



Minutes of a meeting of a **Meeting** held on **Monday 8th December 2025** at **7.00 pm** in **The Hugus Hall, Threemilestone Community Centre**

Present: Cllrs Green (Chairman), Holroyd, Wright, Robinson and La Borde. In attendance Cornwall Councillor Dulcie Tudor, Julie Larter (Clerk), 1 member of the public.

(284/25) Apologies for absence

Cllrs Jones, Venton and Lusty.

(285/25) Declarations of interest

There were no declarations of interest.

(286/25) Requests for dispensations

There were no requests for dispensations.

(287/25) Minutes of a Meeting held on 10th November 2025

It was proposed by Cllr Holroyd, seconded by Cllr Wright and **RESOLVED that the minutes of a meeting held on 10th November 2025 be signed as an accurate record of the meeting subject to amendments proposed by Cllr Wright, namely a correction of the minute numbering and Cllr Jones having declared an interest in Threemilestone Community Centre.**

(288/25) Public Participation

A member of the public spoke about Truro City Football in The City. The member of the public outlined how it is proposed that the sports hub at Langarth will operate. It is to be a not-for-profit enterprise and will be registered with the Charity Commission. Reserves will be built up to meet future maintenance requirements.

Cllr La Borde sought clarification about indemnity insurance.

(289/25) Matters to note

The Clerk reported that the Community Benefit Fund has awarded two more grants - £20,000 to Truro Tennis Club to install solar panels and £2,000 to Cornwall United FC to run sessions at Truro College.

The Clerk and Chairman continue to sort resources currently held in storage. A smaller unit is to be rented at Britannia Lanes from the beginning of January and the unit at Daintons will be relinquished. Emma McClary is currently cataloguing past minutes in readiness for them be deposited at Kresen Kernow.

A quote to re-seed the edge of the football pitch at Threemilestone has been received and the Clerk has authorised this.

A new defibrillator and bleed control kit have been installed at Shortlanesend Village Hall.

A written agreement regarding renting office space at Shortlanesend Methodist Church is being sought and it is hoped to take up the space in January.
The Clerk confirmed that she has written to Royal Mail regarding removal of the postbox at Allet, but she is yet to receive a reply.

(290/25) Cornwall Councillors' Reports

(i) Cllr La Borde

Cllr La Borde reported that she has been concentrating on rights of way issues over the past month. She has also attended meetings regarding Langarth.

(ii) Cllr Tudor

Cllr Tudor reported on the proposal for a 10,000 m² warehouse application at Chiverton - a public consultation has been held but there is no planning application or pre-app yet.

There is a consultation on proposed charges for parking at the Park and Ride car parks.

Cllr Tudor wished it to be minuted that she was disappointed that Cllr La Borde had nearly scuppered provision of the 3G community pitch at Langarth because of her concerns about the safety of rubber crumb surface.

Cllr Tudor's full report can be found on the parish council's website.

Cllr Robinson asked for an update on a request for a 20mph speed limit in Idless. The Highways Manager has stated that it doesn't comply with regulations for that type of road. He also enquired whether there has been any progress on BESS, and Cllr Tudor replied that the planning application has not yet been determined.

Cllr Wright raised the issue that not all sat navs are recognising changes in speed limit. Cllr Tudor is to investigate.

291/25) Truro City Football in the City

Cllr Green proposed, Cllr Wright seconded and it was **RESOLVED to appoint Cllr Green as the Kenwyn Parish Council representative on Truro City Football in the City with the proviso that indemnity insurance is in place. The position of representative is to be reviewed annually.**

The Clerk is to draft a letter for Truro City Football in the City to formally invite the parish council to nominate a representative.

Cllr Tudor is to ask Cornwall Council's legal department if the draft Articles of Association are acceptable for the parish council.

(292/25) Reports from meetings attended by Councillors

12 November – Chairman, Vice Chairman and Clerk met with HR Recruitment Consultants to discuss staffing issues

13 November – Chairman and Vice Chairman attended a Community Benefit Fund meeting

17 November – Chairman and Cllr Wright attended Chairmanship training

18 November – Chairman attended a drop-in session regarding a planning application for a proposed warehouse at Chiverton

24 November – Finance Committee met

25 November – Cllr Holroyd attended Finance for Councillors training

2 December – Chairman, Vice Chairman and Clerk met with the Mayor of Truro together with the Clerk and Deputy Clerk

4 December – Chairman, Cllr Wright and the Clerk attended the Langarth Stakeholders Forum

(293/25) Council Policies

Cllr La Borde proposed, Cllr Robinson seconded and it was **RESOLVED to adopt the Pensions Discretions Policy that had been previously circulated.**

(294/25) Financial Matters

(i) 2026/27 Budget

A draft budget had been previously circulated and was accepted. Cllr La Borde proposed, Cllr Holroyd seconded and it was **RESOLVED to request a Precept of £193,249.17 for 2026/27.**

