



Councillors are hereby summoned to attend a meeting of the **Finance and General Purposes Committee** to be held on **Monday 26 October 2026** at **6.30pm** in **Shortlanesend Village Hall**

Julie Larter

Julie Larter
Clerk
21 October 2026

Members of the Public and Press are welcome to attend the meeting
Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Requests for Dispensations**
- 4. Minutes of a Meeting of the Finance and General Purposes Committee held on 1 July 2026**
To agree that the minutes of the above meeting be signed as an accurate record of the meeting
- 5. Public Participation**
Members of the public are invited to speak in relation to business to be carried out at the meeting. A maximum of 3 minutes per person will be permitted
- 6. Review of Direct Debits**
To review direct debits and standing orders
- 7. Review of Internal Control Procedure**
To review the internal control procedure
- 8. Future Projects**
To consider future projects
- 9. 2027/28 Budget**
To draft a budget
- 10. Items for Next Agenda**

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Appendix (i)

Appendix (ii)

To follow

Minutes of a Meeting of the Finance and General Purposes Committee held on **Wednesday 1 July 2026** at **6.30pm** in the **Shortlanesend Village Hall**

Present: Cllrs Green (Chairman), Holroyd, Lusty

In attendance: Julie Larter (Clerk)

F/001/26 Apologies for Absence

Apologies were received from Cllr Jones.

F/002/26 Declarations of Interest

There were no declarations of interest.

F/003/26 Requests for Dispensations

There were no requests for dispensations.

F/004/26 Minutes of a Meeting of the Finance and General Purposes Committee held on 23 March 2026

Cllr Green proposed, Cllr Holroyd seconded and it was **RESOLVED** that the minutes of a meeting of the Finance and General Purposes Committee held on 23 March 2026 be signed as a correct record of the meeting.

F/005/26 Public Participation

There were no members of the public present.

F/006/26 Review of 2025/26 Accounts

The Clerk provided an overview of the financial position as at 31 March 2026.

F/007/26 Review of 2026/27 Budget and Earmarked Reserves

The Clerk identified that there was likely to be a budget overspend on Staffing and office rental and it was likely that funds may need to be vired from another budget later in the year.

The Clerk outlined some large items of expenditure that were due soon, including £1870 to buy the council out of its contract with Rialtus.

The Clerk stated that she had entered into new contracts for electricity for the hall, mobile phone contract for the bookings clerk, internet for the hall. The contract for the dishwasher has now expired and the apparatus will be removed on 3 August. Contracts are to be put out to tender later in the year for all grass cutting, highways verge cutting and LMP for footpaths.

F/008/26 Appointment of Internal Auditor

It was proposed by Cllr Lusty, seconded by Cllr Holroyd and **RESOLVED** to appoint **Barbara Goraus as the Council's Internal Auditor for 2026/25.**

F/009/26/ Items for Next Agenda

Future Projects

The meeting closed at 7.05 pm