised:

BACS	Greenearth Gardens	Next stage payment of boardwalk replacement	£ 6,000.00
DD	British Gas	Village Hall electricity	£ 59.04
DD	Affordable Waste	Waste collection TMS	£ 98.50
DD	EE	Mobile Phone (booking clerk)	£ 112.14
DD	Brewer and Bunney	Dishwasher lease	£ 102.00
DD	Biffa	Waste Collection	£ 160.70
DD	Croft	IT support	£ 681.77
DD	Unity Trust Bank	Bank charges	£ 12.55
DD	Unity Trust Bank	Bank charges (KCBF)	£ 2.40
DD	British Gas	Village Hall electricity	£ 84.31
DD	EDF	Electricity for CCTV camera TMS	£ 68.35
DD	Starboard Systems	Monthly charge for accounting software	£ 88.80
SO	Steve Fenton	Allet Barns rent	£ 424.80
BACS	Graham Harding	Parish Maintenance	£ 1,138.00
Dcard	Britannia Lanes	Monthly storage fee	£ 98.34
		Training - Income and Expenditure Training (Clerk)	£ 42.00
BACS	CALC	Annual subscription	£ 221.66
BACS	CA Book-Keeping	Assessment and verification of KCBF accounts	£ 330.00
BACS	Cornwall Council	Business Rates on Threemilestone car park	£ 2.19
BACS	Cormac	Grounds maintenance	£ 634.97
BACS	HR Support Consultancy	HR Support	£ 294.00
BACS	Chris Eddy	Tree works in Shortlanesend	£ 100.00
Dcard	St Austell Print	Print and laminate parish map for office	£ 28.20
BACS	Philippa Snell Communications	Facebook relaunch	£ 375.00
Dcard	FirstAid4Less	Accident book and HSE Posters	£ 30.93
BACS	PR4Photos	Photography for KCBF	£ 130.00
BACS	Philippa Snell Communications	Community Benefit Fund PR	£ 750.00
BACS	Payroll	Staff salaries and oncosts	£ 7,782.86
BACS	Julie Larter	Expenses	£ 6.00
BACS	Julie Larter	Salary – money for electric meter	£ 1,922.55
BACS	A1 Tree and Grounds	Grass cutting	£ 816.00

### **(371/25) Highways and Rights of Way**

There was nothing to report

### **(372/25) Dates of Future Meetings**

11 May (venue to be confirmed) – this meeting will be preceded by the Annual Parish Meeting, 8 June (SLE), 14 July (TMS), 14 September (SLE), 12 October (TMS), 9 November (SLE), 14 December (TMS)

### **(373/25) Exclusion of Public and Press**

No members of the public were present

### **(374/25) Staffing Matters**

Cllr Holroyd proposed, Cllr Jones seconded and it was **RESOLVED to accept the recommendations of the Staffing Committee including the appointment of a part time admin assistant (see Confidential Minute).**

**Items for Future Agendas**

- Shortlanesend Village Hall

The meeting closed at 8.35 pm

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Chairman

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Date

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