

Minutes of a meeting of **Kenwyn Parish Council** held on **Monday 14 September 2026** at **7.00pm** in **Shortlanesend Village Hall**

Present: Cllrs Green (Chairman), Holroyd, Robinson, Wright, Crossley and Jones. Cornwall Councillor Dulcie Tudor, Julie Larter (Clerk), Teresa Addey (Parish Council Administrator). There were 3 members of the public present.

(054/26) Apologies for absence

Apologies were received from Cllrs Cowling, Lusty and La Borde.

(055/26) Declarations of interest and Requests for Dispensations

Cllr Green declared an interest in agenda item 19 as he is a personal friend of the prospective new councillor and requested a dispensation, which was granted.

(056/26) Minutes of an Ordinary Meeting held on 13 July 2026

It was proposed by Cllr Crossley seconded by Cllr Holroyd and **RESOLVED that the minutes of a meeting held on 13 July 2026 be signed as an accurate record of the meeting.**

(057/26) Matters to note

The Clerk reported that following July's meeting she wrote to Forestry England regarding parking charges at Idless Woods but has not received a reply. Complaints have been received about the amount of dog waste bags being left at the woods and the lack of waste bins.

Also following on from July's meeting, an Enforcement Notice has now been served on the occupant of land north west of Buckingham Terrace, Greenbottom requiring the occupant to clear it. The Notice takes effect on 12 October and he has 5 months in which to comply.

A tree survey has been carried out at Watts Nature Reserve and there is no immediate work required but a few trees/branches need removing in the next 12 months and the Clerk will arrange this. Trees also need to be monitored for Ash Dieback.

The Clerk met with the council's HR advisor to finalise the Staff Handbook and this will be on October's agenda for adoption.

(058/26) Chairman's Announcements

The Chairman hoped everyone had a good summer break.

(059/26) Public Participation

A member of the public asked the parish council to consider nominating Penrose Water Gardens as an Asset of Community Value by virtue of its past and current value as an amenity for the local community. The gardens comprise of 6.5 acres

including ponds, reed beds and woodlands. The gardens are open 24/7 and are free of charge – the gardens are funded by café and public donations. A diverse range of community groups regularly use the gardens including dog walkers, wakes, weddings and birthday parties. Residential homes visit as well as local primary schools. Cycling and rambling groups use the facility as a resting point on their travels. The café is a social meeting point for the village, mother and baby groups, tradesmen and business meetings. A recent free dinosaur day was a success and there is a monthly photography competition. The gardens are a strong environmental resource. There are plans in the future for further community inclusion.

The Chairman thanked the member of the public and re-ordered the agenda.

(060/26) Community Right to Bid

Cllr Green proposed, Cllr Wright seconded and it was **RESOLVED to apply to Cornwall Council to have Penrose Water Gardens added to their list of Community Assets.**

(061/26) Cornwall Councillors' Reports

(i) Cllr Tudor

Cllr Tudor gave an update on the 3G community pitch at Langarth, changes to Threemilestone public realm, issues with an increased volume of traffic on Penstraze Lane and student parking in Threemilestone. Cllr Tudor also gave an update on Truro City Football Club's Milestone project which is to support activities outside sporting fixtures and includes a clubhouse, increased stadium capacity, housing, health employment, retail and commercial uses. Cllr Crossley expressed his concerns about the development. Cllr Tudor expressed her concerns about plans for homes at Besore Farm and near Woodlarks.

(ii) Cllr La Borde

Cllr La Borde reported that a management company has been set up for residents of Gloweth Barton and matters are nearing conclusion. Cllr La Borde has attended several meetings about Langarth and a delivery plan is to be presented to Cornwall Council's cabinet in December. Cllr La Borde attended a public consultation regarding a proposed housing development in Shortlanesend and said that she is currently being consulted on another proposed development of 400+ homes on a county farm in Shortlanesend.

Both reports can be found in full on the parish council's website.

(062/26) Reports from Meetings attended by Councillors

The Chairman gave an update on Truro City FC's plans.

