



Minutes of a meeting of a **Meeting** held on **12 January 2026** at 7.10 **pm** in **Hugus Hall, Threemilestone Community Centre**

**Present:** Cllrs Green (Chairman), Jones, Lusty, Holroyd, Wright, Robinson and La Borde. In attendance Julie Larter (Clerk); Naomi Belert, Community Link Officer, Cornwall Council. There were no members of the public present.

**(301/25) Apologies for absence**

Apologies were received from Cllr Venton and Cornwall Councillor Dulcie Tudor.

**(302/25) Declarations of interest**

There were no declarations of interest.

**(303/25) Requests for dispensations**

There were no requests for dispensations.

**(304/25) Minutes of a Meeting held on 8 December 2025**

It was proposed by Cllr La Borde, seconded by Cllr Lusty and **RESOLVED that the minutes of a meeting held on 8 December 2025 be signed as an accurate record of the meeting subject to (290/25) (ii) paragraph 3 being deleted.**

**Cllr La Borde requested a recorded vote -**

**For: Cllrs La Borde, Lusty and Martin**

**Against: Cllr Robinson**

**Abstentions: Cllrs Green, Holroyd and Jones**

**The motion was carried.**

**(305/25) Public Participation**

Naomi Belert introduced herself as the new Community Link Officer for the Roseland and Truro Community Area Partnership.

**(306/25) Matters to note**

The Clerk reported that she has agreed with the Deputy Clerk of Truro City Council that there is no longer a need for a dedicated Truro and Kenwyn Neighbourhood Plan website as the Plan is available on both councils' websites. It was noted that Truro City Council has been paying the annual hosting fee.

The Clerk reported that she now has a key to Shortlanesend Chapel and intends setting up the office in the next couple of weeks.

The Clerk now has a line of communication with Royal Mail regarding the post box at Allet and she hope to be able to provide an update on why it has been sealed next month.

The tender for a replacement boardwalk at Watts Nature Reserve is now on the Government's Find a Tender site and there has been a good deal of interest. Councillors were asked whether they would consider recycled plastic as an alternative to wood, and councillors agreed that all options should be considered. Cllr Wright, Cllr Holroyd, Cllr Lusty were delegated to sift through the tenders prior to the next meeting.

The Clerk has received received advice on the maintenance of the football pitch at Threemilestone and passed this on to the handyman for actioning.

There have been incidents of anti-social behaviour in Gloweth park, including suspected cannabis smoking during the day. This has been reported this to the Police. Also a resident has been placing a bin bag full of dog waste in one of the bins in Threemilestone park which has made it difficult for emptying. The Clerk has had some stickers made for the bin in the hope that the practice will cease.

The Clerk has signed up with South West Cybersecurity and councillors will be receiving regular updates which should be read. It is a requirement that all councillors receive cyber security training and these updates go towards that requirement.

It was noted that a branch on a tree at top of Shortlanesend recreation field had been severed during Storm Goretti and arrangements have been made to deal with this. Additionally some branches were on the ground at the entrance to the car park in Shortlanesend and these also have been dealt with.

### **(307/25) Cornwall Councillors' Reports**

(i) Cllr Tudor

No report was available.

(ii) Cllr La Borde

Cllr La Borde gave an update on amongst other things, Langarth, Go Bus taking over from First Bus (it was noted that services to Shortlanesend are to be increased) and Piggy Lane.

Cllr La Borde's full report can be found on the parish council's website.

Cllr Wright reported that he has received complaints about a van being parked at the entrance of Shortlanesend School. Cllr Green will raise this at a Police Liaison Group meeting he will be attending on 15 January.

### **308/25) Reports from Meetings attended by Councillors**

12 December – Chairman attended Finance for councillors training

17 December – Chairman and Clerk met with a representative from Fernbank

Advertising regarding the bus shelters

8 January – Chairman and Clerk attended the Langarth Forum

### **(309/25) Consultation on Bus Services in Cornwall**

(i) Withdrawal of First Bus Services

This had been covered in Cllr La Borde's report.

(ii) Cornwall Council's Survey on Bus Services in Cornwall

The survey was noted but it was felt that it was more appropriate for individual responses than a collective response.

### **(310/25) Bus Shelters**

The parish council currently has an agreement with Fernbank Advertising regarding advertising and cleaning some of the parish council's bus shelters. Fernbank has offered to replace all bus shelters in the parish with living roof shelters. Cllr La Borde proposed, Cllr Holroyd seconded and it was **RESOLVED to enter into a new agreement with Fernbank to run until 2052 to replace all bus shelters.** The Clerk is to check that advertising will not be electronic.

