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MINUTES OF THE COMMUNITY IMPROVEMENT AND PROJECTS COMMITTEE MEETING HELD ON MONDAY 22nd FEBRUARY 2021 HELD VIRTUALLY VIA ZOOM DUE TO COVID-19 RESTRICTIONS AT 8.41PM

PRESENT: CLLR. HARRY (CHAIRMAN), CLLR. B HILTON (VICE CHAIRMAN), CLLR. HEWITT, CLLR. F J DYER MBE, CLLR. ROBINSON, CLLR. LA BORDE, CLLR. A WILLSHEE, CLLR. D GREEN, CLLR. DAVEY, CLLR. GAMMON

Also present: Mrs K J Harding – Clerk to Kenwyn Parish Council

The Chairman made everyone aware that the meeting was being recorded both by audio and video.

337/2021 APOLOGIES: CLLR. I HOLROYD & CLLR. M HOLROYD

338/2021 DECLARATIONS OF INTEREST

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Kenwyn Parish Council Code of Conduct for Members and by the Localism Act 2011.

No declarations of interest.

339/2021 QUESTIONS FROM PARISHIONERS (10 MINUTES MAXIMUM, 3 MINUTES PER PARISHIONER ON COMMUNITY IMPROVEMENT AND PROJECTS MATTERS ONLY)

No questions from parishioners.

340/2021 TO DISCUSS PROJECTS IDENTIFIED TO DATE

- **Tree Planting** – The trees would be delivered to the Clerk on 26th February 2021. The trees would then be stored by Cllr. Robinson and Cllr. La Borde. It was agreed to engage a company to plant the trees on behalf of the council.

Members to advise the Clerk and Chairman of locations where trees could be planted.

The Chairman to contact Sanctuary Housing regarding a site between Chyvelah Ope/Centenary Way

- **War Memorial** - agreed to install two granite memorials, one at Threemilestone Playing Field and one at Shortlanesend Playing Field. An inscription to be added but not names.

RESOLVED: TO INSTALL TWO GRANITE MEMORIALS, ONE AT THREEMILESTONE PLAYING FIELD AND ONE AT SHORTLANESEND PLAYING FIELD. AN INSCRIPTION TO BE ADDED BUT NO NAMES.

Proposed by: Chairman

Vote: unanimous

- **Memory/Remembrance Garden** – the purchase of memorial benches and flowers and plants for the beds was approved as was the cost of installation. Two gardens to be created, one at Threemilestone and one at Shortlanesend.

RESOLVED: TO PURCHASE MEMORIAL BENCHES AND FLOWERS AND PLANTS, TO APPROVE THE COST OF INSTALLATION OF BENCHES AND PLANTING AT SHORTLANESEND PLAYING FIELD AND THREEMILESTONE PLAYING FIELD.

Proposed by: Chairman

Vote: unanimous

- **Allotments**

Work was continuing to try to obtain suitable land to provide allotments. The Clerk had received two requests in the last few days for allotments. Members were asked to identify suitable areas and feed back to the Chairman and Clerk.

At this point the Chairman advised the meeting was about to pass 9pm. He asked members if they wished to continue with the meeting past the 9pm cut off.

RESOLVED: TO CONTINUE WITH THE MEETING PAST THE 9PM CUT OFF AND FINISH THE BUSINESS REMAINING ON THE AGENDA

Proposed by: Cllr. Green

Seconded by: Cllr. Hewitt

Vote: unanimous

- **Kenwyn in Bloom**

The Chairman showed members the fliers for Kenwyn in Bloom. Some categories were amalgamated.

The Chairman advised prizes had already been sought from three businesses and these had been agreed. More work would be done on this and members were asked to follow this up in their own areas and obtain further prizes. Certificates would be given to all those that entered the competition.

The Chairman advised he had secured the assistance of Liam Shoesmith who would act as Judge for the competition. Kenwyn in Bloom would launch at the end of March with judging taking place at the end of July. This would all be done virtually.

The Chairman then referred members to the previous committee meeting where he was asked to provide a spreadsheet for members to see which tasks they had been allocated and to be able to update the spreadsheet when the tasks were complete.

Upon further investigation the spreadsheet idea was not fit for purpose as editing it could not be done by all members. The Chairman had now identified some free software, Asana, which he suggested should be used.

The Chairman showed members how the software worked and members agreed it looked very good and they would be happy to use it. The Chairman would send all members the link to join.

- **Community Fibre Partnerships**

Standing Orders were suspended to allow Emily King to take part in the discussions.

Emily had brought the matter to the council originally.

It was agreed to delegate responsibility to Cllr. Mike Holroyd to pursue this (as already agreed) and to ask Cllr. Holroyd to set up a Survey Monkey poll across the parish to ascertain who already had a fibre connection, who would want a fibre connection and who would wish to join the Community Fibre Partnership Scheme.

It was felt this was extremely important given the number of people now working from home and the children who were currently being home schooled due to the pandemic. It would also assist businesses across the parish.

The scheme would also be advertised in the Contact Magazine and Cllr. Hewitt would do some publicity on behalf of the parish council on this. The Communications Committee would use the parish council's Facebook Page to promote this and would use some of its budget to sponsor the post to ensure it reached as many as possible across the parish.

The Chairman thanked Emily King for attending and for all her hard work on the scheme.

Standing Orders were reinstated.

341/2021 TO DISCUSS ANY NEW PROJECTS PUT FORWARD BY MEMBERS

Members agreed to only pursue the projects identified so far unless something really important was brought forward. The Clerk would remove this item from future agendas.

342/2021 TO FORMULATE A PLAN TO MOVE THE PROJECTS FORWARD

Asana would be used to move the projects forward with members being given certain tasks to complete.

343/2021 ANY OTHER ITEM THE CHAIRMAN DEEMS AS URGENT

No other urgent items.

Meeting ended at 9.18pm.