

# Kenwyn Parish Council

1 Nancevallon  
Higher Brea  
Camborne  
TR14 9DE

Mrs K J Harding  
Clerk to the Council  
Tel: 01209 610250/0800 234 6077  
e mail [kenwynpc@btconnect.com](mailto:kenwynpc@btconnect.com)  
[www.kenwynparishcouncil.gov.uk](http://www.kenwynparishcouncil.gov.uk)

---

## **MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON WEDNESDAY 14<sup>TH</sup> NOVEMBER 2018 AT SHORTLANESEND VILLAGE HALL AT 7PM**

**195/2018 PRESENT: CLLRS. I HOLROYD (CHAIRMAN), J SHENTON (VICE CHAIRMAN), W ROBINSON,  
S HORNE, B HILTON**

**Also present:** Cllrs. F J DYER, A GAMMON, T BROWN, K POLKINGHORNE, K HART, J DUNN, B MARTIN  
2 members of the public

**196/2018 APOLOGIES:** No apologies

### **197/2018 DECLARATIONS OF INTEREST**

No declarations of interest.

### **198/2018 QUESTIONS FROM PARISHIONERS (10 MINUTES ONLY, 3 MINUTES MAXIMUM PER PERSON)**

One member of the public asked why the hire rates for Shortlanesend Village Hall were not on the website or the door of the hall. The Chairman advised this could be considered.

### **199/2018 TO CONSIDER THE FINANCIAL REPORT POWERPOINT PRODUCED BY THE CLERK AND TO CONSIDER THE BUDGETARY REQUIREMENTS FOR 2019/2020 INCLUDING THE ANNUAL REVIEW OF THE SALARY BUDGETS AND TO CONSIDER EXTRA BUDGETARY REQUIREMENTS – S100A LOCAL GOVERNMENT ACT 1972 THE PRESS AND PUBLIC WILL BE EXCLUDED FROM THE DISCUSSION BASED ON THE LIKELY DISCLOSURE OF EXEMPT INFORMATION UNDER THE LOCAL GOVERNMENT ACT – MAY APPLY FOR PART OF THIS ITEM**

The Chairman presented the power point report, going through each item one by one asking members to consider and agree or otherwise each item of expenditure.

The Clerk gave background assistance and advice during this time. The figures were closely examined, considered and agreed.

**200/2018 TO APPROVE THE LIST OF DUE PAYMENTS WHICH ARISE ON A REGULAR BASIS AS THE RESULT OF A CONTINUING CONTRACT, STATUTORY DUTY, OR OBLIGATION INCLUDING SALARIES, PAYE AND NI, AND REGULAR MAINTENANCE CONTRACTS AND THE LIKE FOR WHICH THE COUNCIL AUTHORISES PAYMENT FOR THE YEAR PROVIDED THAT THE REQUIREMENTS OF FINANCIAL REGULATION 4 (BUDGETARY CONTROLS) ARE ADHERED TO**

**RESOLVED: TO APPROVE THE LIST OF DUE PAYMENTS WHICH ARISE ON A REGULAR BASIS AS THE RESULT OF A CONTINUING CONTRACT, STATUTORY DUTY, OR OBLIGATION INCLUDING SALARIES, PAYE AND NI, AND REGULAR MAINTENANCE CONTRACTS AND THE LIKE FOR WHICH THE COUNCIL AUTHORISES PAYMENT FOR THE YEAR PROVIDED THAT THE REQUIREMENTS OF FINANCIAL REGULATION 4 (BUDGETARY CONTROLS) ARE ADHERED TO**

**Proposed by: Cllr. Robinson**

**Seconded by: Cllr. Hilton**

**Vote: unanimous**

**201/2018 TO APPROVE THE USE OF A VARIABLE DIRECT DEBIT AS THE PAYMENT METHOD FOR UTILITY SUPPLIES (ENERGY, TELEPHONE AND WATER) SAGE AND OR RBS SUBSCRIPTIONS AND ANY NATIONAL NON-DOMESTIC RATES**

**RESOLVED: TO APPROVE THE USE OF A VARIABLE DIRECT DEBIT AS THE PAYMENT METHOD FOR UTILITY SUPPLIES (ENERGY, TELEPHONE AND WATER) SAGE AND OR RBS SUBSCRIPTIONS AND ANY NATIONAL NON-DOMESTIC RATES**

**Proposed by: Cllr. Horne**

**Seconded by: Cllr. Hilton**

**Vote: unanimous**

**202/2018 TO PUT TOGETHER A PROPOSED BUDGET AND PRECEPT AMOUNT FOR 2019/2020 - S100A LOCAL GOVERNMENT ACT 1972 THE PRESS AND PUBLIC WILL BE EXCLUDED FROM THE DISCUSSION BASED ON THE LIKELY DISCLOSURE OF EXEMPT INFORMATION UNDER THE LOCAL GOVERNMENT ACT – MAY APPLY FOR PART OF THIS ITEM**

**RESOLVED: TO ACCEPT THE PROPOSED FIGURES PUT FORWARD BY THE CLERK IN THEIR ENTIRETY AND TO SET THE PRECEPT AT £122446.00 FOR THE FINANCIAL YEAR 2019/2020.**

**Proposed by: Vice Chair**

**Seconded by: Chairman**

**Vote: unanimous**

**203/2018 TO SET THE MAXIMUM AND MINIMUM LEVEL OF FREE RESERVES**

The Clerk gave advice on the free reserves and the need to set a higher and lower percentage level. She suggested a lower percentage of 50% and a higher percentage of 90%.

