



Kenwyn Parish Council

c/o Shortlanesend Village Hall

School Hill

Shortlanesend

Truro TR4 9DU

Tel: 07345 703374

Email: clerk@kenwynparishcouncil.gov.uk

Minutes of a Meeting of the Finance and General Purposes Committee held on Monday 24 November 2025 at 6.30pm in the Hugus Room, Threemilestone Community Centre

Present: Cllrs Green (Chairman), Holroyd, Jones and Venton

In attendance: Julie Larter (Clerk)

185/2025 Apologies for Absence

Apologies were received from Cllrs La Borde and Robinson.

186/2025 Declarations of Interest

There were no declarations of interest.

187/2025 Requests for Dispensations

There were no requests for dispensations.

188/2025 Minutes of a Meeting of the Finance and General Purposes Committee held on 4 November 2024

Cllr Jones proposed, Cllr Holroyd seconded and it was **RESOLVED** that the minutes of a meeting of the Finance and General Purposes Committee held on 4 November 2024 be signed as a correct record of the meeting.

189/2025 Public Participation

There were no members of the public present.

190/2025 Annual Governance and Accountability Return

The Clerk reported that the AGAR was submitted on 24 October and she has not had any communication from BDO yet.

191/2025 Internal Control Procedure

A draft internal control procedure form had been previously circulated and Cllr Holroyd proposes, Cllr Jones seconded and it was **RESOLVED to adopt the suggested system of internal control.**

192/2025 Bank Accounts

Cllr Holroyd proposed, Cllr Jones seconded and it was **RESOLVED to approve the Clerk's recommendations:**

1. The existing Unity Trust Bank current account is to be used for the council's day to day transactions and the precept will be paid into this account. Hall rental fees are also to go into this account.
2. Open a savings account with Unity Trust Bank and close the Lloyds Instant Access Account.

3. The Lloyds Bank current account will remain open and authorised signatories are to set themselves up for internet banking.
4. Close the Lloyds Bank 95 day notice account and open an account with CCLA as it is a similar type of account, but with instant access. The bulk of the Community Benefit Fund money will be deposited here.
5. An additional current account is to be opened with Unity Trust Bank for the Benefit Fund to meet ad-hoc grants.

Cherie Carruthers has agreed to undertake an audit of the Community Benefit Fund and she is to be given a deadline of 31 March 2026 to complete this work. If necessary a full council resolution will be made to address any issues she may find.

193/2025 - 2026/27 Budget

A draft budget had been previously circulated. It was **RESOLVED to accept the draft budget and recommend a precept of £193,249.17.**

194/2025 Langarth Garden Village Stewardship Organisation

The Chairman explained that there had been suggestions of double taxation for residents. He said that the council may wish to look at putting some of the precept funds from Langarth residents into the stewardship. The matter will be considered at a future date.

Items for future agendas

- Review the Asset Register
- Review level of insurance cover
- Review hire rates for Shortlanesend Village Hall

The meeting closed at 8.22pm