17 July – The Chairman attended a Dentistry summit

17 July The Chairman and Cllr Holroyd attended a Police Liaison meeting – and raised the issue of speeding once again. They also raised concerns about activity at Watts Nature Reserve

The Chairman attended an Extraordinary meeting of CALC regarding their updated Articles of Association.

Cllr Jones and the Chairman attended a Trustee meeting of Threemilestone Community Centre

The Chairman and Clerk attended 2 Neighbourhood Priority Statement briefings

3 September – The Chairman, Cllrs La Borde and Jones together with the Clerk attended a meeting of the Kenwyn Community Benefit Fund panel.

11 Applications were considered and the following grants totalling £33,762.61 were awarded

Truro City Football Trust (holiday camps for young people) - £3,582.61

Kenwyn Parish Council (replacement goalposts in Threemilestone - £4,412

Medo Café (Memory loss and dementia café) - £6,800

Kenwyn Parish Council (Shortlanesend Village Hall fire safety work) - £5,968

Threemilestone Tigers (Under 18 pitch hire) - £3,000

PTA of Truro College Day Nursery (sensory and wellbeing garden) - £10,000

(063/26) Parish Council Policies

(i) Financial Regulations

Cllr holroyd proposed, Cllr Jones seconded and it was **RESOLVED to adopt new Financial Regulations.**

(ii) Standing Orders

Standing orders were reviewed with no amendments.

(iii) Chairman's Allowance

Cllr Holroyd proposed, Cllr Crossley seconded and it was **RESOLVED to adopt a Chairman's Allowance Policy.**

(iv) Document Retention Policy

Cllr Wright proposed, Cllr Jones seconded and it was **RESOLVED to adopt a Document Retention Policy**

(v) Social Media Policy

Cllr Holroyd proposed, Cllr Wright seconded and it was **RESOLVED to adopt a Social Media Policy**

(064/26) Neighbourhood Priority Statement

Cllr Holroyd proposed, seconded by Cllr Robinson and it was **RESOLVED to set up a working party, to be led by Cllr Wright.** All councillors present at the meeting wished to be on the working party.

The Clerk is to forward dates of all future Cornwall Council briefings.

(065/26) Transport Strategy

The joint Truro City Council/ Kenwyn Parish Council meeting scheduled for 30 September has been postponed. Depending on the level of involvement of Kenwyn Parish Council wishes to have in the Truro Transport Strategy, the City Council enquired whether the council would to make a financial contribution. The Chairman offered to speak to the City Clerk about this.

(066/26) Shortlanesend Village Hall

(i) Notes from a working party meeting had been previously circulated together with a progress report from the Clerk.

The Hall Working Party are to consider drafting an application for a feasibility study.

(ii) Application to Kenwyn Community Benefit Fund

Cllr Wright proposed, Cllr Holroyd seconded and it was **RESOLVED to ratify the decision to make an application for £5,968 to the Benefit Fund to cover the cost of fire safety improvements.**

Following an acoustic survey undertaken on 9 September, Cllr Holroyd proposed, Cllr Jones seconded and it was **RESOLVED to make a further application to the Benefit Fund for £6,644.32 to the Benefit Fund to cover the cost replacement acoustic panels**

(067/26) Street Lights

A letter had been received from Redruth Town Council asking for support in their efforts to reverse Cornwall Council's decision to switch off street lights between midnight and 0500.

The Clerk was asked to contact Cornwall Council and ask for a list of areas where street lights have been switched off and what the criteria for switching them off is.

(068/26) Recreation Areas

(i) The Clerk's report was noted

The Clerk is to arrange for play equipment representatives to visit the play areas, note which equipment is already in situ and offer suggestions for replacements for equipment at the end of its life.

(ii) Devolution of Play Areas

Cornwall Council is keen to devolve College Way and Glenthorne Road play areas to the parish council and have identified some additional grass spaces in the parish which they would be happy to devolve to the parish council. It was decided the council would only pursue play areas at this stage.