(ii) Current balances were noted and the following payments authorised

DD	BT	Quarterly bill - SLE Village Hall	£	443.23
DD	EE	Mobile Phone (booking clerk)	£	112.14
DD	Brewer and Bunney	Quarterly lease on dishwasher	£	102.00
DD	Pennon Water	Water for hall	£	108.10
DD	Croft	IT support	£	690.16
DD	Unity Trust Bank	Bank charges	£	8.55
DD	Biffa	Overweight charge Aug-Sept	£	38.09
Debit card	Britannia Lanes	Shredding sacks	£	36.00
BACS	Cornwall ALC	Training	£	426.00
BACS	HR Support Consultancy	Monthly charge	£	420.00
BACS	Starboard Systems	Scribe monthly charge	£	88.80
BACS	Vision ICT	New website	£	1,974.00
BACS	A1 Tree and Grounds	Play areas grass cutting	£	816.00
BACS	TEE Ltd	Remedial works on SLE Hall following electrical inspection	£	891.60
BACS	The Play Inspection Company	Playground annual inspections	£	1,380.00
BACS	Duchy Defibrillators	New defibrillator and cabinet SLE Village Hall	£	3,486.00
BACS	Corserv Solutions	Grounds maintenance	£	634.97
BACS	Hallmaster	Booking system for SLE Village Hall	£	265.00
BACS	Threemilestone Community Centre	Hall hire	£	130.00
BACS	Graham Harding	Maintenance - November	£	1,238.00
BACS	Staff	Salaries and oncosts	£	38,901.94
				£ 53,571.94

(295/25) Highways and Public Rights of Way

(i) Community Highways Improvement Programme

It was proposed by Cllr Wright, seconded by Cllr La Borde and **RESOLVED to submit an expression of interest for the provision of an extension of the pavement on School Hill, Shortlanesend as far as the village hall.** The clerk is to seek a feasibility study as a separate piece of work.

(ii) Highways Issues

Discussions had taken place previously regarding improvements to the visibility splay at the Idless Lane junction in Shortlanesend. The Clerk is to approach the Highways

Manager for a quote and an application may be made to the Community Benefit Fund for funding.

(iii) Public Rights of Way Issues

(a) Piggy Lane

A Definitive Map Modification Order is in progress. The Dudman Farm developers have fenced off the footpath. Cllr La Borde has submitted a complaint to Planning Enforcement and Cllr Wright has spoken the PRoW Enforcement Officer and the fencing should be removed in a couple of weeks.

(b) Footpath 309/20/1 – Gloweth Barton

Cornwall Council has sent a request to Gloweth Barton Holding Ltd requesting monies for works to the road and Cllr La Borde is to ask for money to rectify the footpath issue.

(c) Public Inquiry re Restricted Byway at Greenbottom

It was noted that there will be a Public Inquiry on 9th June and Cllr Wright will attend, but at this stage he has no new evidence. The Clerk is to notify the Planning Inspectorate of his attendance

(296/25) Watts Nature Reserve Boardwalk

The boardwalk has now been fenced off on health and safety grounds, but people are moving the fencing to gain access. It was proposed by Cllr Wright, seconded by Cllr Holroyd and **RESOLVED to instruct Naturally Green to remove the boardwalk as soon as possible and put a tender out to replace it. The cost of removal and disposal of the wood is £6,100.**

The Community Benefit Fund may be approached for funding for a replacement.

(297/25) Playground Safety Inspection

Mr Harding has been given a hard copy of the inspection report and will liaise with the Clerk to work his way through issues identified.

The all weather football pitch at Threemilestone has become slippery. The Clerk is to contact Sovereign Play to ascertain what sort of maintenance is required.

(298/25) Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 it was proposed by Cllr Wright seconded by Cllr Robinson and RESOLVED to exclude the public and press for the following agenda item.

(299/25) Staffing Matters

The Clerk updated councillors on the current situation regarding the former Clerk and former locum Clerk.

HR Recruitment Consultants are currently re-writing staff contracts and production of the staff handbook has been postponed until next year due to forthcoming changes in employment law.

(300/25) Dates of Future Meetings

12 January (TMS), 9 February (SLE), 9 March (TMS), 13 April (SLE), 11 May (TMS, 8 June (SLE), 14 July (TMS), 14 September (SLE), 12 October (TMS), 9 November (SLE), 14 December (TMS)

Items for Future Agendas

- Quotes for replacement fencing at Shortlanesend Playground
- IT Provider
- CCTV Management
- Toilets for both playparks
- Community bus
- Additional sites for defibrillators
- Sparnock Grove Play Area
- Floodlights for SLE playing field

The meeting closed at 9.00 pm

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Chairman

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Date