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Clerk to the Council, Mrs Karen Harding
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To: Members of Kenwyn Parish Council & Press and public

You are hereby given notice of a FINANCE & GENERAL PURPOSES COMMITTEE MEETING to be held on Monday 26th October 2020 at 7.30pm. Press & Public are invited to attend.

Topic: Kenwyn Parish Council

Time: Oct 26, 2020 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/83163746209?pwd=bEp2R2paZ3JRNzJiSGVaSU9NL0s0UT09>

Meeting ID: 831 6374 6209

Passcode: 040381

AGENDA

1. Apologies
2. Declarations of Interest
3. Questions from parishioners (10 minutes only, 3 minutes maximum per person on Finance & General Purposes matters only)
4. To consider the financial report PowerPoint produced by the Clerk and to consider the budgetary requirements for 2021/2022 including the annual review of the salary budgets and to consider extra budgetary requirements – S100a LOCAL GOVERNMENT ACT 1972 THE PRESS AND PUBLIC WILL BE EXCLUDED FROM THE DISCUSSION BASED ON THE LIKELY DISCLOSURE OF EXEMPT INFORMATION UNDER THE LOCAL GOVERNMENT ACT – may apply for part of this item
5. To approve the list of due payments which arise on a regular basis as the result of a continuing contract, statutory duty, or obligation including Salaries, PAYE and NI, and regular maintenance contracts and the like for which the council authorises payment for the year provided that the requirements of Financial Regulation 4 (Budgetary Controls) are adhered to
6. To approve the ongoing use of BACS to pay monthly salaries and HMRC payments
7. To approve the use of a variable Direct Debit as the payment method for utility supplies (energy, telephone and water) and IT subscriptions
8. To review the hire rates for Shortlanesend Village Hall for 2021/2022
9. To review the effectiveness of the current system of internal control and ensure it is in accordance with proper practices (to meet audit regulations)
10. To agree to move money from the general fund into earmarked reserves as recommended by the Clerk in order to adhere to policy on level of free reserves
11. To agree and approve the current Asset Register

12. To discuss and make a recommendation to the Full Council to use electronic banking to make payments
13. To put together a proposed budget and precept amount for 2021/2022 - S100a LOCAL GOVERNMENT ACT 1972 THE PRESS AND PUBLIC WILL BE EXCLUDED FROM THE DISCUSSION BASED ON THE LIKELY DISCLOSURE OF EXEMPT INFORMATION UNDER THE LOCAL GOVERNMENT ACT – may apply for part of this item
14. Any other item the Chairman deems as urgent

Yours faithfully,

Karen Harding

Mrs Karen Harding

Clerk to Kenwyn Parish Council