The Clerk has been chasing Persimmon regarding the Lowen Bre play area but to no avail and therefore contacted Jayne Kirkham's office who chased the company. Persimmon responded to say that they are drawing up Heads of Terms.

(iii) Chyvelah Ope Play Area

Cllr Lusty has spoken to local residents. There were comments about the surface being unsafe, there is graffiti on the equipment, they are happy that there is a litter bin in the park but it is often full or overflowing as it is used by college students. They would like the area to be flat. Children would like individual swings rather than the one large one and would like an activity area where there could play things like hopscotch.

The Clerk will seek suggestions from play companies on how to improve the area.

(069/26) Financial Matters

The Clerk reported that the Local Government pay award for 2026-27 has now been agreed, to be backdated to 1 April. Cllr Jones has verified the Clerk's salary calculations. It was also noted that the second half of the precept has now been received. Bank balances for July and August have been verified by Cllr Wright and the following payments were authorised:

Affordable Waste	Waste collection SLE	£	101.84
British Gas	Electricity TMS CCTV	£	83.58
British Gas	Electricity SLE VH	£	38.67
Unity Trust Bank	Bank charges (Benefit Fund)	£	7.00
Unity Trust Bank	Bank charges	£	12.55
Biffa	Waste collection TMS	£	202.98
PTS	Purchase	£	21.90
RNLI shop	Desk diary x2	£	14.00
Britannia Lanes	Shredding bags	£	24.00
Printerbase	Printer ink	£	189.37
Timpson	Keys for SLE hall	£	24.00
Britannia Lanes	Storage	£	98.34
Moneysoft	Payroll software renewal	£	114.00
Steve Fenton	Electricity for office	£	12.38
HR Support Consultancy	HR services	£	87.36
Cormac	Verge cutting August	£	652.75
SLCC Enterprises	Operation London Bridge Training (JL)	£	35.57
	Repairs, decorating, strimming, visual park checks	£	1,575.50
Graham Harding	Grass cutting	£	2,184.00
A1 Tree and Grounds Ltd	Fire Risk Assessment SLE VH	£	390.00
Fire Safety Cornwall Ltd			
National Grid Electricity Distribution	Installation of meter box SLE VH	£	103.64
National Grid Electricity Distribution	Installation of meter box TMS Playing Field	£	103.64
Staff/HMC/CPF	Salaries and oncosts	£	6,433.5
<u>Community Benefit Fund Grants</u>			
Duchy Defibrillators	Greenbottom Defibrillator	£	3,486.00
Cornwall Firedoors	Part Payment for replacement fire doors for hall	£	1,560.00
Threemilestone Tigers YFC	Grant	£	3,000.00

(070/26) Highways and Rights of Way

(i) Greenbottom Path issues

As previously reported it was noted that an Enforcement Notice has been served on land North West of Buckingham Terrace, Greenbottom. The landowner has 5 months from 12 October to comply.

(ii) Outstanding Highways Matters

School Hill Pavement – it was noted that only the lower section of pavement has been laid. The Clerk is to ask for a site meeting to discuss the upper section.

It was noted that the tree felled in January's storm on School Hill has now been removed.

(iii) It was noted that an application to modify the Definitive Map has been made for the proposed addition of Byways Open to All Traffic together with the addition of a Public Bridleway at Penstraze.

(iv) the Parish Council has been served Notice of Cornwall Council's intention to Stop up the Highway at Threemilestone Community Centre. The matter is to be considered by the Magistrate on 3 November.

(071/26) Parish Councillor Vacancy

Cllr Jones proposed, Cllr Wright seconded and it was **RESOLVED to co-opt Alison Henley to fill a vacancy in the Threemilestone Ward.**

(072/26) Dates of Future Meetings

Parish Council meetings

12 October (TMS), 9 November (SLE), 14 December (TMS)

Other meetings

6 October – CALC Conference at Wadebridge – Cllrs Green, Lusty, Crossley, Cowling and the Clerk to attend

CAP Meeting – Tregony Village Hall 13 October 6.30.

Items for Future Agendas

Playing fields

Park signage

The meeting closed at 8.30 pm

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Chairman

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Date