



## Kenwyn Parish Council

c/o Shortlanesend Village Hall

School Hill

Shortlanesend

Truro TR4 9DU

Tel: 07345 703374

Email: [clerk@kenwynparishcouncil.gov.uk](mailto:clerk@kenwynparishcouncil.gov.uk)

### Minutes of a meeting of a **Meeting** held on **9 February 2026 at 7.00 pm** in **Shortlanesend Village Hall**

**Present:** Cllrs Green (Chairman), Jones, Holroyd, Wright, Robinson and Venton. In attendance Cllr Dulcie Tudor CC; Julie Larter (Clerk); Council. There were 2 members of the public present.

#### **(325/25) Apologies for absence**

Apologies were received from Cllrs La Borde and Lusty.

#### **(326/25) Declarations of interest**

There were no declarations of interest. It was noted that the candidate for co-option is known to Cllr Robinson.

#### **(327/25) Requests for dispensations**

There were no requests for dispensations.

#### **(328/25) Minutes of an Extraordinary Meeting held on 26 January 2026**

It was proposed by Cllr Robinson seconded by Cllr Wright and **RESOLVED that the minutes of an Extraordinary meeting held on 26 January 2026 be signed as an accurate record of the meeting.**

#### **(329/25) Public Participation**

A member of the public enquired about a pavement for School Hill. A drain needs clearing opposite the shop in Shortlanesend – a member of the public had slipped over. This has been previously been reported but it is suspected Cormac inspected the wrong drain. The Clerk is to contact Cormac.

#### **(330/25) Matters to note**

The Clerk reported that the storage container at Scorrier has now been emptied and the contract terminated. She has been able to downsize the unit at Britannia Lanes. The "Welcome to Kenwyn Parish" sign removed from Chybuca is now in the storage unit.

Shortlanesend Village Hall has been surveyed and the Clerk is awaiting the report, but initial comments from the surveyor was that it is probably towards the end of its useful life.

The Watts Nature Reserve boardwalk is due to be removed towards the end of this week/beginning of next week.

#### **(331/25) Cornwall Councillors' Reports**

(i) Cllr Tudor spoke about Heather Vean car park and the possible parking charging structure. Cllr Tudor has asked for a meeting with the highways officer to discuss a suitable location for a pedestrian crossing in Chyvelah Road – parish councillors will

be invited to attend. Cllr Tudor stressed the importance of councillors attending Langarth Forum meetings. Builders will be returning to the building site in Chyvelah Road shortly. Cllr Tudor was disappointed that Cornwall Council has introduced a £1 charge for parking at the park and ride sites for non-bus users. There was no news on the proposed battery storage planning application. Cornwall Council will be voting on next year's budget in a few days.

(ii) Cllr La Borde

Cllr La Borde's report had been previously circulated and can be found on the parish council's website.

### **(332/25) Reports from Meetings attended by Councillors**

13 January – Chairman attended the Roseland and Truro Community Area Partnership meeting

15 January – Chairman, Cllr Robinson and Cllr Holroyd attended a meeting of the Police Liaison Group

22 January – Chairman and Clerk met with Mark Holden to discuss a marketing strategy for the Community Benefit Fund

3 February – Chairman and Vice Chairman conducted the Clerk's 6 month review

5 February – Chairman and Clerk attended the Langarth Forum. The Northern Access Road will be open at the end of April.

### **(333/25) Civility and Respect**

It was proposed by Cllr Jones, seconded by Cllr Venton and **RESOLVED to reaffirm the Civility and Respect promise made in 2022.**

It was noted that everyone has an equal opportunity to request matters to be put on the agenda for discussion. Lively debate is good, but councillors must make sure opposition doesn't come across as personal.

### **(334/25) Strategic Plan**

Councillors prioritised previously agreed future projects. This will be a living document.

### **(335/25) Financial Matters**

Current balances were noted and the following payments were authorised

DD	EE	Mobile Phone (booking clerk)	£	112.14
DD	Brewer and Bunney	Dishwasher lease	£	102.00
DD	Biffa	Waste Collection	£	160.70
DD	Croft	IT support	£	677.87
DD	Unity Trust Bank	Bank charges	£	9.00
DD	Daintons	Storage charge (1 week)	£	24.99
DD	Affordable Waste	Waste collection SLE	£	89.89
DD	Starboard Systems	Monthly charge for accounting software	£	88.60
BACS	Graham Harding	Maintenance Jan - Feb	£	541.00
Debit card	Britannia Lanes	Monthly storage fee	£	94.61
BACS	Online Playgrounds	Play equipment parts	£	58.40
BACS	Nick Ferris Skip Hire	Skip hire to dispose of fallen branch in SLE recreation ground	£	277.20
BACS	A1 Tree and Grounds	Cutting PRoW	£	2,160.00
BACS	Threemilestone Com Centre	Hall hire	£	82.50
BACS	Starboard Systems	Monthly software fee	£	88.80
BACS	HR Support Consultancy	January charges	£	42.00