### **(311/25) Asset Register**

This matter was deferred pending a discussion with the council's insurance company.

### **(312/25) CCTV Management**

The Clerk has obtained quotes to replace/upgrade the systems at Threemilestone and Shortlanesend recreation fields. Cllr La Borde proposed, Cllr Jones seconded and it was **RESOLVED to enter into a contract with Waldons, which would include annual maintenance.** The Clerk is to seek clarification as to the length of time the data is stored.

### **(313/25) Financial Matters**

The Clerk reported that the accounting system is now in use.

Current balances were noted and the following payments authorised:

#### **January 2026 Payment Schedule**

##### **Payments since last meeting**

BACS	CA Book-Keeping	Finance consultancy for December	£	920.00
BACS	Sutcliffe Play	Replacement parts for zipwire	£	713.80

##### **Payments this month**

DD	EE	Mobile Phone	£	112.14
DD	Brewer and Bunney	Dishwasher lease	£	102.00
DD	Biffa	Waste Collection	£	210.38
DD	Croft	IT support	£	693.49
DD	Unity Trust Bank	Bank charges	£	10.05
Debit card	Viking Signs	Signage for Threemilestone Playing Field	£	26.34
Debit card	Britannia Lanes	Deposit and monthly charge for storage unit	£	286.00
DD	Dainton	Monthly charge for storage unit	£	174.25
BACS	Boards Direct	Noticeboard for hall	£	88.67
BACS	Cormac	Grounds maintenance	£	634.97
BACS	Urban Hygiene	Graffiti remover	£	39.53
BACS	Evolve Tree			
BACS	Consultancy	Tree risk assessment	£	972.00
BACS	Cornwall Pension			
BACS	Fund	Set up charge for Local Government Pension Scheme	£	360.00
BACS	Starboard Systems	Monthly charge for accounting software	£	88.60
BACS	Online Playgrounds	Replacement parts for play equipment	£	505.08
BACS	Cornwall ALC	Training	£	42.00

	HR Support			
BACS	Consultancy	HR support	£	180.60
BACS	SLCC	Share of Clerk's renewal membership of SLCC	£	304.50
BACS	Graham Harding	Maintenance - December	£	875.00
BACS	Staff	Salaries and oncosts	£	5787.20
BACS	Starboard Systems	Set up charge for Scribe accounting system	£	1,760.40

### **(313/25) Highways and Public Rights of Way**

#### (i) Idless Valley Speed Issues

Cllr La Borde has asked Highways several times if the speed limit in Idless can be reduced to 20MPH, but is repeatedly told that the road doesn't meet the necessary criteria. Evidence of speeding is required and the Clerk was asked to request Cornwall Council to carry out a speed monitoring exercise.

#### (ii) Request for a salt bin in Roseworthy Road, Shortlanesend

A resident has approached Cornwall Council for a salt bin. Cornwall Council has identified suitable locations and it was proposed by Cllr Holroyd, seconded by Cllr Robinson and **RESOLVED to order a salt bin for Roseworthy Road.**

#### (iii) Highways Concerns

Idless lane junction: The Clerk is write to the respective land-owner.

#### (iv) Public Rights of Way Issues

Councillors were asked to report any issues arising from the recent storm to the countryside team.

### **(314/25) Tree Inspection Report**

The recent tree inspection report was noted. No work is required.

The Clerk is to ask the contractor not to use strimmers around the trees.

### **(315/25) Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 it was proposed by Cllr Robinson, seconded by Cllr la Borde and RESOLVED to exclude the public and press for the following agenda item**

#### **(316/25) Staffing Matters**

The Clerk reported on advice received from the council's HR officer. See Confidential minute.

#### **(317/25) Dates of Future Meetings**

9 February (SLE), 9 March (TMS), 13 April (SLE), 11 May (TMS), 8 June (SLE), 14 July (TMS), 14 September (SLE), 12 October (TMS), 9 November (SLE), 14 December (TMS)

### **Items for Future Agendas**

An Extraordinary Meeting will be called to prioritise projects and draw up a Strategic Plan

- Quotes for replacement fencing at Shortlanesend Playground
- IT Provider
- CCTV Management
- Toilets for both playparks
- Community bus

- Additional sites for defibrillators
- Sparnock Grove
- Floodlights for SLE playing field
- Signage around play parks
- Car park management at TMS
- Maintenance of parks
- Review of Community Fund (3 months)
- Call for sites
- Glenthorn Play Area

The meeting closed at 8.40 pm

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Chairman

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Date