BACS	Cormac	January grounds maintenance	£	634.97
BACS	Chris's Garden Services	Removing damaged branches on boundary of SLE recreation ground	£	235.00
BACS	Wicksteed	Play equipment spares	£	334.62
BACS	OFR	Furniture for Clerk's office	£	570.00
BACS	Staff	Salaries and oncosts	£	4,988.20
BACS	Julie Larter	Expenses	£	250.75

Cllr Holroyd had verified bank balances. The Clerk will be calling a Finance Committee meeting before the end of the financial year.

### **(336/25) Highways and Rights of Way**

It was proposed by Cllr Wright, seconded Cllr Holroyd and **RESOLVED to submit a bid for CIL funding to extend the pavement down School Hill.** The Clerk confirmed that she has already put in a bid to the Community Highways Improvement scheme.

Cllr La Borde, in her role as a Cornwall Councillor, is to submit a bid to the CAP Highways Improvement Scheme for reinstatement of the footway at Gloweth Barton. It was proposed by Cllr Wright, seconded by Cllr Venton and **RESOLVED to support Cllr La Borde's bid.**

Cllr Wright reported that he together with Cllr La Borde and the Clerk had a meeting at the Ashley Road/Idless Lane junction. The Clerk has written to the owners of Gale Corner to confirm that the offer to give part of their hedge for visibility improvements still stands.

### **(337/25) Play Areas**

(i) Asset transfer of Leap Park, Glenthorne Road

It was proposed by Cllr Robinson, seconded by Cllr Jones and **RESOLVED to approach Cornwall Council to request that Leap Park and College Green be devolved to the parish council.** The Clerk recommended that that as nothing had been built into next year's budget, the transfer should not be until April 2027.

(ii) Lowen Bre Play area

A meeting has been arranged for 13 March with Jayne Kirkham, MP to discuss ownership and maintenance liabilities for the play area. Cllrs La Borde and Tudor are to be invited to the meeting.

(iii) Replacement of Fencing around Shortlanesend Toddlers Play Area

The Clerk had sought quotes for the replacement of the fencing.

It was proposed by Cllr Holroyd, seconded by Cllr Jones and **RESOLVED to accept a quote from Chris's Garden Services to replace the fencing around the toddlers' play area**

**(339/25) Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 it was proposed by Cllr Holroyd, seconded by Cllr Wright and RESOLVED to exclude the public and press for the following agenda items**

### **(340/25) Co-Option**

Cllr Wright proposed, Cllr Jones seconded and it was **RESOLVED to co-opt Theresa Cowling to fill one of the vacancies in the Threemilestone Ward.** Five vacancies remain.

**(341/25) Parish Council Office**

Cllr Wright proposed, Cllr Jones seconded and it was **RESOLVED to enter into a licence agreement to occupy Office 5 at Allet Barns Business Centre for an initial period of 12 months.**

**(342/25) Watts Nature Reserve**

Six tenders had been received. It was proposed by Cllr Wright seconded by Cllr Robinson and **RESOLVED to appoint Greenerth Gardens to replace the boardwalk at Watts Nature Reserve.**

Cllr Holroyd wanted to ensure that tendering exercises should be conducted for all large contracts. The clerk informed that it is the law that all contracts with a value of £30,000 must go on the Government's Find a Tender website.

It was proposed by Cllr Robinson, seconded by Cllr Jones and **RESOLVED to submit an application to the Community Benefit Fund for £25,000 towards the cost of installing a new boardwalk.**

The Clerk left the room.

**(343/25) Staffing Matters**

It was proposed by Cllr Jones, seconded by Cllr Holroyd and **RESOLVED to make the Clerk's contract permanent.**

It was proposed by Cllr Holroyd, seconded by Cllr Cowlin and **RESOLVED to request CALC to undertake a benchmarking exercise in relation to the Clerk's role.**

It was proposed by Cllr Holroyd, seconded by Cllr Jones and **RESOLVED that the SCP for the Clerk should be increased commensurate with her qualifications.**

The Clerk returned to the room.

**(344/25) Dates of Future Meetings**

9 March (TMS), 13 April (SLE), 11 May (TMS), 8 June (SLE), 14 July (TMS), 14 September (SLE), 12 October (TMS), 9 November (SLE), 14 December (TMS)

**Items for Future Agendas**

The meeting closed at 8.56 pm

.....  
Chairman

.....  
Date